

**Regular Meeting #35 - 2024**  
**Fairfield County Commissioners' Office**  
**August 20, 2024**

**Review Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; Facilities & EMA Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Amy Brown-Thompson and Steven Darnell; Auditor, Dr. Carri Brown; Operations Director, Jason Grubb; Recorder, Lisa McKenzie; Treasurer, Jim Bahnsen; Chief Deputy Treasurer, Michael Kaper; Sheriff's Deputy, Gary Hummel; JFS Finance Director, Josh Crawford; Regional Planner, Josh Hillberry; FCFC Manager, Tiffany Wilson; Deputy Treasurer, Arika Farrer; JFS Deputy Directors, Patrick Welsh, Krista Humphries, Sarah Fortner, and Heather O'Keefe. Also in attendance: Sherry Pymmer, Francis Martin, Ray Stemen, Stephanie Taylor, Kristin Glasure, Seth White, Brandy Marshall

Virtual attendees: Shelby Hunt, Bryan Everitt, Jessica Murphy, Arika Farrar, Jerry Starner, Ashley Arter, Lori Hawk, Aubrey Ward, Brian Wolfe, Belinda Nebbergall, Deborah, Lynette Barnhart, Joe Ebel, Britney Lee, Austin Lines, Andy Boystel, Tony Vogel, Tiffany Daniels, Jennifer Morgan, Josh Horacek, Abby King, Jeanie Wears, Nicole, Marcy Fields, Daniel Thompson, and Bev Hoskinson.

**Welcome**

Commissioner Levacy opened the meeting by welcoming everyone in attendance.

**FAIRHOPE Hospice**

Kristin Glasure, President and CEO of FAIRHOPE Hospice, and VP Seth White, thanked the Commissioners for their support, through ARP fiscal recovery funding of FAIRHOPE Hospice.

**Listen & Learn, JF**

Mr. Clark thanked the Commissioners for the opportunity to provide an update on Job and Family Services (JFS) and added that he had senior leadership team members, Sara Fortner and Krista Humphries, with him to speak. Mr. Clark also spoke about the annual report to the community which is contained in the minutes. The report talks about how JFS programs impact the community and provides several success stories. He added that Post Consumer Brands will finalize its closing on October 4<sup>th</sup> and his team has been working with the Workforce Development team to assist the 161 Post employees with job placement. We have also provided workshops on resume writing, interviewing, and hosted a job fair with local employers.

Mr. Szabrak stated that some of the Post employees do not live in Fairfield County so employers outside of the county were also approached. He added praise for the Ohio Means Jobs staff.

Sarah Fortner, Deputy Director of Protective Services, spoke about a new office site for her staff and the families being served by Protective Services at that site. The new office is at the Fairfield Center in Pickerington and will house seven permanent staff members. The staff will have the same equipment as they have at JFS in Lancaster. There are currently six families being serviced at the new space and the location enables more collaborations with partners in the area such as the Pickerington Police Department. There is a lot of staff that live in that area of the county, and they will be utilized. At the end of 2023, there were significant vacancies in the department,

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which is the norm for Protective Services Departments . Ms. Fortner approached the JFS Director and Deputy Director to formulate a plan to reduce position vacancies which were at 36% Protective Services staff have high demands, more challenging and mentally draining jobs. The compensation is low. Ms. Fortner set out to create something that would allow for a tiered caseworker structure. Under this structure there are Social Service workers 1, 2, and 3. Social Service Worker 1's receive training for support and position opportunities to advance to 2's and 3's. The idea is to entice 1's and 2's to apply for 3's when there is a vacancy. In addition, Child Protective Services is trying to find family placements earlier and recruit more local foster families.

Commissioner Fix asked about the timeframe for the metrics to measure the success of the tiered caseworker structure.

Ms. Fortner replied that her department will be able to measure the success in April of 2025.

Commissioner Levacy stated that a large turnover is understandable due to the difficulty of Protective Service positions.

Ms. Cordle stated that newer staff members are paired with seasoned staff to help coach and mentor them for many of the difficulties that they face in these roles.

Krista Humphries spoke about SNAP Fraud assistance. Formally when we would talk about fraud, it related to SNAP benefits. In the last couple of years, we have seen a lot of fraud though skimming of benefit cards. Over eighty-five hundred Ohioans have had their benefits stolen for a total of \$4,200,000. Current state laws only allow for a replacement of two months of SNAP fraud loss.

Commissioner Levacy spoke about the cost associated with adding chips to the card to prevent skimming and how the chips would quickly pay for themselves.

Ms. Humphries added that a skimmer was found at a local store and benefits were stolen there. SNAP recipients have been told to not use card readers that seem unusual and to change their unique PIN monthly. In October there will be changes in SNAP eligibility and Ohio is increasing the income limit for SNAP recipients.

Commissioner Levacy spoke about serving on the State Workforce Board and how SNAP recipients often cannot earn extra money because they will lose all of their SNAP benefits.

Ms. Humphries replied that a lot of changes are coming for employment and training. Ohio is switching to a voluntary SNAP E&T Program allowing JFS to focus on those who want job training. Able bodied adults without dependents who don't participate in E&T will be removed from the SNAP program.

**Public Comment**

Ray Stemen expressed his appreciation for the services provided by FAIRHOPE Hospice.

Sherry Pymer of Walnut Township stated the Eastern Cottontail solar project is at the Ohio Power Siting Board for review. She spoke on the study from PJM for the project.

Stephanie Taylor of Habitat for Humanity of Southeast Ohio announced they will be hosting Project Playhouse. FAIRHOPE Hospice will be helping with a build on the day of that event.

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**Legal Update**

None.

**County Administration Update**

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.*

**Week in Review**

***SERB Releases Latest Edition of Cost of Health Insurance Report***

In late July, the State Employment Relations Board (SERB) released its 2024 edition of the Annual Cost of Health Insurance in Ohio's Public Sector Report. The report is the result of surveying Ohio's public employers regarding health insurance, plan design, and the cost to governments.

Two notable high-level findings in the report are that medical premiums are growing faster than wages and faster than inflation. In 2024, average wages in Ohio's public sector grew by 3.2% while medical premiums grew by 5.9% (for single premiums) and 6.2% (for family premiums). The inflation rate for 2024 was 3.4%, also well below the premium growth rate.

***Brownfield Remediation***

Last week the state awarded grants under the Brownfield Remediation Program that totaled \$106.9 million across 22 counties. The bulk of this funding is for cleanup/remediation projects (\$102.4 million for 35 projects) while a smaller amount will be used for assessment projects (\$4.5 million for 26 projects).

In Fairfield County, we received two awards - \$600,000 for environmental remediation at the former Essex building and a little over \$229,000 for an assessment in Bremen on a piece of property now owned by Upper Rush Creek Revitalization, Inc. The Bremen property is adjacent to a municipal park and has several fuel storage tanks on it.

Michael Kaper stated that the former Essex building is set to include housing, and the grant will help to remediate any environmental concerns.

There is also a third application for fuel tank removals in Fairfield Beach that is believed to be still under consideration.

**Highlights of Resolutions**

***Administrative Approvals***

The review packet contains a list of administrative approvals.

***Resolution Review***

There are 18 resolutions on the agenda for the Regular voting meeting.

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Resolutions of note:

- A resolution to appropriate from unappropriated for capital improvements. This is note for the General Fund, but Capital Improvements Fund 3435.
- A resolution from the County Auditor's Office to approve an engagement letter for preparation of the 2024 ACFR Financial Statements by Auditor of State's Local Government Services.
- A resolution for the approval of the salt barn contract with Greystone Construction Company, and another resolution to approve the notice to commence.
- A resolution from the Health Department, and another from the Sheriff's Office, to approve the 2025 CFLP Law Enforcement and Solid Waste Enforcement Grant Applications to the Coshocton, Fairfield, Licking, Perry (CFLP) Solid Waste District.
- A resolution to approve change order #1 to the Pleasantville CDBG Hickenlooper Street Improvements. This change order is for an extension for the contract completion date. The Notice to Proceed was delayed by all parties due to specific requirements, and there were delays in stormwater improvement construction that must be completed before paving could proceed.

**Budget Review**

- No Budget Review

**Calendar Review/Invitations Received**

*Items Requiring Response*

*Informational Items*

- CCAO Summer Symposium, August 21 – August 23, 2024, Hocking Hills State Park Lodge & Conference Center, 20020OH-664, Logan
- The Ohio Attorney General's Elder Abuse Commission Meeting, August 26, 2024, 10:00 a.m., State Library of Ohio, 274 E. First Ave., Columbus
- Ribbon Cutting Event, The Springs at Wyandot Trail, A Trilogy Senior Living Community, September 19, 2024, 4:00 p.m., 1495 Granville Pike, Lancaster

**Correspondence**

- Press Release, Fairfield 33 Corridor, August 10, 2024, "Information Night for Incoming High School Seniors Planned at Fairfield County Workforce Center"
- Letter, Cirba Solutions Battery Management & Materials, August 5, 2024, re: Notice of Two Class 1 Modifications to the RCRA Permit Renewal Application, Cirba Solutions US, Inc., Lancaster, OHD071654958
- Memo, Dr. Brown, County Auditor, August 15, 2024, Subjects: Special Assessments, County Demographic Information, and Number of Parcels in the County
- Fairfield County Auditor's Wins of the Week, August 15, 2024
- Correspondence regarding Industrial Solar Projects

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**Old Business**

Commissioner Fix met with Engineer Upp and his team to discuss how the county will prepare for the increased development expected from Intel. He also met with the Village of Baltimore and Liberty Township and had a meeting with Mayor Ginther of Columbus regarding a housing coalition to benefit economic development.

Commissioner Levacy attended the 4H recognition to celebrate their many accomplishments.

**New Business**

Commissioner Fix will meet with additional villages and townships to create a plan for them to work cooperatively with one another.

Treasurer Bahnsen is working with the Auditor's Office on the second half tax settlements.

Auditor Brown thanked the son of Nick Dilley from her office who built the little library outside the Auditor's building. She reported that the payroll drop-in meetings are going well and thanked Beth Seifert from the Board of Developmental Disabilities for her sophisticated approach to the process.

Mr. Szabrak attended the One Columbus board meeting and added that unemployment is rising, but mostly in white collar jobs.

Mr. Kochis stated he received an official start date for the HVAC replacement at the Workforce Center.

Mr. Neeley thanked Dave Burgei for his assistance with the lot split processes.

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; Facilities & EMA Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Amy Brown-Thompson and Steven Darnell; Auditor, Dr. Carri Brown; Operations Director, Jason Grubb; Recorder, Lisa McKenzie; Treasurer, Jim Bahnsen; Chief Deputy Treasurer, Michael Kaper; Sheriff's Deputy, Gary Hummel; JFS Finance Director, Josh Crawford; Regional Planner, Josh Hillberry; FCFC Manager, Tiffany Wilson; Deputy Treasurer, Arika Farrer; JFS Deputy Directors, Patrick Welsh, Krista Humphries, Sarah Fortner, and Heather O'Keefe. Also in attendance: Ray Stemen, Sherry Pymer, Frank Martin, and Stephanie Taylor.

Virtual attendees: Shelby Hunt, Jessica Murphy, Arika Farrar, Jerry Starner, Ashley Arter, Lori Hawk, Aubrey Ward, Brian Wolfe, Belinda Nebbergall, Deborah, Joe Ebel, Britney Lee, Austin Lines, Tony Vogel, Tiffany Daniels, Jennifer Morgan, Josh Horacek, Abby King, Jeanie Wears, Marcy Fields, and Bev Hoskinson.

**Announcements**

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Ms. Menningen announced a resolution will be introduced from the floor.

**Approval of Minutes for August 13, 2024**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, August 13, 2024, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of Resolutions from the Fairfield County Commissioners**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Commissioners:

2024-08.20.a        A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Capital Outlay, Fund #3435, Capital Improvement

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Clerk Menningen introduced a walk-on resolution.

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Commissioners:

2024-08.20.s        A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for capital outlay Custom Taxing Authority Management Application.

Auditor Brown thanked the Commissioners for support of the resolution.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of a Resolution from the Fairfield County Auditor-Finance**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor-Finance:

2024-08.20.b        A Resolution Authorizing the Approval of an Engagement Letter for Preparation of 2024 ACFR Financial Statements Provided by Local Government Services of the Auditor of State

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of a Resolution from the Fairfield County Board of Developmental Disabilities**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

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2024-08.20.c      A Resolution to Approve a Memo Exp./Memo Receipt for the Cost of Transportation for Individuals Paid to Lancaster-Fairfield Public Transit as a Memo Expenditure for Fund #2060

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

- 2024-08.20.d      A Resolution to Approve the Contract with Greystone Construction Company for the Salt Barn Structure
- 2024-08.20.e      A Resolution to Approve the Notice to Commence for the Salt Barn Structure
- 2024-08.20.f      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category County Engineer, Fund #2024, Motor Vehicle for Materials & Supplies
- 2024-08.20.g      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category County Engineer, Fund #2024, Motor Vehicle for Vacation, Sick, and Personal Time Payout
- 2024-08.20.h      A Resolution to Request for Appropriations for Additional Unanticipated Receipts of Memo Receipts and Memo Expenses, Fund #3445, Refugee Rd CR7-1.94

Jason Grubb stated the salt barn construction will begin October 17<sup>th</sup>.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of a Resolution from the Fairfield County Health Department**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Health Department:

- 2024-08.20.i      A Resolution Approving the Submission of the Fiscal Year 2025 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

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- 2024-08.20.j      A Resolution to Approve a Memo Exp./Memo Receipt for the Costs of Birth Certificates Paid to Fairfield County Health Departments as a Memo Expenditure, Fund #2072, Public Children's Services
- 2024-08.20.k      A Resolution to Approve a Memo Receipt and Expenditure for Fund #2015, Reimbursing Fund #2018
- 2024-08.20.l      A Resolution to Approve a Memo Receipt and Expenditure for Fairfield County Job & Family Services, Fund #2072, Reimbursing Fund #2018

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of a Resolution from the Fairfield County Regional Planning Commission**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

- 2024-08.20.m      A Resolution to Approve Change Order #1 for the CDBG PY2022 Village of Pleasantville – Hickenlooper Street Improvements Project

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of Resolutions from the Fairfield County Sheriff**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

- 2024-08.20.n      A Resolution Approving the Submission of the Fiscal Year 2025 CFLP Litter Law Enforcement Grant Application to CFLP
- 2024-08.20.o      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category
- 2024-08.20.p      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office Fund #2394, CFLP Litter Grant

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Approval of a Resolution from the South Central Major Crimes Unit**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the South Central Major Crimes Unit:

- 2024-08.20.q      A Resolution Authorizing an Account-to-Account Transfer for MCU Fund #7892, Sub Fund #8340, American Rescue Plan OCJS

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy



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**Approval of a Resolution from Fairfield County Utilities**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2024-08.20.r      A Resolution to Appropriate from Unappropriated in an Expenditure  
Object Category, Fund #5841

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

Commissioner Fix spoke about the assistance to Post Consumer Brands employees being another example of how Fairfield County goes above and beyond for their citizens.

**Executive Session**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to move to Executive Session to discuss collective bargaining at 10:18 a.m. The Commissioners, County Administrator, Deputy County Administrator, Clerks, representatives from the Prosecutor's Office, and outside legal counsel were asked to attend.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to leave Executive Session at 10:33 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

**Adjournment**

With no further business, On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:33 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix and Dave Levacy

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, August 20, 2024, in the Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

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Motion by: Jeff Fix

Seconded by: Steve Davis

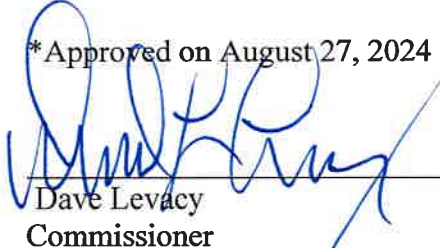
that the August 20, 2024, minutes were approved by the following vote:

YEAS: Jeff Fix, Steve Davis, Dave Levacy

NAYS: None

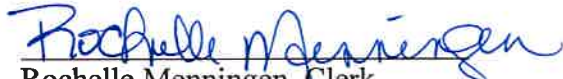
ABSTENTIONS:

\*Approved on August 27, 2024

  
Dave Levacy  
Commissioner

  
Jeff Fix  
Commissioner

  
Steve Davis  
Commissioner

  
Rochelle Menningen, Clerk



# REVIEW AGENDA

## BOARD OF COMMISSIONERS

**Commissioners:**  
Steven A. Davis  
Jeffrey M. Fix  
David L. Levacy

**County Administrator**  
Aundrea N. Cordle

**Deputy County Administrator**  
Jeffrey D. Porter

**Clerk**  
Rochelle Menningen

**Tuesday, August 20, 2024**  
**9:00 a.m.**

### 1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions; and to provide a time for county leadership to connect about matters of county business.*

### 2. Welcome

### 3. FAIRHOPE Hospice

Kristin Glasure and Seth White

### 4. Listen & Learn, Job and Family Services Updates

JFS Director, Corey Clark

### 5. Public Comments

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

### 6. Legal Update

### 7. County Administration Update

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Recognitions/Thank-Yous
- e. Calendar Review/ Invitations Received
  - i. CCAO Summer Symposium, August 21 – August 23, 2024, Hocking Hills State Park Lodge & Conference Center, 20020OH-664, Logan
  - ii. The Ohio Attorney General’s Elder Abuse Commission Meeting, August 26, 2024, 10:00 a.m., State Library of Ohio, 274 E. First Ave., Columbus
  - iii. Ribbon Cutting Event, The Springs at Wyandot Trail, A Trilogy Senior Living Community, September 19, 2024, 4:00 p.m., 1495 Granville Pike, Lancaster

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# REVIEW AGENDA

## BOARD OF COMMISSIONERS

**Commissioners:**  
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Jeffrey M. Fix  
David L. Levacy

**County Administrator**  
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Rochelle Menningen

### f. Correspondence

- i. Press Release, Fairfield 33 Corridor, August 10, 2024, “Information Night for Incoming High School Seniors Planned at Fairfield County Workforce Center”
- ii. Letter, Cirba Solutions Battery Management & Materials, August 5, 2024, re: Notice of Two Class 1 Modifications to the RCRA Permit Renewal Application, Cirba Solutions US, Inc., Lancaster, OHD071654958
- iii. Memo, Dr. Brown, County Auditor, August 15, 2024, Subjects: Special Assessments, County Demographic Information, and Number of Parcels in the County
- iv. Fairfield County Auditor’s Wins of the Week, August 15, 2024
- v. Correspondence regarding Industrial Solar Projects

### 8. Old Business

### 9. New Business

- b. Updates from Elected Officials in Attendance

### 10. Regular (Voting) Meeting

### 11. Executive Session, 10:15 a.m.

### 12. Adjourn

### 13. Commission Connection Video, 10:45 a.m.

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**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 8.13.2024.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$29,443,295.78 has been appropriated, \$23,318,560.16 expended, \$5,441,647.18 encumbered or obligated.

<b>12Project/Category</b>		<b>As of 8/13/24 Appropriations</b>	<b>As of 8/13/24 Expenditure</b>	<b>As of 8/13/24 Obligation</b>
<b>Public Health</b>				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,488,618.85	3,422,579.58	66,039.27
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	54,250.98	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,600,361.39	1,495,565.34	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	290,060.11	258,316.77	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
<b>Subtotal Public Health</b>		<b>6,481,742.09</b>	<b>6,279,163.43</b>	<b>66,039.27</b>
<b>Negative Economic Impacts</b>				
R210a	Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non-Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	610,000.00	0.00

**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 8.13.2024.**

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<b>Project/Category</b>		<b>As of 8/13/24 Appropriations</b>	<b>As of 8/13/24 Expenditure</b>	<b>As of 8/13/24 Obligation</b>
R210e	ADAMH/LSS Housing Projects	3,000,000.00	748,622.88	2,251,377.12
R210f	Harcum House	100,000.00	100,000.00	0.00
R210g	Fairhope Hospice	100,000.00	100,000.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	146,829.87	146,829.87	0.00
R213a	Support for Agriculture and the Growing Community	35,000.00	35,000.00	0.00
R213b	Technical Assistance for Townships & Others	400,000.00	336,854.84	62,500.00
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	96,700.00	96,700.00	0.00
<b>Subtotal Negative Economic Impacts</b>		<b>5,626,803.88</b>	<b>3,312,281.60</b>	<b>2,313,877.12</b>
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
<b>Subtotal Services Disproportionately Impacted Communities</b>		<b>39,554.00</b>	<b>39,554.00</b>	<b>0.00</b>
<b>Premium Pay</b>				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
<b>Subtotal Premium Pay</b>		<b>27,907.72</b>	<b>27,907.72</b>	<b>0.00</b>
<b>Infrastructure</b>				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	598,480.00	550,210.54	0.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	750,000.00	0.00

**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 8.13.2024.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$29,443,295.78 has been appropriated, \$23,318,560.16 expended, \$5,441,647.18 encumbered or obligated.

<b>Project/Category</b>		<b>As of 8/13/24 Appropriations</b>	<b>As of 8/13/24 Expenditure</b>	<b>As of 8/13/24 Obligation</b>
R52c	Clean Water: Centralized Collection and Conveyance, Regional Lift Station	2,761,835.85	681,817.66	2,080,018.19
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	894,729.11	800,318.61	0.00
R511b	Drinking Water: Transmission/Distribution, Airport	102,000.00	100,805.00	0.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	0.00	0.00	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	613,000.00	0.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	731,947.53	102,052.47
R516a	Broadband, "Last Mile" Projects	0.00	0.00	0.00
<b>Subtotal Infrastructure</b>		<b>7,093,939.99</b>	<b>4,767,994.34</b>	<b>2,182,070.66</b>
<b>Revenue Loss</b>				
R61a	SaaS and Technological Equipment	370,646.50	369,959.32	687.18
R61b	Recorder Document Scanning	337,984.72	337,984.72	0.00
R61c	Clerk of Courts Case Management	375,000.00	372,221.42	2,778.58
R61d	MARCS Tower Project	572,433.00	537,899.50	34,533.50
R61e	Dispatch Consoles	543,820.85	543,820.85	0.00
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,305,379.46	2,763,321.37	477,177.89

**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 8.13.2024.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$29,443,295.78 has been appropriated, \$23,318,560.16 expended, \$5,441,647.18 encumbered or obligated.

<b>Project/Category</b>		<b>As of 8/13/24 Appropriations</b>	<b>As of 8/13/24 Expenditure</b>	<b>As of 8/13/24 Obligation</b>
R61h	Community School Attendance Program	486,110.43	368,836.63	5,718.95
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	200,000.00	197,657.97	2,342.03
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00
<b>R61l</b>	Auditor Historical Records Scanning	0.00	0.00	0.00
<b>R61m</b>	Engineer's Radios	80,000.00	80,000.00	0.00
<b>R61n</b>	Auditor Printers	4,357.66	4,357.66	0.00
<b>R61o</b>	Auditor Copiers	11,983.30	11,983.30	0.00
<b>R61p</b>	Bremen ADA Ramps	26,954.00	26,954.00	0.00
<b>R61q</b>	Transportation School Education Vehicles	38,357.90	38,357.90	0.00
<b>R61r</b>	Safety and Security	457,422.00	101,000.00	356,422.00
<b>R517a</b>	Beavers Field Utilities	37,346.77	36,606.46	0.00
<b>Revenue Loss</b>		9,581,549.44	8,524,713.95	879,660.13
<b>Administration</b>				
R71a	Administrative Expenses	591,798.66	366,945.12	0.00
<b>Subtotal Administration</b>		591,798.66	366,945.12	0.00
<b>Grand Total</b>		<b>\$29,443,295.78</b>	<b>\$23,318,560.16</b>	<b>\$5,441,647.18</b>



ADMINISTRATIVE AUTHORITY ITEMS  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
AUGUST 12, 2024 TO August 18, 2024

Fairfield County Auditor- Finance

- AA.08.12-2024.b An Administrative Approval to approve the Arrangement Letter with REA & Associates for the preparation of annual financial statements for the agency and component units within the county's financial structure. [Auditor- Finance]

Fairfield County Commissioners

- AA.08.13-2024.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.08.14-2024.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$75,000 per invoice. [Commissioners]

Fairfield County Domestic Relations Court

- AA.08.15-2024.a An Administrative Approval Authorizing a Request for a Project Period Extension for a Justice for Families Program Award with a Current Ending Date of September 30, 2024 [Domestic Relations Court]

Fairfield County Human Resources

- AA.08.12-2024.c An administrative approval to approve a probationary removal for Fairfield County. [Fairfield County Human Resources]

Fairfield County Juvenile/Probate Court

- AA.08.14-2024.c An Administrative Approval for the Disposal of Obsolete Assets for Juvenile Court by internet auction with Gov Deals, Inc [Juvenile/Probate Court]

Fairfield County Utilities Department

- AA.08.12-2024.a Administrative approval regarding an agreement between the Fairfield County Board of Commissioners and U.S. Geological Survey to install and maintain a stream gauge. [Utilities]

South Central Major Crimes Unit

- AA.08.14-2024.b An Administrative Approval to authorize the Fairfield County Administrator to sign the LPR Violent Crime Reduction Project Grant Award 2024 [Sheriff - Major Crimes Unit]



**THE SPRINGS**  
**AT WYANDOT TRAIL**  
*A Trilogy Senior Living Community*

You are cordially invited to join us for an exclusive **VIP Ribbon Cutting** event to celebrate the opening of Lancaster's newest senior living community, **The Springs at Wyandot Trail**.

**September 19<sup>th</sup>**  
**4:00 – 6:00 pm**

1495 Granville Pike | Lancaster, OH 43130  
*Campus tours & light refreshments will be provided.*

740-901-0356 | [springsatwyandottrail.com](http://springsatwyandottrail.com) | **f**

**Please attend our upcoming VIP Ribbon Cutting event and learn more about what our campus has to offer, including:**

- **Our Customer Service Difference:** From Theme Weeks to personalized care, our programs and service options have been designed to exceed the expectations of those we serve.
- **The Dining Experience:** Our chef-prepared meals are served restaurant style on china and fine linens, incorporating everything from delicious local flavors to resident-favorite recipes.
- **Founder's Club:** receive priority move-in status and other special benefits
- **Trilogy Guarantee:** Your happiness is our guarantee. That's why if a customer isn't satisfied with our services, we'll provide funds to help them make a move to one of our competitors.

*Contact us today for more information! **740-901-0356***

August 10, 2024 - **For Immediate Release**

Contact: Rick Szabrak, 740-652-7162 / [rick.szabrak@fairfieldcountyohio.gov](mailto:rick.szabrak@fairfieldcountyohio.gov)

## **Information Night for Incoming High School Seniors Planned at Fairfield County Workforce Center**

**[Carroll, OH:]** The Fairfield County Workforce Center will host an Information Night for incoming high school seniors attending school in Fairfield County, and their parents/guardians, from 6 p.m. to 7 p.m., August 20<sup>th</sup> at the Workforce Center, 4465 Coonpath Rd. NW, Carroll, OH 43112. A virtual attendance option is available by visiting [meet.google.com/bpb-fxin-uxh](https://meet.google.com/bpb-fxin-uxh).

Students will have a chance to connect with faculty and staff and explore the career training opportunities offered at the Workforce Center for the 2024-2025 school year. Senior students will learn about programs in construction, healthcare, and manufacturing that will provide them with a career pathway upon graduation of high school. All Fairfield County school districts are partnering with the Workforce Center on these programs, which are provided by Hocking College and Ohio University Lancaster.

Students can participate in pre-apprenticeships in electric, HVAC, water/wastewater management, and carpentry. They can also earn certificates in industrial arts (manufacturing) and phlebotomy. These pre-apprenticeships and certificates can help students meet the requirements for graduation. Some programs will give students the opportunity to take classes as well as earn money by working at one of the Fairfield 33 Alliance's partner businesses.

These programs provide students a last chance to develop skills in an industry before they graduate high school. They will receive hands-on experience with in-demand trades, allowing them to make informed decisions about their futures. Through the Fairfield 33 Alliance's Career Readiness Program, they can earn an endorsement that proves they are ready to embark on a career. The goal is to help students enter the workforce while helping businesses fill the gap on in-demand jobs locally.

"Many high school students don't realize the career opportunities available to them directly after graduation," said Karie Stone, Fairfield County Career Navigator. "Graduates from our programs are finding jobs with good wages that provide career growth. We prepare these students with the essential skills needed for these careers. We welcome the opportunity to discuss these possibilities with incoming seniors and their families."

"Our program for incoming seniors continues to gain recognition around the state, it is becoming more apparent than ever that creating the opportunity for students to interact with local businesses while still completing their education provides them with a vision for their futures," said Rick Szabrak, Fairfield County Economic and Workforce Development Director.

For more information about the Information Night, students may speak with their school counselor or contact the Workforce Center by calling 740.652.7060 or email [Jennifer.Sturgeon@FairfieldCountyOhio.gov](mailto:Jennifer.Sturgeon@FairfieldCountyOhio.gov).

###

August 5, 2024

**RE: Notice of Two Class 1 Modifications to the RCRA Permit Renewal Application, Cirba Solutions US, Inc., Lancaster, Ohio, OHD071654958**

You are receiving this letter as required by Ohio EPA and U.S. EPA regulations.

This letter is intended to provide notice [in accordance with OAC 3745-50-51(D)(1)(a)(ii)] of a Class I RCRA Permit modification submitted to Ohio EPA on April 26, 2024. The purpose of the modification was to provide the annual updates to the closure cost estimate and financial assurance documents. Changed pages to the RCRA Permit application consisted of a revision log, Part B pages (Appendix E: closure cost estimate, new recycling contingency agreement, certificate of good standing, proof of liability insurance, and backup cost for transportation). As part of this modification, financial assurance documents were also directly submitted from the bank to Ohio EPA on July 29, 2024.

This letter is intended to provide notice [in accordance with OAC 3745-50-51(D)(1)(a)(ii)] of a Class I RCRA Permit modification submitted to Ohio EPA on July 8, 2024. The purpose of the modification was to provide supplemental information to a December 28, 2023 Class 2 modification related to Subpart BB equipment. Ohio EPA approved the December 28, 2023 modification on April 30, 2024 and therefore the July 8, 2024 supplemental information was submitted as a Class 1 modification to Ohio EPA. US EPA has not yet acted on the December 28, 2023 modification and therefore the supplemental information was submitted to US EPA as an additional to the December 28, 2023 modification rather than a separate modification. The supplemental information serves as an addendum to the RCRA Permit application and consists of a revision log, site map, summary tables, and drawings.

Respectfully submitted,



Mike Schmitt  
Facility Manager



To: Fairfield County Commissioners & Staff  
From: Dr. Carri Brown, County Auditor  
Date: August 15, 2024  
Subjects: Special Assessments, County Demographic Information, and Number of Parcels in the County

## Special Assessments

***Approved special assessment calculations are due to the County Auditor by the second Monday in September (except for certain districts which have until the end of September).***

Special assessments are found on tax bills. For the Hunters Run Conservancy District, changes based on an economic study will be assessed in 2024 and will be on the 2025 tax bills. We believe New Community Authorities might bring on special assessments as has been the case in some other counties.

## Making Numbers Count – County Demographic Information

The county population has steadily increased to **165,360**.

The Fairfield County government workforce has experienced increases since 2016, with the largest number of employees added within the category of **public safety**. Since 2016, there have been 51 additional employees included in that category.

The unemployment rate in Fairfield County in recent years has been below the state and national averages and is **stable**, as compared to counties of similar size. For 2023, the unemployment rate for the county was 3.1%.

## Number of Parcels in the County

***There has been an increase of more than 2K parcels in Fairfield County in the past five years,*** largely due to developments requiring parcels to be split. There are now more than **72K** parcels.

### CONTACT US!

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030  
[co.fairfield.oh.us/auditor](http://co.fairfield.oh.us/auditor) • FairCoAuditor • FairfieldCountyAuditor • FairCoAuditor • fairfield-county-auditor



## Your Fairfield County Auditor's Office: **WINS OF THE WEEK**

August 15, 2024

**Our brains are wired to respond to rewards. Celebrating the completion of small accomplishments leads to the completion of larger goals. And there is evidence in research to support this...According to research by Teresa Amabile from Harvard Business School, tracking small achievements enhances motivation for larger goals...**

- The week began with a **content-rich all-team meeting**, led with a **breathing and meditation exercise by Dr. Boch**. We appreciate this follow-up to our annual retreat and recognize the ongoing importance of checking our **intention, attention, and attitude**.
- Thanks to **Rachel Elsea for serving as our contact with the United Way**. Stay tuned for more information from Rachel about how we are participating again this year in the campaign. Rachel also attended the Rivet Society presentation this week and will share information about strategies in dealing with being a part of the 'sandwich' generation.
- The Senior Leaders met on Monday to review the **strategic plan, policy questions, and project implementation**. **Thanks to the teams for their focus on technology and customer service. Structure + Creativity = Innovation.**
- Our departmental budget for 2025 has been **updated well within the deadlines**.
- Carri has been invited to speak at a **national GFOA conference**, and this week, she updated a presentation about strategic planning. She is also planning on attending a ceremony for the **entrepreneurial programs at the Ohio prisons**, potentially adding new programs.
- Angel, Bev, and Carri met to review special assessments as part of the **ongoing effort to improve processes for our stakeholders**.
- Dave Burgei led the **lot split application committee** in reviews of several proposals this week. We are getting closer to improvements with this process.

★ **This week, Robin Balthaser and Crystal Walker attended the annual Agricultural Conference and meeting with Senator Schaffer. Thanks for gathering information for everyone and for representing the office. We are forecasting the agricultural industry highlights for the Weights and Measures superlatives.**

- The entire office came together for our **annual Auditor's Office United Way Day**. Food and camaraderie was enjoyed by all.
- We have received **good feedback and notes of thanks** from Athens County, Union County, and Ohio State University officials this week.
- Thanks to **Michelle Wright** for making training materials about the Tyler ERP HUB available to all users.
- Thanks to **Bev Hoskinson and multiple stakeholders** for the excellent work in assessing ERP and modernizing processes.

★ **Bravo to Jessica, Kit, Michelle, and JoJo for leading the Payroll drop-in meetings. They did a great job explaining procedures to payroll officers. They are increasing the organizational knowledge!**

### CONTACT US!

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030

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08/20/2024

022

August 1, 2024

Ohio Power Siting Board  
180 E. Broad Street  
Columbus, Ohio 43215

**RE: Case #24-0495-EL-BGN**

Dear Ohio Power Siting Board,

I am sending this letter asking you to **deny EDF-Renewables' Eastern Cottontail utility-scale solar project.**

I have lived my life in Fairfield County and spent my growing-up years around farming, spending my high school years as a member of Future Farmers of America. Harvesting our crops, taking care of our animals, and baling hay were good life experiences that showed me how important farming is to life in our county.

I enlisted in the U.S. Army when I was eighteen and spent three years serving to keep our county free during the Cold War. It was so good to see the farmlands and the rolling hills of Fairfield County when I returned home. I would hate to see those things disappear.

Replacing productive farmland with acres and acres of large utility-scale solar projects would not be a positive move forward for Fairfield County or for Ohio. The land would never be able to become crop-productive again.

**I again ask you to deny the Eastern Cottontail solar project.**

Thank you.

*Bruce M Hill*

Bruce M. Hill  
175 N. Pershing Dr.  
Lancaster, OH 43130

Cc: Vance, Balderson, Shaffer, LaRe, Miller, **Fairfield County Board of Commissioners,**  
Walnut Township trustees

July 30, 2024

Ohio Power Siting Board  
180 E. Broad Street  
Columbus, Ohio 43215

**RE: Case #24-0495-EL-BGN**

Dear Ohio Power Siting Board,

As a life-long resident of Fairfield County I am sending this letter to **ask you to deny EDF-Renewables' Eastern Cottontail utility-scale solar project.**

I have wonderful memories while growing up of our family's Sunday drives around Fairfield County enjoying the beautiful scenery of vast farmland and rolling hills. While it was fun counting cows, horses and anything else we could think of, it was also a great learning experience for a "city girl" about farm animals and the plentiful crops we saw each time. As an adult I still enjoy those rides to this day.

It would be heartbreaking to see the beauty and productivity of our farmland ruined by replacing those fields with utility-scale solar projects. Let alone affecting necessary food production, the land will possibly never be able to be farmed again due to soil damage and the remnants of solar panels left behind.

Along with eliminating many acres dedicated to food production, I believe the project will affect tourism and vastly reduce the number of people who would want to visit our county to be greeted with acres and acres of unsightly solar panels.

**I again ask you to deny the Eastern Cottontail solar project.**

Thank you.



Patricia A. Hill  
175 N. Pershing Dr.  
Lancaster, OH 43130

Cc: Vance, Balderson, Shaffer, LaRe, Miller, **Fairfield County Board of Commissioners,**  
Walnut Township trustees



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**From:** Julie Foster <Julie.Foster001@mchs.com>

**Sent:** Friday, August 16, 2024 1:52 AM

**To:** contactOPSB@puco.ohio.gov; rep.balderson@mail.house.gov; schaffer@ohiosenate.gov; rep73@ohiohouse.gov; rep69@ohiohouse.gov; Contact Web <contact@fairfieldcountyohio.gov>; dougleith@walnuttownship.com; billyates@walnuttownship.com; Terry horn <terryhorn@walnuttownship.com>

**Subject:** [E] Opposed to Eastern Cottontail in Fairfield County, Walnut Township

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

August 16, 2024

Ohio Power Siting Board  
180 E. Broad Street  
Columbus, OH 43215

RE: Case #24-0495-EL-BGN

To Whom it May Concern on the Ohio Power Siting Board,

I am sending you this letter as a landowner asking you to deny EDF-Renewables' Eastern Cottontail utility-scale solar project. I live adjacent to the proposed site. My home is actually set to be **surrounded by the project**. My opposition to the project is not just of a personal nature but also a concern for the safety of my family.

My concerns include **safety**. With being surrounded by the project, I am concerned for our water supply. If one of those panels leaks or breaks, that will contaminate our water source. We all have well water in this area, there is no option for water that has been processed in the water plant. We rely on our well. I am also not sure how quickly a break or leakage from a panel would be reported to those living in the area, which furthers my concern for safety. Cancer is also of concern.

My second concern is the **value of my property**. While the neighbors around us have signed into this lease, we were never asked our opinion. They may be getting a paycheck at the end of the day, but the value of my property will be so low that it will be impossible to sell. Myself and my family **chose** this home for the beauty it had outside; the fields surrounding our house, the beautiful sunsets visible from our back porch (that we spent 20k building to see those sunsets), the rabbits that occupy yard,

the new bobcat that visits at night, all of these things add value to our property. It makes it a destination anyone would love to call home. But **surrounding it with an industrial solar plant will take away** all of that.

**Construction.** The noise level from this will be unreal. The dust particles will be unimaginable. The traffic will increase, making the peace and quiet we have come to enjoy a thing of the past. Once again, we **chose** our home for a quiet area away from noise.

**Fire.** My home will be surrounded. If a field was to catch fire, it would spread. And my home will burn. I don't believe our tiny town has the ability to quickly douse a fire of that size.

I am aware Eastern Cottontail has asked for waivers to be granted so they don't have to complete the studies the OPSB has set as a standard. I urge you to please **DENY** their request. Those standards were put in place for specific reasons. There should not be any shortcuts made to a project of this size and length of contract.

**I am adamantly OPPOSED to this industrial solar project. Keep our FARMLAND for farming.**

Signed One Concerned Landowner,  
Julie Foster  
4678 Baltimore-Somerset Rd NE  
Pleasantville, Ohio 43148  
740-919-7987

Cc: Balderson, Schaffer, LaRe, Miller, Fairfield County Board of Commissioners,  
Walnut Township Trustees

Confidentiality Notice:

This e-mail, including any attachments is the property of Trinity Health and is intended for the sole use of the intended recipient(s). It may contain information that is privileged and confidential. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please delete this message, and reply to the sender regarding the error in a separate email.

August 16, 2024

County Commissioners' Office  
210 E. Main Street #301  
Lancaster, OH 43130

To Whom It May Concern:

The world in which we live is doubtless in need of alternative energy solutions, and the technologies offered by solar panels possess the potential to help mitigate the effects of climate change. Constructing solar farms on fertile land within crucially agricultural areas like rural Ohio, however, threatens to commit far more harm than good, both for the natural world and our place within it.

Large scale solar plants harbor the potential to cause widespread land degradation and habitat loss, directly and negatively impacting local vegetation and wildlife. Perhaps most worrisome is the scarcity of empirical research concerning the environmental impacts of solar energy, especially long term, and even those rare existing studies are widely debated (Dhar et al., 2020). What information *is* known, nevertheless, already proves damning for lands formerly dedicated to yielding life-sustaining food crops. Solar plants' construction and equipment installation alone compacts the soil and influences its chemical and physical properties; erosion of topsoil, reduction in the filtration of pollutants from the air and rainwater, a loss of organic carbon from the soil, and wildlife habitat loss and fragmentation are but a few other major effects of solar construction.

Even after a solar plant's decommissioning, the resulting surface disruption and chemical pollution of cadmium (Cd), selenium (Se), lead (Pb), and other hazardous waste within the soil renders the reclamation of formerly prime farmland an impossibility.<sup>1</sup> In their recent study on the environmental impacts of solar and wind energy systems, Dhar et al. emphasize the importance of land recoverability, declaring that "Appropriate land reclamation planning must be incorporated from the beginning of the energy plant establishment. [...] The [well-defined reclamation] plan requires that reclamation occur as soon as practicable after completion of activities to reduce the amount of habitat loss at any time and to speed up recovery to habitats appropriate for the end land use" (Dhar et al., 2020, p. 3). Thus, the

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<sup>1</sup> Notably, exposure to cadmium dust and vapors can be carcinogenic.

reversibility of negative ecological impacts remains for these scientists of prime importance. Farmland, however, can never be restored to its original state: that land, once converted to solar plants, is permanently lost.

Within the United States, solar energy competes for land predominately with cropland and managed forests (van den Ven et al., 2021). Land is a finite resource, occupying only 29% of the Earth's surface; of this, only about 13% is used as cropland ("Land use in agriculture," 2020). According to the Mission Board for Soil Health and Food, 2.5% of agricultural land is sealed each year due to the expansion of cities, logistics centers, and other construction works. Furthermore, farmable land is increasingly being used to meet growing demands to employ crops as fossil-free biofuels and fibers, further escalating conflicts between food production and other purposes (Frankelius and von Rosen, 2023). In other words, we must choose between nurturing our bodies and powering our world as we know it. Hydroponics and other surrogate farming solutions pose potential food production alternatives; however, relying upon these concentrated *loci* that can be easily targeted by hostile forces poses considerable national and global food security risks.

To conclude, then, the short-and long-term effects of solar panels on any land, but especially arable farmlands, remain understudied and strategies to reverse their natural effects underdeveloped. To place at considerable risk valuable and ever-shrinking Ohio farmlands is not only short-sighted and irresponsible—it places humanity's basic need for food in order to survive beneath our society's largely nonessential consumption of energy (excepting hospital medical equipment, etc.). In other words, we are modifying the cart while threatening to starve the horse altogether.

Sincerely,

Isabelle Hoover

A handwritten signature in black ink that reads "Isabelle Hoover". The signature is written in a cursive, flowing style.

MPhil, University of Cambridge

3120 Bickel Church Road NE  
Millersport, OH 43046

chuansi2000@gmail.com, (740)777-2684

## Works Cited

- Frankelius, Per, and Matilda von Rosen. "Towards the fifth innovation era in agricultural innovation." In *Agricultural Bioeconomy: Innovation and Foresight in the Post-COVID Era*, eds., Chetan Keswani, Cristina Possas, Emmanuel Koukios, and Davide Viaggi, 205-229. Academic Press, 2023.
- Dhar, Amalesh, M. Anne Naeth, P. Dev Jennings, and Mohamed Gamal El-Din. "Perspectives on environmental impacts and a land reclamation strategy for solar and wind energy systems." *Science of The Total Environment* 718,1345602 (2020).  
<<https://doi.org/10.1016/j.scitotenv.2019.134602>>
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- van de Ven, DJ., Capellan-Peréz, I., Arto, I. et al. "The potential land requirements and related land use change emissions of solar energy." *Sci Rep* 11, 2907 (2021).  
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# LISTEN AND LEARN



Fairfield County  
**Job & Family**  
Services

Report to the  
**COMMUNITY**



August 2024

**CHILD & ADULT**  
Protective Services

**WORKFORCE**  
Development

**CHILD SUPPORT**  
Enforcement

**COMMUNITY**  
Services



Safe Children • Stable Families • Strong Community

08/20/2024

**COREY CLARK**  
Director  
Fairfield County  
Job & Family Services



Fairfield County  
**Job & Family**  
Services

031

# Post Consumer Brands

- 7/29/2024 - WARN notice issued - Worker adjustment retraining notification
- 8/7/2024 - OhioMeansJobs and Workforce Center staff conducted information sessions
- 8/14/2024 - Resume writing and interview techniques classes
- 8/28/2024 - Mock interviews and open office hours
- 9/16/2024 - Job Fair at Post, with local employers
- 10/4/2024 - Last day for employees



**Sarah Fortner**  
**Deputy Director**  
**Fairfield County Protective Services**



*Fairfield County*  
**Job & Family**  
*Services*

# Fairfield Center



- Capacity for seven permanent staff
  - ❖ Two offices and five cubicles
- Drop in location for staff traveling
  - ❖ Work areas with docking stations
- Visitation rooms
  - ❖ Currently serving six families - 24 visits a month
  - ❖ Monitoring Equipment
  - ❖ Outside space for outdoor visits to occur

# Fairfield Center (cont.)



- Team of five intake workers and one intake supervisor
- Case assignments specific to this area
- Parenting Support Services
- Recruitment and retention of staff

# Tiered Structure Creation and Implementation



**2023 Vacancy Rate: 36%**

## ○ Position Turnover

- ❖ Intake and Ongoing caseworkers

  - Highest level of: risk, demand, and unpredictability

## ○ Exit Interviews

- ❖ Difficult work, emotional and mentally challenging, more training prior to receiving cases, more support and assistance on difficult cases, and increased compensation

# Tiered Casework Structure



## ○ Social Service Worker 1

### ○ Family Support Specialist

- Provide significant level of support to SSW3 staff in collaboration with fellowship students
- Receiving training, field experience, and education in the process
- Fill vacancies for SSW2 and SSW3 – trained and ready to go

## ○ Social Service Worker 2

### ○ Screening, Kinship Support, APS, and Licensing Staff

- Provide assistance with overflow duties of SSW3 staff as needed

## ○ Social Service Worker 3

### ○ Intake, Ongoing, Permanency

- Receive additional support in the field and office to complete more thorough assessments
- Support in the field with a “buddy” to complete tasks and assist with removals/placements
- Focused approach on training to lead to better knowledge of the job and services to families, which leads to confidence and retention

# Tiered Support



- Creating positions to enhance training and support of staff, provide better support to families, increase retention, and promote from within
  - ❖ 18 total staff hired between April and August 2024
  - ❖ Vacancy rate for the month of June: 6.5%
- More support on complex cases

# Tiered Support (cont.)



- ❖ Total cost of placement per day for children in agency custody through June 2024 is \$17,750
  - ❑ 2023 - average cost of placement per day: \$14,093
- ❖ Family finding earlier, with a more aggressive approach, to support placement with kinship
- ❖ Recruitment of local foster families to reduce out of county and network provider placements

**Krista Humphries**  
**Deputy Director**  
**Fairfield County Community Services**



*Fairfield County*  
**Job & Family**  
*Services*



# SNAP Fraud on the Rise



- Criminals use a process called “skimming” to steal EBT card numbers.
- This is when a fraudulent device is placed over a store card reader to steal payment card information.
- When the recipient swipes their card in the compromised device, they are unsuspectingly sharing their card information with criminals.

# Skimming Stats



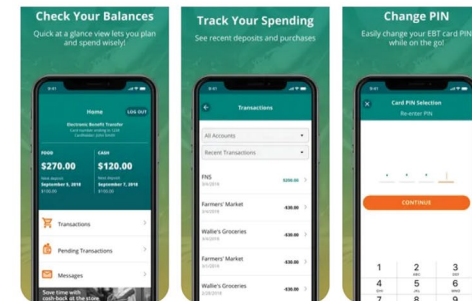
- October 1, 2022 to August 2, 2024, ODJFS issued more than \$4.2 million in reimbursements to approximately 8,517 Ohioans.
  - Only 2 months of issuance can be reissued
- Fairfield County has replaced over \$70,000 of those benefits.
- Card skimmer found locally – over 80 reports since August 1, 2024.

# Keep EBT Cards SAFE

- Do not use a card reader if you notice anything unusual
- Create a PIN for the card that is unique
- Change the PIN monthly, before each reload
- Never share the card or PIN

**PROTECT YOUR SNAP BENEFITS  
DOWNLOAD ConnectEBT App  
or visit [ConnectEBT.com](https://ConnectEBT.com)**

**EBT CARD  
LOCK/UNLOCK  
IS AVAILABLE  
FOR YOU!**



**ConnectEBT  
App**



- Check available SNAP or Cash balance anytime, anywhere
- Easy login and registration using biometrics and card scanning
- Review transaction history
- View deposit information
- Select or change PIN



# Changes for SNAP Eligibility – October

- Ohio is increasing the income limit for SNAP up to 200% FPL.
  - ❖ Helping employers and promoting economic self-sufficiency.
  - ❖ Through a rule change, Ohio will allow workers on SNAP to decrease their benefit down to zero as their wages gradually replace the benefit amount, up to 200% of the federal poverty level.
  - ❖ This creates an “offramp” from SNAP rather than a “cliff.”

# Changes to SNAP Employment and Training

- Ohio is switching from a mandatory to a voluntary SNAP E&T Program.
  - ❖ Allow county JFS staff to focus on individuals who want training and assistance.
  - ❖ E&T funding can then be used for actual services instead of administration costs.
  - ❖ Able-bodied adults without dependents who don't participate in E&T will still have to meet the work requirement – or be removed from SNAP.

# Report to the **COMMUNITY**

August 2024

**CHILD & ADULT**  
Protective Services

**WORKFORCE**  
Development

**CHILD SUPPORT**  
Enforcement

**COMMUNITY**  
Services





A Word of

*Welcome*



# Corey Clark

Director, Fairfield County Job and Family Services

It is my distinct pleasure to present our annual Job and Family Services Report to the Community. Each year, we offer this snapshot of the work being accomplished by our staff on a daily basis and some of the most meaningful statistics and success stories from the previous year. This report truly represents the dynamic efforts of our staff and community partners who are working on the frontlines to serve the families in our community. I am sincerely grateful for all of them.

Over the last year, we have initiated several new programs to provide the best possible customer service and innovative approaches toward removing barriers and achieving self-sufficiency. Some of these are featured in this report. Fairfield County is often regarded as one of the most creative, collaborative, and effective counties in the state. We are proud of that reputation and attribute that success to our unwavering commitment to the agency vision of safe children, stable families and a strong community.

Sincerely,

Corey B. Clark  
Fairfield County Job and Family Services Director

## Customer Service Ambassador

Fairfield County Job and Family Services offers a Customer Service Ambassador to any customer who has questions, comments, and/or complaints about the services which we provide. If you need this specialized service, contact us at (740) 652-7606.

## Our Mission Statement

To protect children and elderly, encourage family stability, and promote self-reliance for a stronger community.

## *Administration*

**COREY CLARK**  
*Director*

**HEATHER O'KEEFE**  
*Assistant Director*

**JOSH CRAWFORD**  
*Deputy Director of Finance*

**SARAH FORTNER**  
*Deputy Director of Protective Services*

**LEVI GEORGE**  
*Deputy Director of Information Technology*

**KRISTA HUMPHRIES**  
*Deputy Director of Community Services*

**JODI SMITH**  
*OhioMeansJobs Manager*

**PATRICK WELSH**  
*Deputy Director of Child Support Enforcement Agency*

# COMMUNITY Services Snapshot



14,467



individuals received food assistance (SNAP) - of those, **5,846** were children.



Publicly Funded Childcare

546

Families

989

Children

40,444



individuals participated in the Medicaid program. **49%** were children or elderly. **1,828** individuals on Medicaid are either on waiver (in home services) or in a long-term care facility.

**630** children were issued a **\$300** voucher for school clothing/supplies in 2023.

We assisted families in need by issuing **\$156,577** in vouchers for housing assistance. These funds helped prevent homelessness in Fairfield County.



**516 Households With 802 Children** received cash assistance.

Of the **62** adults who received cash assistance, **45** had barriers to employment and were required to participate in a work activity.

The Fraud and Benefit Recovery Team received **684** referrals and collected more than **\$481,000**. With the assistance of the Prosecutor's Office, we have successfully prosecuted **8 cases**.



Fairfield County answered **17,983** customer service calls and completed **22,359** interviews in 2023 through Shared Services. Our agency also handled **18,218** calls on the agency phone line for county-specific needs.

## What's New in Applying for SNAP & Medicaid?

Our partners at JFS and ODM are always looking for ways to make it easier for customers to get the benefits they need. New technology was rolled out in the last year that's eased the SNAP and Medicaid application process for customers and agency staff. In August of 2023, the Application E-Signature process was introduced. This technology enables customers to sign an application for SNAP or Medicaid through an SMS link during an interview with an eligibility worker. It reduces the amount of time the customer spends on the phone and allows the eligibility worker to work with greater efficiency. Since inception, Fairfield County eligibility workers have taken more than 2,000 applications using the SMS method. In April of 2024, a new feature was added to the phone application process for SNAP and Medicaid which enables customers to upload verification documents using a smartphone during an interview. Customers verify their identity using an SMS message link, choose a file or picture on their phone, and click an Upload button. Uploaded documents are available in the Worker Portal in seconds, which helps speed up the approval process. Since the introduction of this technology a little more than a month ago, 52 customers have used this feature to get their benefits approved.

## Meet Sara

Sara has worked with the agency for several years. In 2019 the agency assisted Sara with obtaining her high school diploma and her STNA certification through Pickaway-Ross Career and Technology Center. Sara returned to JFS for assistance in March 2024 after leaving a domestic violence situation at home and moving in with family. Sara was now a single mother of five children, without employment or housing for her family. She applied for public assistance benefits and started working with a Success Coach. Sara filed for divorce, applied for a protection order, and was granted emergency custody of her children. The Success Coach found an opening for a four-bedroom apartment and referred Sara to community housing. Sara completed all required documentation and within 30 days of applying she and her children moved into their own apartment. Sara soon found employment working as an STNA and has three of her children enrolled into child care. Sara's oldest child is participating in the Summer Youth Employment Program and is working four days a week at a community site this summer.

048

\*Names have been changed for privacy. Photos are for illustrative purposes only.





**OhioMeansJobs**®

**Fairfield County**

A proud partner of the  
American Job Center network



**Hosted 30**  
HIRING EVENTS

Hosted **1 Job Fair**  
with **70** employers and  
more than **100** job  
seekers in attendance.



**5,632**

visitors to the  
Resource Room (**427**  
were new visitors.)

**163**

Customers were provided  
WIOA training program  
orientations, **30** completed  
training programs earning  
a certification in an in-  
demand occupation.

This program helps our  
community's businesses  
have access to more skilled  
job seekers.

08/20/2024

## Meet John

John, a seasoned truck driver with 30 years of experience, faced a devastating turn of events when a medical condition led to the loss of his commercial driver's license (CDL). Despite his dedication to the industry, John found himself unemployed and struggling to make ends meet. His unemployment benefits ran out, and he eventually lost his home and car. A year after the initial diagnosis, John received unexpected news during a follow-up appointment. His physician regretfully informed him that the original diagnosis was incorrect. John was given the option to reverse the unnecessary medical procedure. Determined to get his life back on track, he chose to undergo the reversal in hopes of regaining his CDL. John faced a new challenge: the test to reclaim his license had changed significantly since he first obtained it three decades ago. Unfortunately, he was unable to pass the updated test. In his quest for assistance, John visited the local OhioMeansJobs Center, where he met with a WIOA career advisor. The advisor informed him about their program which offered paid training for in-demand occupations. With their support, John enrolled in a CDL training program at a facility near downtown Columbus.

As training approached, John shared that he was homeless but remained optimistic about the upcoming week. He planned to stay at a veterans' shelter near the training site and walk to the facility, despite the winter temperatures dipping into the single digits. He wasn't a resident of Franklin County so he couldn't stay at the shelter. Concerned for his safety, the career advisor reached out to our partnering Veterans Representative at the OhioMeansJobs Center. They connected John with a veterans' group that aids fellow veterans in need. The group generously covered his stay at a hotel for five days, provided food, and gave him a bus pass to get to and from the training. Despite inclement weather canceling two days of training, the veterans' group extended John's hotel stay, ensuring he could complete his program. John successfully passed his recertification and regained his CDL. With his license back, John quickly secured a job with a company, driving over the road and earning the income he was accustomed to. His journey from losing everything to rebuilding his life stands as a testament to resilience and the power of community support. As John settles into his new role, he reflects on the kindness and assistance he received, which helped him navigate a path back to stability and purpose.

# CHILD SUPPORT Enforcement

There have been substantial increases in support order establishment and support collection in the last five years:

Support Order Establishment **+3.51%**  
Support Collection Percentage **+1.85%**

Fairfield County's Support Collection rate of **71.36%** in 2023 easily exceeded the state average.

**70%** of all Fairfield County child support is collected via **Employer Income Withholding**.  
*(Thank you to our local employers for doing their part!)*

**\$368,000.00** in cash support payments collected at the Fairfield County CSEA Drive-Thru in 2023.

The number of non-parent (caretaker) custodians continues to rise and now comprises more than **10%** of all child support orders.

**21 MILLION DOLLARS** collected in Fairfield County (for child support payments in 2023).

**Over 1 in 4** Fairfield County children are involved in our local child support program.

## Meet Wyatt

Wyatt wasn't always a model child support payor, as he initially lacked a basic understanding of the child support program's role in ensuring the **FINANCIAL SECURITY** of his daughter. As such, Wyatt spurned all efforts from our Agency to collect child support, as well as every effort to connect him with employment assistance programs. Wyatt's mind was made up, he was "never paying child support."

Ultimately, Wyatt was arrested on a failure to appear warrant and brought before the court. The court's order for Wyatt to serve a 14-day jail sentence was met with incredulity from Wyatt, as jail was something he did not believe could possibly result from his failure to pay support.

While our program is only punitive as a last resort, on occasion this **ENFORCEMENT** approach does yield long term success. Upon his release, Wyatt met with his child support caseworker and came to appreciate our program's impact. Wyatt now views paying child support as more than a mere financial obligation.

## Meet Brandy

Brandy, a young mother, previously developed a drug addiction that resulted in a loss of custody and a court order to pay child support. Upon dedicating herself to reunifying with her child, Brandi entered Juvenile Court's Excel program. Excel is a treatment program designed to improve outcomes for families facing substance misuse as their primary barrier to reunification.

As a participant in the Excel program, the Court suspended Brandi's support order, enabling her to focus on substance abuse rehabilitation and reunification. Brandi completed the program and regained custody of her daughter. Brandi's child support caseworker was understanding and transparent during her time in Juvenile Court. The supportive **COMMUNICATION** from the CSEA garnered Brandi's **TRUST**. As a result, Brandi worked closely with her caseworker to fully satisfy her support balance.





# CHILD PROTECTIVE Services



The average daily cost per child in paid placement is **\$185** in 2024. This total has increased in the last five years, from **\$129** per child back in 2018. For all of the children in agency custody, the total daily cost of placement is **\$17,750** in 2024, compared to **\$13,170** in 2019 (a **35%** increase).

This year, the agency has completed **21** placement moves per month on average.

The agency identified **92** families for Ongoing Services in 2023.

## Meet Mark and Diane

Fairfield County Protective Services initially became involved with Diane due to her struggling with a substance use disorder while caring for her infant son, Charlie. Charlie was seven months old when Protective Services became involved. Diane's substance use created an unsafe environment for Charlie and Protective Services was granted temporary custody of Charlie where he was placed into a foster home. Through family finding efforts, non-relative kin were eventually identified and Charlie was moved from the foster home to a kinship home.

Initially, paternity of Charlie was unknown. Shortly after Protective Services was granted temporary custody of Charlie, Diane was arrested and ultimately sentenced to serve time in prison. While incarcerated, Diane was willing to meet with Protective Services to discuss reunification and case plan goals. Over time, Diane began to feel comfortable to share her story and named a potential father for Charlie. After efforts to locate the alleged father, Mark, he was then located and genetic testing was completed. The results proved that he was Charlie's father. Mark immediately expressed a desire to do whatever it took to build a relationship with Charlie. Mark worked closely with Protective Services and the kinship family to develop a relationship with Charlie. Over the next several months, Mark continued to work his own therapeutic services, started routine visitation with Charlie to build and strengthen their bond, maintained full-time employment, and purchased a home big enough for Charlie, his wife, and their other children. Charlie was able to be placed in the custody of his father and is currently thriving with his dad, step-mom, and two baby sisters.

**10** adoptions finalized in 2023.

Average age of children in custody in 2024 is **8.87** years.

On average in 2024, Protective Services was involved with **218** children per month needing agency protection.

The agency had an average of **181** children per month in agency custody in 2024:

- 30 in Residential/Group Home
- 68 in Foster Care
- 83 in Kinship

In 2023, **159** kinship assessments were completed to assist in approving relatives and non-relatives for placement or as a support for a child in agency custody.

**1,061** reports of concerns for children were opened for an intake assessment in 2023:

- 56% included concerns for physical abuse
- 27% included concerns for neglect
- 12% included concerns for sexual abuse

In 2023, Protective Services received **5,297** referrals with concerns for children.



08/20/2024

The agency has received custody of an average of **12** children per month in 2024.

# ADULT PROTECTIVE Services

Fairfield County Adult Protective Services coordinates a county **Interdisciplinary Team** with **15** partners dedicated to the prevention and treatment of abuse, neglect, and exploitation of older adults. Participants include Fairfield County Sheriff's Office, Fairfield County Guardianship Service Board, Meals on Wheels, Central Ohio Area Agency on Aging, Lutheran Social Services, Fairfield County Coroner, and local fire departments.

There were **739** calls in 2023 reporting concerns of abuse, neglect, or exploitation for the elderly population.

**128** cases were opened in 2023.

## Meet Edward

Edward began working with Fairfield County Protective Services after receiving concerns he was struggling to ensure his bills were covered, and he was facing eviction. Edward was forgetting to pay his rent and utilities, but he had two unrelated adults who had moved in with him last year who were offering to help him with his finances. It was reported Edward's bills continued to not be paid. The Adult Protective Services Team immediately connected with Edward to begin identifying what challenges he was facing. APS spoke with Edward's family who identified they were concerned for Edward's memory and ability to make decisions. They also shared information about the two other adults living in the home. They didn't financially contribute to the home and they would often prevent Edward from speaking to his family.

When APS was able to meet with Edward in his home, there were concerns for the conditions of the home, in large part due to the significant amount of animals brought into the home by the other adults. The caseworker was able to build a relationship with Edward, who loved to talk about 80's rock music and the Cincinnati Reds. Eventually, the caseworker began to have difficulty speaking with Edward, with fears that the adults in the home were preventing contact. APS was able to work with courts, law enforcement, and the local humane society to address the concerns for the other adults and animals in the home. Edward was connected to a previous landlord, who was able to locate housing for him that fit within his budget and moved him away from the home he shared with the other adults. The caseworker helped move his belongings to his new home and worked with the utility company to ensure his bills were paid in full. Edward was also linked with professional support to assist him with his bills/financial decisions and most importantly, his family was able to reconnect with him, allowing him to live a happier life.

Fairfield County Adult Protective Services **actively collaborates** with multiple community partners to address concerns and provide supports to older adults facing concerns for abuse, neglect, and exploitation. This includes Veteran's Affairs, local attorneys and banks, and multiple members of the medical community in Fairfield County.

In the past year, caseworkers have **worked in the community alongside** community paramedics with Lancaster Fire Department and Violet Township Fire Department, Lancaster Code Enforcement, Lancaster Police Department, and the Fairfield County Major Crimes Unit.

**53%**

of all cases had concerns for self-neglect, the most common reason APS opens a case.

**19%** of cases included concerns for exploitation.

**28%** of cases included concerns for neglect by a caregiver.

The community can provide information and concerns online through the Adult Protective Services Online Portal at <https://aps.jfs.ohio.gov/>



# FOLLOW US



Fairfield County  
Job and Family Services  
239 W. Main St.  
Lancaster, OH 43130

(740) 652-7889  
(800) 450-8845 • fcjfs.org

### Fairfield County Job & Family Services Facebook/Twitter Page:

- Learn about PUBLIC RESOURCES and SERVICES available to you and your family.
- Follow us to keep up-to-date on PUBLIC ASSISTANCE offerings.
- View our OhioMeansJobs **LOCAL JOB OPPORTUNITY OF THE DAY** post.
- Connect with employers and apply for jobs.
- Browse our HIRING EVENTS located on the 3rd Floor of FCJFS in the Resource Room.

REGULAR MEETING #35 - 2024  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
AUGUST 20, 2024

AGENDA FOR TUESDAY, AUGUST 20, 2024

- 9:00 AM Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for August 13, 2024
- Commissioners
- 2024-08.20.a A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Capital Outlay, Fund #3435, Capital Improvement [Commissioners]
- Fairfield County Auditor- Finance
- 2024-08.20.b A Resolution Authorizing the Approval of an Engagement Letter for Preparation of 2024 ACFR Financial Statements Provided by Local Government Services of the Auditor of State [Auditor- Finance]
- Fairfield County Board of Developmental Disabilities
- 2024-08.20.c A Resolution to Approve a Memo Exp./Memo Receipt for the Cost of Transportation for Individuals Paid to Lancaster-Fairfield Public Transit as a Memo Expenditure for Fund #2060 [Board of Developmental Disabilities]
- Fairfield County Engineer
- 2024-08.20.d A Resolution to Approve the Contract with Greystone Construction Company for the Salt Barn Structure [Engineer]
- 2024-08.20.e A Resolution to Approve the Notice to Commence for the Salt Barn Structure [Engineer]
- 2024-08.20.f A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category County Engineer, Fund #2024, Motor Vehicle for Materials & Supplies [Engineer]
- 2024-08.20.g A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category County Engineer, Fund #2024, Motor Vehicle for Vacation, Sick, and Personal Time Payout [Engineer]
- 2024-08.20.h A Resolution to Request for Appropriations for Additional Unanticipated Receipts of Memo Receipts and Memo Expenses, Fund #3445, Refugee Rd CR7-1.94 [Engineer]

Fairfield County Health Department

2024-08.20.i A Resolution Approving the Submission of the Fiscal Year 2025 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP [Health Department]

Fairfield County Job and Family Services

2024-08.20.j A Resolution to Approve a Memo Exp./Memo Receipt for the Costs of Birth Certificates Paid to Fairfield County Health Departments as a Memo Expenditure, Fund #2072, Public Children's Services [JFS]

2024-08.20.k A Resolution to Approve a Memo Receipt and Expenditure for Fund #2015, Reimbursing Fund #2018 [JFS]

2024-08.20.l A Resolution to Approve a Memo Receipt and Expenditure for Fairfield County Job & Family Services, Fund #2072, Reimbursing Fund #2018 [JFS]

Fairfield County Regional Planning Commission

2024-08.20.m A Resolution to Approve Change Order #1 for the CDBG PY2022 Village of Pleasantville – Hickenlooper Street Improvements Project [Regional Planning Commission]

Fairfield County Sheriff

2024-08.20.n A Resolution Approving the Submission of the Fiscal Year 2025 CFLP Litter Law Enforcement Grant Application to CFLP [Sheriff]

2024-08.20.o A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category [Sheriff]

2024-08.20.p A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office Fund #2394, CFLP Litter Grant [Sheriff]

South Central Major Crimes Unit

2024-08.20.q A Resolution Authorizing an Account-to-Account Transfer for MCU Fund #7892, Sub Fund #8340, American Rescue Plan OCJS [Sheriff - Major Crimes Unit]

Fairfield County Utilities Department

2024-08.20.r A Resolution to Appropriate from Unappropriated in an Expenditure Object Category, Fund #5841 [Utilities]

Payment of Bills

The next Regular Meeting is scheduled for August 27, 2024, 9:00 a.m.

Adjourn

Executive Session to Discuss Personnel Matters 10:15 a.m.

Commission Connection Video, 10:45 a.m.

**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

**Review Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Recorder Lisa McKenzie; Clerk of Courts, Branden Meyer; Juvenile and Probate Court Judge, Terre Vandervoort; Economic Development Specialist, Anthony Iachini; Facilities & EMA Director, Jon Kochis; IT Director, Dan Neeley; JFS Director, Corey Clark; Deputy, Kevin Romine; Regional Planner, Josh Hillberry; JFS Deputy Director, Heather O'Keefe; JFS Finance Director, Josh Crawford; DD Superintendent, Dr. David Uhl; Magistrate, Troy Sitzman; Magistrate, Josh Horacek; FCFC Manager, Tiffany Wilson; Deputy Recorder, Rachele Martin; and Chief Deputy Clerk, Michelle Carper. Also in attendance: Jeff Feyko, Katie Wilkerson, Kourtney Enyart, Ray Stemen, and Sherry Pymmer.

Virtual attendees: Lori Hawk, Cassie Strickler, Tony Vogel, Ashley Arter, Greg Forquer, Aubrey Ward, Belinda Nebbergall, Joe Ebel, Nikki Drake, Austin Lines, Shelby Hunt, Craig McKenzie, Stacy Hicks, BGM, Marcy Fields, Lynette Barnhart, Britney Lee, Staci Knisley, Brian Wolfe, Jeanie Wears, Tiffany Daniels, Nick, Michael Orlando, Lori Lovas, Jason Grubb, Andrea Spires, and Jared Collins.

**Welcome**

Commissioner Levacy opened the meeting by welcoming everyone in attendance.

**Listen & Learn, Good Deeds Program**

Recorder McKenzie introduced the Good Deeds Program and explained that it is a program developed by agencies around the state to help individuals avoid Probate Court. Recorder McKenzie also discussed the role her office plays in ensuring that property ownership is properly recorded. She also discussed ways property owners can protect themselves from scammers by signing up for property fraud alerts on the Recorder's website.

Judge Vandervoort explained that in Fairfield County, she presides over two courts, Probate and Juvenile Court. Juvenile Court addresses delinquency, truancy, abuse, neglect, dependency, juvenile traffic and adult criminal non-support. Probate Court addresses estates, guardianships, adoptions, name changes, civil commitments, and other various issues. There are three ways to process estates, and these are through summary releases, release from administration, and full administration; all can vary from very simple to complicated. Judge Vandervoort emphasized the importance of planning, updating your plan as needed, and considering whether legal counsel should be engaged. She stated that one of her goals with this new program is to meet with the bar and find a group of attorneys that will provide deed changes for a set fee.

Clerk of Courts Meyer explained that his office is comprised of three sections, the legal department, the title department, and the administrative/fiscal department. He spoke about materials supplied regarding the Good Deeds Program and avoiding Probate Court. He also provided an informational sheet that allows a user to compile their personal and important information that may be needed in emergencies or for estate planning purposes. He indicated the information sheet should be kept in a safe or secure spot. (The Good Deeds Program materials that were supplied, along with a PowerPoint presentation, are available in the minutes.)

Regular Meeting #34 - 2024 – August 13, 2024

- 1 -



**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

Commissioner Davis stated his appreciation for the work of the three presenters on the Good Deeds Program.

Commissioner Fix also stated his appreciation for the work put into the presentation and asked what prompted the start of the Good Deeds Program.

Clerk of Courts Meyer explained that the program started in Geauga County and has evolved from there. He added that this was the first time that he, the Recorder, and Judge Vandervoort had provided the presentation and that they looked forward to sharing it with the community.

Commissioner Levacy spoke about what a great way this was to serve the residents of the county and the forward thinking approach the program exhibits.

**Annexation**

Attorney Jeffrey Feyko stated he was the petitioner of a proposed Expedited Type II Annexation from Liberty Township to the Village of Baltimore. He added that the property is contiguous to the Village of Baltimore and that the family who owns the land wishes to annex to obtain utility and other services offered by the village. The family has no immediate development plans.

**Public Comment**

Ray Stemen of Lancaster spoke about the humbling experience of moving to an assisted living facility.

Magistrate Horacek introduced his son and his son's friend who attended the meeting. They are working to obtain their Boy Scouts of America Citizenship Badge.

**Legal Update**

None provided.

**County Administration Update**

- *The County Administration Update was provided by Deputy County Administrator, Jeffrey Porter, unless otherwise noted.*

**Week in Review**

*State of the County*

Recapping information provided last week: The 2024 State of the County Address will be held on August 27<sup>th</sup>. Registration begins at 11:00 a.m., with the program running from 11:30 a.m. to 1:00 p.m. The event has sold out but anyone wishing to attend, who has not registered, may contact the Lancaster-Fairfield Chamber of Commerce to be placed on the wait list. Carpooling is encouraged.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

Regular Meeting #34 - 2024 – August 13, 2024

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**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

*Resolution Review*

There are 22 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- A resolution to approve a Type II Expedited Annexation of 83.346 acres from Liberty Township to the Village of Baltimore, Agent for the Petitioner, Jeffrey Feyko.
- A resolution to appropriate funds for telecom services for Transit.
- Many departments and agencies have submitted financial resolutions to account for both revenues and expenditures.
- A resolution from Regional Planning for the final acceptance of public improvements for the Rolling Hills Subdivision.
- And a resolution to sign the title services agreement for the Quilliam Farm through the Clean Ohio Local Agricultural Easement Purchase Program. This is a program through the Ohio Department of Agriculture for the Commissioners to acquire agricultural easements to retain land for predominately agricultural use.

**Calendar Review/Invitations Received**

*Items Requiring Response*

*Informational Items*

- Lancaster-Fairfield Community Action Agency Board of Directors Meeting has been Cancelled for August 15, 2024
- Family and Children First Executive Committee Meeting, August 16, 2024, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
- 4-H Recognition Event, August 18, 2024, 6:00 p.m., Liberty Center, 951 W. Fair Ave., Lancaster
- Fairfield Soil & Water Conservation District Annual Meeting, September 12, 2024, 5:30 p.m., Wagnalls Memorial Library, Community Room, 150 E. Columbus St., Lithopolis

**Correspondence**

- Press Release, Fairfield County Health Department, August 6, 2024, "Nile Virus Found in Fairfield County"
- Memo, Dr. Brown, County Auditor, August 8, 2024, Subject: Modernization
- Fairfield County Auditor's Wins of the Week, August 8, 2024
- Fairfield County Auditor's Wednesday Word to the Wise – Vendor Changes, August 12, 2024
- Letter, Fairfield Homes, August 6, 2024, Re: Hunter's Hill Apartments
- Thank You, United Church Homes, August 1, 2024
- Fairfield County Municipal Court, Criminal/Traffic Division Fees Collected Report for July 2024
- Correspondence regarding Industrial Solar Projects

Regular Meeting #34 - 2024 – August 13, 2024

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**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

- Newsletter, Fairfield Soil & Water Conservation District, Fairfield Features, August 2024, Volume 26, Issue 2

**Old Business**

None provided.

**New Business**

Clerk of Courts Meyer spoke about the driver exams being completed at the Title Office and the convenience of the Bureau of Motor Vehicles office at the Fairfield Center. He added that the Title Office would like to hire another Driver's License Examiner due to high demand.

Commissioner Levacy asked how many Fairfield County residents are taking their Driver's License exam at the Title Office.

Clerk of Courts Meyer stated that along with Fairfield County residents, there are many residents from the east side of Columbus.

Recorder McKenzie thanked the Commissioners for the opportunity to present on the Good Deeds Program.

Sheriff Lape voiced his appreciation for the Good Deeds Program presentation.

Auditor Brown was appreciative of the Good Deeds presentation. She highlighted the instances of recent of fraud occurring in Ohio with criminals attempting to route vendor money to the wrong location. She stated the Auditor's office has safety procedures in place to help avoid fraudulent activity. She thanked Christy Noland for assisting Major Crimes with their financials. The Auditor's Office released a memo for modernization in the tax budget process. Auditor Brown indicated other government entities have reached out to thank the Auditor's Office for their modeling of strategic plan framework and are seeking to use the framework in their own strategic planning. The Auditor's office August Map of the Month is of coffee shops in downtown Lancaster. The auditor is looking to hire a map room technician in 2025.

Mr. Vogel thanked Bev Hoskinson for assistance with the ERP process which has saved him time in his budgeting process.

Mr. Iachini announced that August 20<sup>th</sup> is the Parent Info Night at the Workforce Center.

Commissioner Levacy spoke about participating in a meeting regarding benefits with the Office of the Lt. Governor.

Mr. Clark stated that his Listen & Learn on August 20<sup>th</sup> will provide information on fraud through the skimming of benefit cards.

**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Recorder Lisa McKenzie; Clerk of Courts, Branden Meyer; Juvenile and Probate Court Judge, Terre Vandervoort; Economic Development Specialist, Anthony Iachini; Facilities & EMA Director, Jon Kochis; IT Director, Dan Neeley; JFS Director, Corey Clark; Deputy, Kevin Romine; Regional Planner, Josh Hillberry; JFS Deputy Director, Heather O'Keefe; JFS Finance Director, Josh Crawford; DD Superintendent, Dr. David Uhl; Magistrate, Troy Sitzman; Magistrate, Josh Horacek; FCFC Manager, Tiffany Wilson; Deputy Recorder, Rachele Martin; and Chief Deputy Clerk, Michelle Carper. Also in attendance: Jeff Feyko, Katie Wilkerson, Kourtney Enyart, Ray Stemen, and Sherry Pymmer.

Virtual attendees: Lori Hawk, Cassie Strickler, Tony Vogel, Ashley Arter, Greg Forquer, Aubrey Ward, Belinda Nebbergall, Joe Ebel, Nikki Drake, Austin Lines, Shelby Hunt, Craig McKenzie, Stacy Hicks, BGM, Marcy Fields, Lynette Barnhart, Britney Lee, Staci Knisley, Brian Wolfe, Jeanie Wears, Tiffany Daniels, Nick, Michael Orlando, Lori Lovas, Jason Grubb, Andrea Spires, and Jared Collins.

**Announcements**

Ms. Menningen announced that the August 27<sup>th</sup> meeting will be held in the Commissioners' Hearing Room prior to the State of the County event at the Liberty Center.

**Approval of Minutes for August 6, 2024**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, August 6, 2024, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of a Resolution from the Fairfield County Board of Commissioners**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Commissioners:

- |              |   |
|--------------|---|
| 2024-08.13.a | A Resolution to Approve the Annexation of 83.346 +/- Acres from Liberty Township to the Village of Baltimore, Expedited Type II Annexation, Pursuant to ORC 709.023, Agent for Petitioner, Jeffrey Feyko        |
| 2024-08.13.b | A resolution to approve to appropriate from unappropriated into a major expense category for the FAA Grant Fund# 3011, sub fund # 8272  |
| 2024-08.13.c | A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865 |

Regular Meeting #34 - 2024 – August 13, 2024

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**Regular Meeting #34 - 2024  
Fairfield County Commissioners' Office  
August 13, 2024**

2024-08.13.d      A resolution to approve a memo receipt and expense for Stop Loss Pool Sub fund & the Self-Funded Healthcare Fund

2024-08.13.e      A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 1001 for telecom services.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Court of Common Pleas**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

2024-08.13.f      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Common Pleas-Adult Probation; Fund # 2365, County Probation.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Dog Shelter**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Dog Shelter:

2024-08.13.g      A resolution to appropriate from unappropriated in a major expenditure object categories for Dog Shelter; #2002

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

2024-08.13.h      A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions as of 7/24/2024.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from the Fairfield County Family and Children First Council**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Family and Children First Council:

2024-08.13.i      A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund #7521 – Family Children First Council

Regular Meeting #34 - 2024 – August 13, 2024

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**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

2024-08.13.j      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 7521, Family Children First Council

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2024-08.13.k      A Resolution Approving the Fairfield County Plan for Child, Family and Adult Community and Protective Services Expenditures (State Budget Line Item 533)

2024-08.13.l      A Resolution Approving the Fairfield County Plan for Income Maintenance Expenditures

2024-08.13.m      A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Meals on Wheels/Older Adult Agency**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Meals on Wheels/Older Adult Agency:

2024-08.13.n      A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Regional Planning Commission**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

2024-08.13.o      A Resolution to Approve Final Acceptance of the Rolling Hills Subdivision

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Regular Meeting #34 - 2024 – August 13, 2024

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**Regular Meeting #34 - 2024**  
**Fairfield County Commissioners' Office**  
**August 13, 2024**

**Approval of a Resolution from the Fairfield County Sheriff**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

2024-08.13.p      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 1001, General Fund

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the South Central Major Crimes Unit**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the South Central Major Crimes Unit:

2024-08.13.q      A resolution authorizing an account to account transfer for MCU Fund 7858(Sub fund 8341) COSSAP Grant

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Soil and Water Conservation District**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Soil and Water Conservation District:

2024-08.13.r      A Resolution to Sign the Title Services Agreement for the Quilliam Farm through the Clean Ohio Local Agricultural Easement Purchase Program with the Ohio Department of Agriculture

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from Fairfield County Transit**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Transit:

2024-08.13.s      A resolution approving to Appropriate from Unappropriated into a major expense category within a major expenditure category for Grant Fund# 2908 for the Ohio Department of Transportation (ODOT) grant.

2024-08.13.t      A resolution approving to Appropriate from Unappropriated into a major expense category expenditure category for Grant Fund# 2908 for the Ohio Department of Transportation (ODOT) grant.

2024-08.13.u      A resolution approving a reduction of appropriations of major expense categories for Grant Fund# 2908 for the Ohio Department of Transportation (ODOT) grant.

Regular Meeting #34 - 2024 – August 13, 2024

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**A resolution to appropriate from unappropriated in major expenditure object category for capital outlay, Fund# 3435 Capital Improvement.**

**WHEREAS,** additional appropriations are necessary to encumber 2024 projects; and

**WHEREAS,** to appropriate from unappropriated will allow proper accounting in the major expenditure object category for capital outlay.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following categories:

Capital Outlay	12343500	\$3,553,753
----------------	----------	-------------

---

**A resolution to appropriate from unappropriated in major expenditure object category for capital outlay, Fund# 3435 Capital Improvement.**

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***For Auditor's Office Use Only:***

**Section 1.**        \$ 3,553,753        12343500 570000

**Section 2.** *Issue an Amended Certificate in the amount \$1,000,000 to credit of fund # 3435.*

**Section 5.** *Request that the Fairfield County Auditor, on behalf of the Budget Commission, update the following receipt line:*

+ \$1,000,000        12343500 439100

Signature Page

Resolution No. 2024-08.20.a

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Capital Outlay, Fund #3435, Capital Improvement

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of an engagement letter for preparation of 2024 ACFR financial statements provided by Local Government Services of the Auditor of State - Auditor**

**WHEREAS**, the Auditor of State has provided the attached engagement letter for services to be provided by the Local Government Services Section to assist in the preparation of Fairfield County's Annual Comprehensive Financial Report (ACFR) for year ending December 31, 2024.

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

**Section 1.** That the Fairfield County Board of Commissioners hereby understands and approves the attached letter outlining services to be provided by the Local Government Services Section of the Office of the Auditor of State.

**Section 2.** That the Board signs the attached engagement letter.

**Section 3.** That the Clerk of the Board returns the signed letter to the Fairfield County Auditor's Office for further processing.

Prepared by: Beverly Hoskinson, Financial Systems Director

cc: Angela Horn, Financial Manager  
Carri L. Brown, Auditor

# OHIO AUDITOR OF STATE KEITH FABER



Local Government Services  
65 East State Street  
Columbus, Ohio 43215-4209  
614-466-4717 or 800-345-2519  
ContactLGS@ohioauditor.gov

July 18, 2024

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
210 E. Main Street  
Lancaster, OH 43130

Dear Auditor Brown:

This letter is to confirm our understanding of the terms and objectives of our engagement with Fairfield County and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software, Local Government Services (LGS) will prepare, from the information you provide, the annual financial statements of Fairfield County as of and for the year ending December 31, 2024.

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. LGS will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

LGS is not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

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The Honorable Dr. Carri Brown  
Fairfield County Auditor  
July 18, 2024  
Page 2 of 7

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Our engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs: 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements; 2) The prevention and detection of fraud; 3) To ensure that the entity complies with the laws and regulations applicable to its activities; 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements; and 5) To provide us with documentation, and other related information that is relevant to the preparation and presentation of the financial statements: additional information that may be requested for the purpose of the preparation of the financial statements: and unrestricted access to persons within Fairfield County of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Fairfield County remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the County to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. Also, it is Fairfield County's responsibility to design, implement, and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the County is fulfilling these responsibilities, the following safeguards will be observed. The County will designate a management-level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the County has determined that someone other than the individual with whom we worked last year will fulfill this role, the County must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual bi-weekly to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions, make all management decisions related to this engagement, and accept full responsibility for such decisions. Accordingly, this

individual will review and approve all proposed adjustments before they are entered into the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the County:

1. Information required to confirm the appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements including original budget amounts for all funds required to be presented in the basic financial statements and documentation to ensure that financial records are in agreement with amended certificates requested and appropriations passed by the Board of County Commissioners during 2024;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all County bank accounts as of December 31, 2024;
5. Documentation for receivables including taxes, intergovernmental, leases, and accounts receivable; inventory; leases; and prepaid items as of December 31, 2024;
6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for

proprietary capital assets and by program and type for general capital assets for 2024;

7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payables, retirement, and other current and long-term liabilities as of December 31, 2024;
8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases, and the purpose for which the short-term debt was issued;
9. Information regarding long-term debt balances and leases as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums, and discounts for additions should be identified separately;
10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
11. All documentation necessary to determine the reporting entity. If it is determined that the County will be required to report a component unit, GAAP financial statements for the component unit must be provided in a timely fashion for the preparation of the County's financial statements;
12. Information to support necessary modified accrual and accrual adjustments at December 31, 2024;
13. Information regarding transfers by fund including the amount and purpose for each transfer;
14. The transmittal letter, required supplementary information; and statistical section; and
15. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.



The Honorable Dr. Carri Brown  
Fairfield County Auditor  
July 18, 2024  
Page 5 of 7

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers, or financial institution account numbers associated with an individual. The County shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the County must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the County and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship for the County in terms of resources, recordkeeping, or other issues, the County and LGS may collaborate on alternative methods of providing the County's data to LGS without compromising the personal information of individuals served or employed by the County.

As part of the annual financial report, you will be required to prepare the Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to ensure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the preparation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements; review records, and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements; enter usable information from the prior fiscal year trial balances to the trial balances that will be used for the fiscal year being reported; and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
July 18, 2024  
Page 6 of 7

records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

It is estimated 1,300 hours will be needed to complete this project. Our fees for these services will be billed monthly to the County at a rate of \$85 per hour, and the total cost is not anticipated to exceed \$110,500. If additional time or services should be necessary, we will notify the County regarding any amendment to this contract that may be required.

Pursuant to Ohio Revised Code 117.13, you may charge all of these fees to the general fund, or you may allocate the cost among the general fund and other eligible funds. While eligible funds may include federal grant funds, additional restrictions under the Uniform Guidance 2 CFR 200.425 should be considered. For more information, refer to the annual *Hourly Audit Rates and Allocation of Audit Costs* technical bulletin available at [www.ohioauditor.gov](http://www.ohioauditor.gov).

Upon a 30-day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to the Auditor of State, Local Government Services Section, 65 East State Street, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>. Each client should complete the registration process to establish an eServices account. A confirmed account will have the ability to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an electronic check option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly and are sent to clients who have an outstanding balance through a paperless electronic billing system. The County will receive an email notification at the beginning of the month that a statement is available for review. Clients should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

A failure to pay the Auditor of State in full within forty-five days of the payment due date may result in additional action as authorized under Ohio Revised Code Sections 131.02(A) and/or 117.13(D).

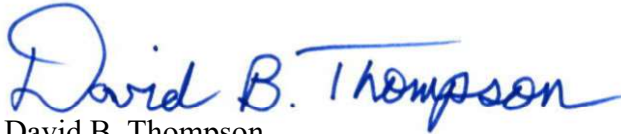
If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it no later than August 31, 2024. If we do not hear from you by August 31, 2024, we will assume that Fairfield County does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor

The Honorable Dr. Carri Brown  
Fairfield County Auditor  
July 18, 2024  
Page 7 of 7

of State. Should you have any questions concerning this letter, please do not hesitate to contact Michelle Wears, Chief Project Manager, at 1-800-345-2519.

Sincerely,

KEITH FABER  
Auditor of State



David B. Thompson  
Chief of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

FAIRFIELD COUNTY

Date: \_\_\_\_\_

Resolution No. \_\_\_\_\_

By: \_\_\_\_\_  
President of the Board of County Commissioners

\_\_\_\_\_  
County Commissioner

\_\_\_\_\_  
County Commissioner

It is hereby certified that the amount of \$ \_\_\_\_\_ required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the \_\_\_\_\_ Fund, free from any obligation or certification now outstanding.

Date: \_\_\_\_\_

\_\_\_\_\_  
Dr. Carri Brown, County Auditor

cc: Michelle Wears, Chief Project Manager  
Stacie Scholl, Chief Auditor

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## ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A.  Goods and/or Services in excess of \$75,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B.  Goods and/or Services in excess of \$75,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C.  Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D.  Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E.  County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F.  The subject matter was exempt from competitive selection for the following reason(s):
  - 1.  Under \$75,000
  - 2.  State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  - 3.  ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  - 4.  Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  - 5.  Emergency (Follow procedure under ORC 307.86(A))
  - 6.  Sole Source (attach documentation as to why contract is sole source)
  - 7.  Other: Auditor of State - Local Government Services (cite to authority or explain why matter is exempt from competitive bidding)
- G.  Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H.  Compliance with Fairfield County Board of Commissioners Procurement Guidelines
  - 1.  No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  - 2.  No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  - 3.  Obtained 3 quotes for purchases under \$75,000 (as applicable)
  - 4.  Purchase Order is included with Agreement

Signed this 12<sup>th</sup> day of August, 2024.

Beverly Hoskinson - Financial Systems Director/Auditor's Office  
Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***

Prosecutor's Approval Page

Resolution No.

A resolution authorizing the approval of an engagement letter for preparation of 2023 ACFR financial statements provided by Local Government Services of the Auditor of State - Auditor

(Fairfield County Auditor- Finance)

Approved as to form on 8/13/2024 9:18:58 AM by Amy Brown-Thompson,



Amy Brown-Thompson  
Prosecutor's Office  
Fairfield County, Ohio

Signature Page

Resolution No. 2024-08.20.b

A Resolution Authorizing the Approval of an Engagement Letter for Preparation of 2024 ACFR Financial Statements Provided by Local Government Services of the Auditor of State

(Fairfield County Auditor- Finance)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities**

**WHEREAS,** FCBDD is responsible for paying for July transportation costs for individuals to Lancaster-Fairfield Public Transit; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

12290800 433034 Grant PT000 \$696.60 (4111)  
12290854 434000 Grant PT000 \$77.40 (4160A)

This amount represents monies owed to the Lancaster-Fairfield Public Transit, for transportation costs for individuals and paid by FCBDD to Lancaster-Fairfield Public Transit as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing Lancaster-Fairfield Public Transit for FCBDD's portion of July transportation costs which FCBDD is responsible.

Memo expenditure as referenced in supporting documentation:

Vendor #5672 Lancaster-Fairfield County Transit

Account: 52676801 550080  
Amount: \$ 774.00

Prepared by: Cathy Anderson, Fiscal Officer  
cc: Aaron Kennedy, Lancaster Fairfield Public Transit

# Lancaster-Fairfield Public Transit



Lancaster-Fairfield Public Transit

746 Lawrence St

P: 740-681-5086

Email: cmartin@ci.lancaster.oh.us/ccarter@ci.lancaster.oh.us

Lancaster Ohio, 43130

F: 740-681-5088

Website: ci.lancaster.oh.us/transit/242

Bill To: Fairfield County Board of DD

Contact: Beth Seifert

Invoice #: 8124

Address: 795 College Ave

Email: bseifert@fairfielddd.com

Invoice Date: 8/2/2024

Lancaster Ohio, 43130

Contact:

Terms: 30 Days

Email:

Due Date: 9/1/2024

Invoice For: Jul-24

Rides	Description	Qty	Unit Price	Account Code	Price
43	Individual Rides	43	\$ 18.00	4421	\$ 774.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Invoice Subtotal	\$	774.00
<b>TOTAL</b>	\$	<b>774.00</b>

**Make all checks payable to Lancaster-Fairfield Public Transit.  
CREDIT CARDS NOT ACCEPTED**

OK to pay MS  
9/7/24



Client	First Client	Last Client	Trip Date	Cancel Typ	Reported F	Reported F	Pick-up Ctr	Pick-up Str	Pick-up Str	Pick-up PO	Drop-off Cr	Drop-off St	Drop-off St	Drop-off Pl	Reported C	Funding So	Fare Type	Actual Trip Distance
Ava	Lichwa	Lichwa	7/1/2024		11:12	11:12	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:59	Board of D Contract		30520
Ava	Lichwa	Lichwa	7/2/2024		11:10	11:10	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:41	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/3/2024		11:13	11:18	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:48	Board of D Pass		25512
Ava	Lichwa	Lichwa	7/4/2024				Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101				Board of D Cash		0
Ava	Lichwa	Lichwa	7/5/2024	No show	10:55	11:01	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101				Board of D Cash		0
Ava	Lichwa	Lichwa	7/8/2024		10:47	10:47	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:22	Board of D Contract		28159
Ava	Lichwa	Lichwa	7/9/2024		10:56	10:56	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:30	Board of D Pass		25607
Ava	Lichwa	Lichwa	7/10/2024		10:53	10:53	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:29	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/11/2024		11:10	11:10	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:48	Board of D Pass		26361
Ava	Lichwa	Lichwa	7/12/2024		10:55	10:55	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:27	Board of D Contract		28159
Ava	Lichwa	Lichwa	7/15/2024		11:04	11:05	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			12:14	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/16/2024		10:54	10:54	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:28	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/17/2024		11:01	11:02	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:30	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/19/2024		10:48	10:48	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:20	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/22/2024		10:51	10:51	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:23	Board of D Contract		28159
Ava	Lichwa	Lichwa	7/23/2024		10:57	10:57	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:31	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/24/2024		11:07	11:07	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:39	Board of D Contract		25607
Ava	Lichwa	Lichwa	7/25/2024		10:56	10:56	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:28	Board of D Pass		25607
Ava	Lichwa	Lichwa	7/25/2024		10:46	10:47	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:43	Board of D Contract		37251
Ava	Lichwa	Lichwa	7/29/2024		10:48	10:49	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:25	Board of D Pass		28159
Ava	Lichwa	Lichwa	7/30/2024		10:55	10:55	Pickeringtc	Sourwood	120	Pataskala	Lois Ln	101			11:31	Board of D Pass		25607
Brandon	Booth	Booth	7/8/2024		6:01	6:01	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:29	Board of D Contract		30361
Brandon	Booth	Booth	7/8/2024		15:23	15:26	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		16:33	Board of D Contract		44627
Brandon	Booth	Booth	7/9/2024		5:58	5:58	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:25	Board of D Contract		30361
Brandon	Booth	Booth	7/9/2024		14:43	15:01	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:33	Board of D Contract		32240
Brandon	Booth	Booth	7/9/2024		6:03	6:03	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:37	Board of D Contract		31110
Brandon	Booth	Booth	7/10/2024		15:01	15:04	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:32	Board of D Contract		30361
Brandon	Booth	Booth	7/10/2024		6:00	6:00	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:28	Board of D Contract		30361
Brandon	Booth	Booth	7/15/2024		15:14	15:15	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:41	Board of D Contract		30361
Brandon	Booth	Booth	7/15/2024		6:05	6:05	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:34	Board of D Contract		30361
Brandon	Booth	Booth	7/16/2024		15:25	15:25	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		16:09	Board of D Contract		30361
Brandon	Booth	Booth	7/17/2024		6:04	6:04	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:40	Board of D Contract		33587
Brandon	Booth	Booth	7/17/2024		14:53	15:01	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:44	Board of D Contract		30375
Brandon	Booth	Booth	7/17/2024		6:03	6:03	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:50	Board of D Contract		47305
Brandon	Booth	Booth	7/22/2024		15:00	15:04	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:32	Board of D Contract		30361
Brandon	Booth	Booth	7/22/2024		6:08	6:08	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:36	Board of D Contract		30361
Brandon	Booth	Booth	7/23/2024		15:00	15:01	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:27	Board of D Contract		30361
Brandon	Booth	Booth	7/23/2024		6:17	6:17	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:51	Board of D Contract		37172
Brandon	Booth	Booth	7/24/2024		15:22	15:27	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		16:15	Board of D Contract		30362
Brandon	Booth	Booth	7/24/2024		6:06	6:06	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:43	Board of D Contract		33567
Brandon	Booth	Booth	7/29/2024		14:54	15:02	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:29	Board of D Contract		30361
Brandon	Booth	Booth	7/29/2024		6:04	6:04	Lancaster	Tiki Ln	1476	Sugar Grov Logan Horr		29746	Camp Akitt		6:30	Board of D Contract		30361
Brandon	Booth	Booth	7/30/2024		15:11	15:12	Sugar Grov Logan Horr		29746	Camp Akitt	Lancaster	Tiki Ln	1476		15:40	Board of D Contract		30361

## Anderson, Cathy Jo

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**From:** Seifert, Beth A  
**Sent:** Tuesday, August 6, 2024 3:46 PM  
**To:** Anderson, Cathy Jo  
**Subject:** FW: July Invoice

Here's the org/objects for the memo expenditure for LPT.

Beth

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**From:** Martin, Courtney G <[courtney.martin@fairfieldcountyohio.gov](mailto:courtney.martin@fairfieldcountyohio.gov)>  
**Sent:** Monday, August 5, 2024 10:33 AM  
**To:** Seifert, Beth A <[BSeifert@fairfielddd.com](mailto:BSeifert@fairfielddd.com)>  
**Subject:** RE: July Invoice

Good morning,

After speaking with Aaron, we are ok doing invoices this way.

90% will go into Org Code 12290800 Object Code 433034 Charge Code 4111 Grant PT000 (\$696.60)  
10% will go into Org Code 12290854 Object Code 434000 Charge Code 4160A (\$77.40)

Please let me know if you have any questions 😊

Thanks,

Courtney

### Courtney Martin

Administrative Assistant | Lancaster-Fairfield Public Transit

📍 746 Lawrence St  
Lancaster, OH  
43130

📞 740-681-5086  
Ex. 2206 (t)  
740-681-5088 (f)



🌐 <http://fairfieldcountyohio.gov>

✉️ [Courtney.Martin@fairfieldcountyohio.gov](mailto:Courtney.Martin@fairfieldcountyohio.gov)

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**From:** Seifert, Beth A <[BSeifert@fairfielddd.com](mailto:BSeifert@fairfielddd.com)>  
**Sent:** Friday, August 2, 2024 1:37 PM  
**To:** Martin, Courtney G <[courtney.martin@fairfieldcountyohio.gov](mailto:courtney.martin@fairfieldcountyohio.gov)>  
**Subject:** RE: July Invoice

Signature Page

Resolution No. 2024-08.20.c

A Resolution to Approve a Memo Exp./Memo Receipt for the Cost of Transportation for Individuals Paid to Lancaster-Fairfield Public Transit as a Memo Expenditure for Fund #2060

(Fairfield County Board of Developmental Disabilities )

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve the Contract with Greystone Construction Company for the Salt Barn Structure.**

**WHEREAS,** on August 6, 2024, this Board of Commissioners awarded the Bid for the Salt Barn Structure to Greystone Construction Company for \$421,465.00, and

**WHEREAS,** since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer recommends that this Board of Commissioners sign this Resolution and the Contract Agreement with Greystone Construction Company.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners approves the Salt Barn Structure Contract with Greystone Construction Company for \$421,465.00 by signing the Contract Agreement and this Resolution for this project to proceed.

**SECTION 2:** that the Clerk of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing.

Prepared by: Randy Carter  
cc: Engineering Department

## CONTRACT

This Contract, made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, between the Fairfield County Commissioners, hereinafter called the Owner, and Greystone Construction Company and its successors, executors, administrators and assigns, hereinafter called the Contractor.

WITNESSETH: That the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE I: Scope of the Work - The Contractor shall perform within the time stipulated, the Contract as herein defined of which this agreement is a component part and everything required to be performed and shall provide and furnish any and all of the labor and materials together with all tools, equipment and all utility and transportation services necessary to perform the Contract and complete in a workmanlike manner all the work covered by the Contract in connection with the Owner's Project identified as: Fairfield County Engineers Salt Barn Structure Project in strict conformity with the Proposal, Plans, and Specifications including any and all Addenda issued by the Owner with the other Contract Documents.

It is agreed that said labor, materials, tools, equipment, and services shall be furnished by the Contractor and the Contract performed and completed under the direction and supervision and subject to the approval of the Owner or its authorized representatives.

ARTICLE II: Unit Prices - The Owner shall pay to the Contractor, as full consideration for performance of the Contract, an amount computed upon the basis of the Quantity of work actually performed at the unit price bids in the Proposal Form.

It is understood that the quantities stated for the unit price bids are approximate only and are subject to either increase or decrease; and should the quantity of any item of the unit price work be increased, the Contractor shall perform the additional work at the unit price bid in the Proposal, and should the quantity be decreased, payment will be made on actual quantities completed at the unit price bid in the Proposal, and the Contractor will make no claim for anticipated profits for any decrease in quantities. Actual quantities will be determined upon completion of the work.

ARTICLE III: Performance Bond - The Contractor shall furnish an acceptable Performance Bond in the amount of One Hundred Percent (100%) of the amount Bid at the time of signing of this Contract.

ARTICLE IV: Prevailing Wage - The Contractor shall pay the Prevailing Wage on this Contract and in accordance with all Prevailing Wage Laws in this area.

ARTICLE V: Failure to Complete on Time - If the Contractor fails to complete the work within the time allowed, must be completed not later than October 18, 2024, the Owner for each Calendar Day that any work shall remain uncompleted after the Contract completion date shall charge liquidated damages, from money due the Contractor, per the State of Ohio Department of Transportation Construction and Material Specifications Book specified in the General Specifications document included with this contract. The Owner may waive such portions of the liquidated damages as may accrue after the work is in condition for safe and convenient use by the Public.

ARTICLE VI: The Contractor covenants and agrees that this Contract shall consist of the documents as listed below which are attached hereto, incorporated herein by reference and made a part hereof:

- The Contract
- The Construction Plans
- The Bid Proposal
- General Specifications
- Performance and Payment Bond
- Non-Collusion Affidavit
- Certificates
- Experience Record
- Affidavit of Personal Property Tax Liability
- Affidavit of Lien Release
- Anti-Alcohol/Drug Policy
- General Conditions
- Prevailing Wage Determination
- Request for Taxpayer ID Number and Certification (W-9)
- Specifications/Location Plans

ARTICLE VII: In consideration of the premises and in accordance with the provisions of Article 30 of the General Conditions, the Owner agrees to pay to the Contractor the appropriate sum of Four Hundred Twenty One Thousand Four Hundred Sixty Five and 00/100 dollars (\$421,465.00 ) upon completion of after inspection and acceptance by the Owner.

ARTICLE VIII: The Contractor further covenants and agrees that he shall give the Owner no less than forty-eight (48) hours (working days - County calendar) written notice of occupying the construction site necessitating road closure. Notice to proceed shall be the date of receipt of the Contract signed by the County Commissioners.

The Contractor further covenants and agrees that in the hiring of employees for the performance of work under this Contract or any subcontract, no Contractor or Subcontractor or any person acting on his behalf, shall, by reason of race, creed, or color, discriminate against any citizen of the state in the employment of labor or workers who are qualified and available to perform the work to which the employment relates, and, further, that no Contractor, Subcontractor, nor any person acting on his behalf, shall, in any manner discriminate against or intimidate the employee hired for the performance of work under this Contract on account of race, creed or color.

ARTICLE IX: Both parties hereto agree that the provisions of Chapter 4115, Ohio Revised Code, and RELATED SECTIONS, shall be complied with, in all respects under this Contract.

IN WITNESS WHEREOF: The parties hereto have caused their names to be affixed by their duly authorized officers and caused their corporate seals to be affixed hereto.

**OWNER: FAIRFIELD COUNTY COMMISSIONERS**

**BY:**

---

**David L. Levacy**  
**President**

---

**Jeffrey M. Fix**  
**Commissioner**

---

**Steven A. Davis**  
**Commissioner**

**CONTRACTOR:**

Greystone Construction

**BY (signature):**

---

*Adam Henkensiefken*

**BY (print name):**

---

Adam Henkensiefken

**ADDRESS:**

---

2995 WINNERS CIRCLE DRIVE Suite 200

---

Shakopee, MN, US 55379

**TELEPHONE:**

---

925-496-2227

**FAX:**

---

952-445-4191

**E-MAIL:**

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adamh@greystoneconstruction.com

Signature Page

Resolution No. 2024-08.20.d

A Resolution to Approve the Contract with Greystone Construction Company for the Salt Barn Structure

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



## **A Resolution to Approve the Notice to Commence for the Salt Barn Structure**

CONTRACT: Salt Barn Structure

**WHEREAS**, by Resolution on August 20, 2024, this Board of Commissioners awarded a Contract to Greystone Construction Company, in the amount of \$421,465.00 for the Salt Barn Structure.

**WHEREAS**, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

**WHEREAS**, the County Engineer is requesting the attached Notice be signed by the President of the Board of Commissioners.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to, and does hereby, authorize its President to sign the required Notice of Commencement in the matter of the Salt Barn Structure.

**SECTION 2:** that the Clerk of this Board furnish the County Engineer with a signed copy of the Recorded Resolution for further processing.

Prepared by: Randy Carter  
cc: Engineering Department

NOTICE OF COMMENCEMENT  
(Section 1311.04 and 1311.252, Ohio Revised Code)

STATE OF OHIO:

SS

COUNTY OF FAIRFIELD:

Now comes the Board of Commissioners of Fairfield County Ohio by David L. Levacy, its President, who after being duly cautioned and sworn, states the following in connection with the Salt Barn Structure:

1. The Public Improvement under construction is the Salt Barn structure.

2. The name, address, and capacity of the Owner of the real property contracting for the improvement is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.

3. The name and address of the fee owner of said real property is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.

4. The name, address, and trade of the principal Contractor is: Greystone Construction Company, whose principal trade is that of salt barn construction.

This instrument was prepared by:  
Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

5. The fee owner of said property has no designee.
6. The date the public authority first executed a contract with the principal Contractor for the public improvement was August 20, 2024.
7. There are currently no lending institutions providing financing for this improvement.
8. The name and address of the surety on the bond guaranteeing payment of the original Contractor's obligations under the contract for this improvement is Liberty Mutual Insurance Company, 175 Berkeley Street, Boston, MA 02116.
9. To Lien Claimants and Subsequent Purchasers: Take notice that labor or work is about to begin on, or materials are about to be furnished for, an improvement to the real estate described in this instrument. A person having a mechanics' lien may preserve the lien by proving a Notice of Furnishing to the above-named designee and his original Contractor, if any, by timely recording an affidavit pursuant to Section 1311.06 of the Ohio Revised Code. A copy of this notice may be obtained upon making a written request by certified mail to the above-named owner, part owner, lessee, designee, or the person with whom you have contracted.
10. The name and address of the person preparing this notice is Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

11. The foregoing information is true and accurate to the best of my knowledge and belief.

12. Further affiant sayeth naught.

David L. Levacy  
The Board of Commissioners of  
Fairfield County Ohio, Affiant

Be it remembered, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the subscriber, a notary public, in and for said state, personally came David L. Levacy, President of the Board of Commissioners of Fairfield County Ohio, affiant in the foregoing Affidavit, who acknowledged that signing thereof to be his individual voluntary act and deed and the voluntary act and deed of the Board of Commissioners of Fairfield County Ohio.

In testimony thereof, I have hereunto subscribed my name and affixed my seal on this day and year aforesaid.

Notary Public – State of Ohio

## **A Resolution to Approve the Notice to Commence for the Salt Barn Structure**

CONTRACT: Salt Barn Structure

**WHEREAS**, by Resolution on August 20, 2024, this Board of Commissioners awarded a Contract to Greystone Construction Company, in the amount of \$421,465.00 for the Salt Barn Structure.

**WHEREAS**, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

**WHEREAS**, the County Engineer is requesting the attached Notice be signed by the President of the Board of Commissioners.

---

**NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to, and does hereby, authorize its President to sign the required Notice of Commencement in the matter of the Salt Barn Structure.

**SECTION 2:** that the Clerk of this Board furnish the County Engineer with a signed copy of the Recorded Resolution for further processing.

Prepared by: Randy Carter  
cc: Engineering Department

NOTICE OF COMMENCEMENT  
(Section 1311.04 and 1311.252, Ohio Revised Code)

STATE OF OHIO:

SS

COUNTY OF FAIRFIELD:

Now comes the Board of Commissioners of Fairfield County Ohio by David L. Levacy, its President, who after being duly cautioned and sworn, states the following in connection with the Salt Barn Structure:

1. The Public Improvement under construction is the Salt Barn structure.

2. The name, address, and capacity of the Owner of the real property contracting for the improvement is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.

3. The name and address of the fee owner of said real property is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.

4. The name, address, and trade of the principal Contractor is: Greystone Construction Company, whose principal trade is that of salt barn construction.

This instrument was prepared by:  
Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

5. The fee owner of said property has no designee.
6. The date the public authority first executed a contract with the principal Contractor for the public improvement was August 20, 2024.
7. There are currently no lending institutions providing financing for this improvement.
8. The name and address of the surety on the bond guaranteeing payment of the original Contractor's obligations under the contract for this improvement is Liberty Mutual Insurance Company, 175 Berkeley Street, Boston, MA 02116.
9. To Lien Claimants and Subsequent Purchasers: Take notice that labor or work is about to begin on, or materials are about to be furnished for, an improvement to the real estate described in this instrument. A person having a mechanics' lien may preserve the lien by proving a Notice of Furnishing to the above-named designee and his original Contractor, if any, by timely recording an affidavit pursuant to Section 1311.06 of the Ohio Revised Code. A copy of this notice may be obtained upon making a written request by certified mail to the above-named owner, part owner, lessee, designee, or the person with whom you have contracted.
10. The name and address of the person preparing this notice is Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

This instrument was prepared by:  
Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

11. The foregoing information is true and accurate to the best of my knowledge and belief.

12. Further affiant sayeth naught.

David L. Levacy  
The Board of Commissioners of  
Fairfield County Ohio, Affiant

Be it remembered, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the subscriber, a notary public, in and for said state, personally came David L. Levacy, President of the Board of Commissioners of Fairfield County Ohio, affiant in the foregoing Affidavit, who acknowledged that signing thereof to be his individual voluntary act and deed and the voluntary act and deed of the Board of Commissioners of Fairfield County Ohio.

In testimony thereof, I have hereunto subscribed my name and affixed my seal on this day and year aforesaid.

Notary Public – State of Ohio

This instrument was prepared by:  
Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.



Signature Page

Resolution No. 2024-08.20.e

A Resolution to Approve the Notice to Commence for the Salt Barn Structure  
(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

**WHEREAS**, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$75,000.00 16202405-Materials & Supplies

---

**A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies**

**For Auditor's Office Use Only:**

16202405-560000      \$75,000.00

Prepared by: Julie Huggins  
cc: Engineer

Signature Page

Resolution No. 2024-08.20.f

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category County Engineer, Fund #2024, Motor Vehicle for Materials & Supplies

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for vacation, sick, and personal time payout**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

**WHEREAS**, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$2,100.00	16202404-Personal Services
------------	----------------------------

---

Prepared by: Julie Huggins  
cc: Engineer

**A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for vacation, sick, and personal time payout**

**For Auditor's Office Use Only:**

16202404-514010	\$1,800.00
16202404-514020	\$275.00
16202404-514030	\$25.00

Prepared by: Julie Huggins  
cc: Engineer

G/L AVAILABLE BUDGET SUMMARY

RUN: 1 WARRANT: 2417

PAY PERIOD: 07/27/2024 TO 08/09/2024

CHECK DATE: 08/23/2024

	AVAIL	BUDGET	PAY AMOUNT	REMAIN	BUDGET	OVR
TOTAL FOR ACCOUNT 16202401 511010	766,523.24		31,456.82	735,066.42		
TOTAL FOR ACCOUNT 16202401 513000	9,147.80		47.93	9,099.87		
TOTAL FOR ACCOUNT 16202401 514050	2,000.00		2,000.00	0.00		
TOTAL FOR ACCOUNT 16202403 511010	766,523.24		27,547.20	738,976.04		
TOTAL FOR ACCOUNT 16202403 511020	1,007,664.41		62,455.90	945,208.51		
TOTAL FOR ACCOUNT 16202403 513000	9,147.80		87.48	9,060.32		
TOTAL FOR ACCOUNT 16202403 514050	4,000.00		3,000.00	1,000.00		
TOTAL FOR ACCOUNT 16202404 511010	766,523.24		22,484.87	744,038.37		
TOTAL FOR ACCOUNT 16202404 514010	34.97		1,788.36	-1,753.39 *		
TOTAL FOR ACCOUNT 16202404 514020	42.20		309.64	-267.44 *		
TOTAL FOR ACCOUNT 16202404 514030	45.89		66.28	-20.39 *		
TOTAL FOR ACCOUNT 16202404 514050	250.00		250.00	0.00		
REPORT TOTALS	3,331,902.79		151,494.48	3,180,408.31		

\*\* END OF REPORT - Generated by Julie Huggins \*\*

*Julie Huggins*

08/15/2024

Resolution will be completed for 16202404-514010, 16202404-514020, and 16202404-514030

Signature Page

Resolution No. 2024-08.20.g

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category County Engineer, Fund #2024, Motor Vehicle for Vacation, Sick, and Personal Time Payout

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 Refugee Rd CR7-1.94**

**WHEREAS,** unanticipated revenue has been collected for Fund 3445; and

**WHEREAS,** unanticipated funds represent ODOT payment; and

**WHEREAS,** monies will be used for PID #110862 Refugee Rd CR7-1.94

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** Request that the Fairfield County Auditor appropriate from unappropriated funds in the amount of: \$748,002.83 16344506 Contractual Services.

**SECTION 2:** The County Commissioners approve the following expenditure and request the Fairfield County Auditor accomplish the transaction by making the following memo expenditure, impacting appropriation as if a regular County Auditor warrant,

**Memo Receipt as referenced:**

16344506-433100-55954

**Memo Expenditure as referenced:**

Vendor: Complete General

Account #: 16344506-530020-55954 **Refugee Rd CR7-1.94**

Amount: \$748,002.83      Paid: 08/14/2024

Prepared by: Julie Huggins

cc: Engineer Office

**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 Refugee Rd CR7-1.94**

**For Auditor's Office Use Only:**

**SECTION 1:** 16344506-530020-55954

**SECTION 3:** Issue an Amended Certificate in the amount \$748,002.83 to credit of fund 3445.

**SECTION 4:** Request that the Fairfield County Auditor, on behalf of the Budget Commission, update receipt line 16344506-433100-55954 in the amount of \$748,002.83.

Prepared by: Julie Huggins  
cc: Engineer Office

- REPORTS: ←
- CONTRACTOR REPORTS
- APPLICATIONS:
- BID & ITEM DATA
- ADDITIONAL LINKS:
- CONSTRUCTION REFERENCE RESOURCE CENTER(CRRC)
- DISTRICT CONSTRUCTION SHAREPOINT MAIN
- GOFORMZ HOME TEAM SITE
- AASHTOWARE PROJECT SITE

**Notice to ODOT's LPA Subrecipients and External Auditors – April 15, 2024**

This payments report cannot be used as the sole source of information for determining Federal funds expenditures to be reported on the LPA's annual Schedule of Expenditures of Federal Awards (SEFA). The LPA and their external auditors are directed to follow [ODOT's LPA SEFA Reporting Guidance](#). This ODOT guidance document includes procedures for the LPA to follow to ensure accurate SEFA reporting to avoid potential audit findings.

This CMS payments report was originally designed for contractors to obtain payment verification. ODOT has determined that the source data is sufficient for that purpose; however, since the payments data in this report does not distinguish Federal, state, or local funds, the report cannot be used as a standalone source for verification of SEFA data.

Additionally, this report reflects all of ODOT's expenditures on the project and does not identify only those Federal expenditures to be reported by the LPA. Further, this report does not reflect any project payments made by the LPA that have not yet been reimbursed by ODOT.

For LPAs preparing a cash basis SEFA, the LPA can use the Warrant Date on this report to assign the ODOT payments to contractors to a fiscal year for the LPA's SEFA reporting. However, if ODOT is issuing a reimbursement payment to the LPA, then the LPA's check dates would be used to assign those payments to a fiscal year. The LPA's copies of invoices submitted to ODOT, and the ODOT-LPA Project Agreement should provide support for the Federal share of the project costs.

Most of ODOT's subrecipients of Federal Awards are subject to compliance with [Title 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#).

Accordingly, the subrecipient is responsible for maintaining accurate financial records to demonstrate compliance with the requirements documented in [§ 200.302 Financial management](#).

The subrecipient's fiscal procedures and financial records must provide for tracking the project specific expenditure of Federal funds by the subrecipient. The subrecipient's financial records must accurately report, in the proper fiscal year, the Federal funds the subrecipient has expended, including those project expenditures which have not yet been reimbursed by ODOT and the Federal funds payments issued to contractors by ODOT as requested by the LPA.

ODOT's LPA SEFA Reporting Guidance and an Excel template for tracking Federal funds expenditures is available at: <https://www.transportation.ohio.gov/programs/external-audits/audit-lpa/guidance-lpa-sefa>  
Please contact [OEA-LPA-AUDITS@dot.ohio.gov](mailto:OEA-LPA-AUDITS@dot.ohio.gov) with any questions regarding this notice.

**BY PROCEEDING TO THE REPORT ON NEXT PAGE, YOU ARE ACKNOWLEDGING THIS DISCLAIMER.**

Vendor Name/Number	Project Nbr	PID Nbr	Estimate Nbr	Process Date	Warrant Date	Amount
COMPLETE GENERAL CON ( 0000076373 )	23N272	110862	23N272-2	05/23/2024	No Warrant Detail	(388,408.97)
COMPLETE GENERAL CON ( 0000076373 )	23N272	110862	23N272-1	05/22/2024	No Warrant Detail	(283,588.20)
COMPLETE GENERAL CONSTR CO ( 0000076373 )	23N272	110862	23N272-3	08/02/2024	08/14/2024	748,002.83
COMPLETE GENERAL CONSTR CO ( 0000076373 )	23N272	110862	23N272-2	05/23/2024	No Warrant Detail	388,408.97
COMPLETE GENERAL CONSTR CO ( 0000076373 )	23N272	110862	23N272-1	05/22/2024	No Warrant Detail	283,588.20
COMPLETE GENERAL CONSTR CO ( 0000076373 )	23N272	110862	23N272-2	05/15/2024	05/21/2024	388,408.97
COMPLETE GENERAL CONSTR CO ( 0000076373 )	23N272	110862	23N272-1	04/05/2024	04/11/2024	283,588.20
FAIRFIELD COUNTY ( 0000056164 )		110862	23-05-5112	02/16/2023	02/22/2023	807.27
LAKSHMI VINAYAKA HOLDINGS LLC ( 0000310353 )		110862	23-05-5108	01/23/2023	01/26/2023	63,441.00
RICKETTS FAMILY FAIRFIELD HOLD ( 0000310354 )		110862	23-05-5107	01/23/2023	01/26/2023	51,129.00
TEC ENGINEERING INC ( 0000069483 )		110862	PID#110862-25-11895	07/01/2023	07/07/2023	7,675.20
TEC ENGINEERING INC ( 0000069483 )		110862	PID#110862-24-11778	03/31/2023	04/06/2023	9,577.67
TEC ENGINEERING INC ( 0000069483 )		110862	PID#110862-23-11737	03/31/2023	04/06/2023	536.04

Run Date 8/14/2024 10:20:27 AM

Page 1 Of 2



Signature Page

Resolution No. 2024-08.20.h

A Resolution to Request for Appropriations for Additional Unanticipated Receipts of Memo Receipts and Memo Expenses, Fund #3445, Refugee Rd CR7-1.94

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-08.20.1  
**A resolution approving the submission of the Fiscal Year 2025 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP. [Commissioners]**

**WHEREAS**, the Board of Fairfield County Commissioners serve on the Coshocton, Fairfield, Licking, Perry (CFLP) Solid Waste District Board of Directors; and

**WHEREAS**, the Board of Fairfield County Commissioners are required to give approval to all grant applications submitted to the District from Fairfield County; and

**WHEREAS**, the Fairfield County Sheriff's Office and Fairfield County Department of Health request approval to submit 2025 grant applications for Litter Law Enforcement and Solid Waste Enforcement for Fairfield County; And

**WHEREAS**, the Board of Fairfield County Commissioners approved the 2025 Litter Law Enforcement and Solid Waste Enforcement grant applications.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Fairfield County Commissioners gives approval to submit the 2025 Litter Law Enforcement and Solid Waste Enforcement applications prepared by the Fairfield County Sheriff's Office and Fairfield County Department of Health to the CFLP Solid Waste District for funding.

**Section 2.** That this resolution serves as a letter of support to be submitted with the applications for funding consideration.

Prepared by: Bennett Niceswanger  
cc: LFCAA  
Sheriff's Office  
Health Department

**COSHOCTON-FAIRFIELD-LICKING-PERRY  
SOLID WASTE DISTRICT  
CONTRACT PROGRAM**

**APPLICATION FORM**

---

**SECTION 1: APPLICANT INFORMATION**

APPLICANT NAME: Fairfield County Health Department  
CONTACT PERSON: Claire Donley  
ADDRESS: 1550 Sheridan Drive, Suite 100  
Lancaster, Ohio 43130  
PHONE NUMBER: 740-652-2800  
FAX NUMBER: 740-653-8556



SIGNATURE OF PERSON AUTHORIZED TO SIGN CONTRACT AGREEMENT

**Signature acknowledges that applicant authorizes the District to conduct whatever research and review it feels necessary to determine that applicant poses minimal financial risk in awarding a contract.**

---

TYPE OF ORGANIZATION:

LOCAL GOVERNMENT                       NON-PROFIT CORPORATION  
 PRIVATE ENTERPRISE                       EDUCATIONAL INSTITUTION  
 CORPORATION                                 OTHER (please specify):

---

**SECTION II: CONTRACT SUMMARY**

TYPE OF CONTRACT REQUESTED: HEALTH DEPT. SOLID WASTE ENFORCEMENT

TOTAL CONTRACT FUNDS REQUESTED: \$ 12,800

---

**SECTION III APPLICATION CHECKLIST**

To ensure that your application receives full consideration without unnecessary delay, please complete this list to be sure that all required information is included with your application.

- One original application on recycled paper, stapled once and without a report cover?
- All required information is included in the appropriate spaces?
- Budget page and program description have been completed for each activity proposed?
- Applicant meets all eligibility criteria as established in the application handbook?
- Documentation of support from county commissioners to apply for funding is attached?

# HEALTH DEPARTMENT ENFORCEMENT CONTRACT

## SECTION IV: FACILITY INSPECTION PLAN

Facilities	Number in Jurisdiction	Mandatory Number of Inspections for each one	Planned number of inspections for each one*
Open Public Landfill	1	4	12
Open Licensed Transfer Facility	1	4	4
Open Public Compost Facility	2	1	4/ 12
Open Recycling Center	0	0	0
Open Licensed Incineration Facility	0	0	0
Open Captive Landfill	0	0	0
Open Licensed Tire Facility	1	4	4
Closed Public Landfill	1	1	12
Closed Captive Landfill	1	1	1
Nonpublic Compost Facility	1	4	4
Solid Waste Hauler Inspection	50	0	1

**\* District funds are to provide MORE service than required by OEPA, therefore planned number of inspections must exceed the number mandated by statute.**

---

## SECTION V: PROGRAM DESCRIPTION

Please attach a detailed narrative that describes your enforcement of ORC Chapter 3734 for the year 2025. This is the section where you should list the names and addresses of facilities to be inspected. Explain how the number of planned inspections exceeds the minimum mandated by the state and how the increased number of inspections will benefit the solid waste district.

The Solid Waste Program, at the local health department level, is mandated by the Ohio EPA. This program includes the inspection of various solid waste facilities. The CFLP Grant allows us to inspect these solid waste facilities more frequently, resulting in improved compliance.

In previous years, the CFLP Solid Waste grant allowed us to address open dumping and open burning complaints, which resulted in significantly reduced incidences. However, with the limitations placed on funding, we have been forced to turn our focus mainly to facility inspections.

For 2025, we are restarting our solid waste hauler inspection program. These additional inspections have been included in our request. Our goal is to reduce incidences of open dumping and to monitor the businesses operating within Fairfield County.

As stated above, the CFLP solid waste grant allows more facility inspections to be performed than the OEPA requires. For example, the landfill is inspected once every month as opposed to quarterly, as required by the OEPA. Without the grant, these additional inspections would not take place. Also, due to budget issues, without the grant, there would be no money for a solid waste position and the entire program would be turned over to the OEPA. Therefore, with the grant, we can perform solid waste facility inspections more frequently than the OEPA requires, and policies and regulations are regularly reviewed.

**Other Funding sources** include solid waste facility licenses, estimated at \$5000.00 and the Construction and Demolition Debris (C&DD) fees per OAC 3745-400. The total amount received from the C&DD fees, however, can only be used for the enforcement of C&DD rules.

## BUDGET REQUEST JUSTIFICATION

The following solid waste facility inspections are planned for 2025:

### **Pine Grove Landfill (Open Public Landfill)**

5131 Drinkle Road, Amanda

4 State-mandated inspections per year

12 inspections per year  
x \$500 per inspection  
\$6000

### **Lancaster Transfer Station (Open Licensed Transfer Facility)**

743 S. Ewing Street, Lancaster

4 State-mandated inspections per year

4 inspections per year  
x \$150 per inspection  
\$600



**Lancaster WPCF Compost Facility (Open Public Compost Facility)**

1110 Lawrence Street, Lancaster

1 State-mandated inspection per year

4 inspections per year  
x \$150 per inspection  
\$600

**Pine Grove Compost Facility (Open Public Compost Facility)**

5131 Drinkle Road, Amanda

1 State-mandated inspection per year

12 inspections per year  
x \$150 per inspection  
\$1800

**Lancaster Tire Collection (Open Licensed Tire Facility)**

743 S. Ewing Street, Lancaster

4 State-mandated inspections per year

4 inspections per year  
x \$100 per inspection  
\$400

**Fairfield Sanitary Landfill (Closed Public Landfill)**

5131 Drinkle Road, Amanda

1 State-mandated inspection per year

12 inspections per year  
x \$50 per inspection  
\$600

**Ohio Paperboard (Closed Captive Landfill)**

310 Water Street, Baltimore

1 State-mandated inspection per year

1 inspection per year  
x \$50 per inspection  
\$50

**Southeastern Correctional Institute (Non-Public Compost Facility – Class II)**  
5900 B. I. S. Road, Lancaster  
4 State-mandated inspections per year

4 inspections per year  
x \$50 per inspection  
\$200

**Stonewall Cemetery Landfill (Closed Public Landfill)**  
2510 Stonewall Cemetery Road, Lancaster  
1 State-mandated inspection per year

1 inspection per year  
x \$50 per inspection  
\$50

**Solid Waste Hauler Inspections**  
1 inspection, per truck, per year

50 inspections per year  
x \$50 per inspection  
\$2500

**HEALTH DEPARTMENT ENFORCEMENT CONTRACT  
BUDGET PAGE**

DO NOT CHANGE LINE ITEMS ON THIS TABLE.

BUDGET LINE ITEMS	NUMBER OF PLANNED INSPECTIONS	AMOUNT FOR EACH INSPECTION	TOTAL FUNDING
Open Public Landfill	12	500	6000
Open Licensed Transfer Facility	4	150	600
Open Public Compost Facility	16	150	2400
Open Recycling Center	0	100	0
Open Licensed Incineration Facility	0	100	0
Open Captive Landfill	0	100	0
Open Licensed Tire Facility	4	100	400
Closed Public Landfill	13	50	650
Closed Captive Landfill	1	50	50
Nonpublic Compost Facility	4	50	200
Solid Waste Hauler Inspection	50	50	2500
<b>TOTAL FUNDING REQUESTED</b>	104		12,800

Signature Page

Resolution No. 2024-08.20.i

A Resolution Approving the Submission of the Fiscal Year 2025 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP

(Fairfield County Health Department)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services**

**WHEREAS**, FCJFS is responsible for paying the Health Department for their Birth Certificate costs; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

71700300- 434410 Reimbursement - \$256.00

This amount represents monies owed to the Health Department for FCJFS's costs paid to the Health Department as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Health Department for FCJFS's Birth Certificate costs.

Memo expenditure as referenced in supporting documentation:

Vendor # 7482 Fairfield County Health Department

Account: 12207207-533000 Other Professional Services  
Amount: \$256.00

Prepared by: Morgan Fox, Fiscal Officer

cc: Jamie Ehorn, Fairfield County Health Department

Signature Page

Resolution No. 2024-08.20.j

A Resolution to Approve a Memo Exp./Memo Receipt for the Costs of Birth Certificates Paid to Fairfield County Health Departments as a Memo Expenditure, Fund #2072, Public Children's Services

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018**

**WHEREAS**, Fairfield County Job & Family Services and the Fairfield County Child Support Enforcement Agency merged operations January 1, 2000, and

**WHEREAS**, Fairfield County Job & Family Services has been expending funds from the public assistance fund for costs attributable to the Child Support Enforcement Agency (CSEA) division, and

**WHEREAS**, the CSEA has received funds to cover these costs and such funds have been deposited in the CSEA fund (2015) as required, and

**WHEREAS**, it is necessary for the public assistance fund (2018) to recover the costs from the CSEA fund (2015), and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Auditor reflect the following memo receipt, for costs owed to the PA fund:

12201807-434008 (Reimbursement from the CSEA) \$18,426.88

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the CSEA.

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12201507 900000 Reimburse Public Assistance

Amount: \$18,426.88

*Subject to final quarterly reconciliation from ODJFS*

Prepared by: *Morgan Fox, Fiscal Officer*

*cc: JFS Finance*

CSEA to PA Shared	Owed to PA Fund	Paid to PA Fund	Balance	Notes
<b>2024</b>				
Jan-24	\$ 16,073.67	\$ 52,331.76	\$ 16,077.69	Resolutions 2024-01.09.dd and 2024-01.23.o
Feb-24	\$ 16,549.44	\$ 16,073.67	\$ 16,553.46	Resolution 2024-02.27.h
Mar-24	\$ 16,928.74	\$ 16,549.44	\$ 16,932.76	Resolution 2024-04.02.n
Apr-24	\$ 18,334.63	\$ 16,928.74	\$ 18,338.65	Resolution 2024-04.16.m
May-24	\$ 25,318.37	\$ 43,657.02	\$ -	Resolution 2024-06.11.cc
Jun-24	\$ 18,308.01	\$ 18,308.01	\$ -	Resolution 2024-07.23.h
Jul-24	\$ 18,426.88	\$ -	\$ 18,426.88	
Aug-24	\$ 18,852.59	\$ -	\$ 37,279.47	
Sep-24	\$ 18,852.59	\$ -	\$ 56,132.06	
Oct-24	\$ 18,852.59	\$ -	\$ 74,984.65	
Nov-24	\$ 18,852.59	\$ -	\$ 93,837.24	
Dec-24	\$ 18,852.59	\$ -	\$ 112,689.83	
<b>Total</b>	\$ 224,202.69	\$ 163,848.64	N/A	Totals



Signature Page

Resolution No. 2024-08.20.k

A Resolution to Approve a Memo Receipt and Expenditure for Fund #2015,  
Reimbursing Fund #2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018**

**WHEREAS,** Fairfield County Job & Family Services and the Fairfield County Children Services Agency merged operations effective October 1, 1995, and

**WHEREAS,** Fairfield County Job & Family Services expended funds and expects to expend funds from the public assistance fund for costs attributable to the Children Services division of Job and Family Services, and

**WHEREAS,** the Children Services division has received funds to cover these costs and such funds have been deposited in the children services fund (2072) as required, and

**WHEREAS,** it is necessary for the public assistance fund (2018) to recover costs from the children services fund (2072),

**NOW THEREFORE,**

---

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,  
COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1. That the Fairfield County Auditor reflect the following memo receipt:

12201807-434007 REIMCS (Reimbursement from Children Services)

\$522,826.84

This amount represents costs owed to the PA fund.

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the Children Services division.

2024-08.20.1

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018**

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12207207 900000 reimburse Public Assistance

Amount: \$522,826.84

***Subject to final quarterly reconciliation from ODJFS***

*Prepared by: Morgan Fox, Fiscal Officer*

*Cc: JFS Finance*

CPS to PA Shared	Owed to PA Fund	Soc Serv Op	Total Owed to PA	Paid to PA Fund	Balance	Notes	Title XX Transfer	Title XX Base
<b>2024</b>								
Jan-24	\$ 490,881.02		\$ 490,881.02	\$ 1,267,617.09	\$ 244,639.85	Resolutions 2024-01.09.cc and 2024-01.23.n		
Feb-24	\$ 492,883.94		\$ 492,883.94	\$ 485,615.13	\$ 251,908.66	2024-02.27.i		
Mar-24	\$ 260,053.65		\$ 260,053.65	\$ 492,883.94	\$ 19,078.37	2024-04.02.m	\$ 161,605.50	\$ 85,589.84
Apr-24	\$ 523,001.99		\$ 523,001.99	\$ 260,053.65	\$ 282,026.71	2024-04.16.v		
May-24	\$ 858,648.74		\$ 858,648.74	\$ 1,140,675.45	\$ -	2024-07.09.ff		
Jun-24	\$ 522,826.84		\$ 522,826.84	\$ -	\$ 522,826.84		\$ 82,158.83	\$ 38,000.00
Jul-24	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 1,078,122.84			
Aug-24	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 1,633,418.84			
Sep-24	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 2,188,714.84		\$ 165,991.00	\$ 46,699.00
Oct-24	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 2,744,010.84			
Nov-24	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 3,299,306.84			
Dec-24	\$ 555,296.00		\$ 555,296.00	\$ -	\$ 3,854,602.84		\$ 161,605.50	\$ 77,256.50
Total	\$ 6,480,072.18	\$ -	\$ 6,480,072.18	\$ 3,646,845.26	N/A	Totals	\$ 571,360.83	\$ 247,545.34

Signature Page

Resolution No. 2024-08.20.I

A Resolution to Approve a Memo Receipt and Expenditure for Fairfield County Job & Family Services, Fund #2072, Reimbursing Fund #2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve a Change Order #1 for the CDBG PY2022 Village of Pleasantville – Hickenlooper Street Improvements Project.**

**WHEREAS**, the original contract for this project with Spires Paving Company was approved by the Commissioners on July 30<sup>th</sup>, 2024; and

**WHEREAS**, the original contract was in the amount of \$36,470.00; and

**WHEREAS**, a change order #1 is necessary for modifying the Contract Completion date to November 7<sup>th</sup>, 2024; and

**WHEREAS**, the change order #1 will not increase the contract price; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Commissioners resolve to approve the proposed Change Order #1 for the CDBG PY2022 Village of Pleasantville – Hickenlooper Street Improvements Project.

**Section 2.** This Board hereby authorizes it's President to sign change order #1 for the Hickenlooper Street Improvements Project.

Prepared by: Joshua Hillberry  
cc: Regional Planning Commission

**CHANGE ORDER**

Order No. 1

Date: \_\_\_\_\_

Agreement Date: \_\_\_\_\_

NAME OF PROJECT: Fairfield County – CDBG – Village of Pleasantville - Hickenlooper Street Improvements

OWNER: Fairfield County

CONTRACTOR: Spires Paving Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

Modification to the Contract Completion Date - revised to November 7, 2024.

Justification:

Delays in getting Contract Documents executed by all parties due to Section 3 requirements this resulted in the Notice to Proceed being delayed. There have also been construction delays with the Storm Water Improvements that must be completed before the paving project can proceed.  
As a result, an extension in Contract Completion Date is necessary.

Change to CONTRACT PRICE: \$ 0.00

Original CONTRACT PRICE: \$ 36,470.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER: \$ 36,470.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 0.00

The new CONTRACT PRICE including this CHANGE ORDER will be \$ 36,470.00

Change to CONTRACT TIME: 96 days

The CONTRACT TIME will be (increased) (~~decreased~~) by 96 calendar days.

The date for completion of all WORK will be ~~same as original contract~~ (Date)

November 7, 2024

Recommended By:

Engineer/Architect: Verdantas LLC

Signature: 

Title: AVP, Department Leader

Accepted By:

Owner: Village of Pleasantville

Signature: 

Title: Mayor

Contractor: Spires Paving Company

Signature: 

Title: Pres. dent

County: Fairfield County

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Township: N/A

Signature: \_\_\_\_\_

Title: \_\_\_\_\_



Signature Page

Resolution No. 2024-08.20.m

A Resolution to Approve Change Order #1 for the CDBG PY2022 Village of Pleasantville – Hickenlooper Street Improvements Project

(Fairfield County Regional Planning Commission)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving the submission of the Fiscal Year 2025 CFLP Litter Law Enforcement Grant Application to CFLP.**

**WHEREAS,** the Board of Fairfield County Commissioners serve on the Coshocton, Fairfield, Licking, Perry (CFLP) Solid Waste District Board of Directors; and

**WHEREAS,** the Board of Fairfield County Commissioners are required to give approval to all grant applications submitted to the District from Fairfield County; and

**WHEREAS,** the Fairfield County Sheriff's Office requests approval to submit 2025 grant application for Litter Law Enforcement for Fairfield County; and

**WHEREAS,** the Board of Fairfield County Commissioners approved the 2024 Litter Law Enforcement grant application.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Fairfield County Commissioners gives approval to submit the 2025 Litter Law Enforcement application prepared by the Fairfield County Sheriff's Office to the CFLP Solid Waste District for funding in the amount of \$9700.0.

**Section 2.** That this resolution serves as a letter of support to be submitted with the applications for funding consideration.

Prepared by: Elisa Dowdy/Sheriff's Office  
cc:

## **LITTER LAW ENFORCEMENT CONTRACTS**

When education fails, residents must be made aware that littering and open dumping are illegal. Local law enforcement agencies may receive funding from the Solid Waste District to enforce litter laws and issue citations for violations (**not to include actual picking up of litter**). Litter law enforcement officers work closely with local Recycling Offices and local health departments to ensure coordinated efforts to deter littering.

**WHO IS ELIGIBLE TO APPLY:** County law enforcement agencies.

### **REIMBURSEMENT FOR SERVICES RENDERED**

County law enforcement agencies may apply for funding which will tie reimbursement to completion of specific services rendered.

Applicants will be reimbursed based on the following schedule of services:

Illegal Dumping Conviction Secured	\$1500 per conviction
Illegal Dumping Citation or Arrest	\$ 500 per citation
Insecure Load Citation or Arrest	\$ 300 per citation
Casual Litter Citation or Arrest	\$ 200 per citation
Other Litter Citation or Arrest	\$ 150 per citation
Warning that results in cleanup by responsible party	\$ 150 per cleanup
Investigation resulting in cleanup by litter supervisor (or twp)	\$ 100 per cleanup

Law enforcement agencies are not be required to use a specific deputy or vehicle, will not be required to fill out or submit daily logs, will not submit invoices, or return unused funds to the district, as payment will be reimbursed for documented services only.

Documentation of completion of the above listed services will be in the form of a log kept of activity (supplied by District) and a copy of citations, arrests and convictions, photos of the dumped items, and most importantly – documentation of the material removal and location clean-up.

**COSHOCTON-FAIRFIELD-LICKING-PERRY  
SOLID WASTE DISTRICT  
CONTRACT PROGRAM**

**APPLICATION FORM**

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**SECTION 1: APPLICANT INFORMATION**

APPLICANT NAME:      \_\_\_ Fairfield County Sheriff's Office \_\_\_\_\_

CONTACT PERSON:     \_\_\_ Deputy Gary Hummel \_\_\_\_\_

ADDRESS:             \_\_\_ 345 Lincoln Avenue \_\_\_\_\_

                            \_\_\_ Lancaster, Ohio 43130 \_\_\_\_\_

PHONE NUMBER:      \_\_\_ 740-652-7900 \_\_\_\_\_

FAX NUMBER:         \_\_\_ 740-687-6848 \_\_\_\_\_

\_\_\_\_\_  
*Sheriff Alex Lape*  
\_\_\_\_\_

SIGNATURE OF PERSON AUTHORIZED TO SIGN CONTRACT AGREEMENT

**Signature acknowledges that applicant authorizes the District to conduct whatever research and review it feels necessary to determine that applicant poses minimal financial risk in awarding a contract.**

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TYPE OF ORGANIZATION:

LOCAL GOVERNMENT  
 PRIVATE ENTERPRISE  
 CORPORATION

\_\_\_\_ NON-PROFIT CORPORATION  
\_\_\_\_ EDUCATIONAL INSTITUTION  
\_\_\_\_ OTHER (please specify): \_\_\_\_\_

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**SECTION II: CONTRACT SUMMARY**

TYPE OF CONTRACT REQUESTED:   LITTER LAW ENFORCEMENT  

TOTAL CONTRACT FUNDS REQUESTED: \$   9700.00  

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**SECTION III APPLICATION CHECKLIST**

To ensure that your application receives full consideration without unnecessary delay, please complete this list to be sure that all required information is included with your application.

- \_\_\_ One original application on recycled paper, stapled once and without a report cover?
- \_\_\_ All required information is included in the appropriate spaces?
- \_\_\_ Budget page and program description have been completed for each activity proposed?
- \_\_\_ Applicant meets all eligibility criteria as established in the application handbook?
- \_\_\_ Documentation of support from county commissioners to apply for funding is attached?

## LITTER LAW ENFORCEMENT

### SECTION IV: PROGRAM DESCRIPTION:

Please explain how the number of each activity compares to past reported activity.

### SECTION V: BUDGET

BUDGET LINE ITEMS	ANTICIPATED NUMBER	COST EACH	TOTAL FUNDING
Illegal Dumping Convictions	2	1500	3000
Illegal Dumping Citation or Arrest	2	500	1000
Insecure Load Citation or Arrest	4	300	1200
Casual Litter Citation or Arrest	4	200	800
Other Litter Citation or Arrest		150	
Warning - cleaned by responsible party	2	150	300
Investigation-cleanup by litter crew	34	100	3400
<b>TOTAL FUNDING REQUESTED</b>			9700

Signature Page

Resolution No. 2024-08.20.n

A Resolution Approving the Submission of the Fiscal Year 2025 CFLP Litter Law Enforcement Grant Application to CFLP

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving an account-to-account transfer into a major expenditure object category.**

**WHEREAS**, appropriations are needed to cover expenses for 2024; and

**WHEREAS**, an account-to-account transfer will allow proper classification of major expenditure object categories.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the transfer of appropriations are hereby authorized as follows:

From: 23100101 Fringe Benefits  
To: 23100101 Material and Supplies

Prepared by: Mendi Rarey  
cc: Sheriff

**Account-to-Account Transfer  
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$50,000.00

From: 23100101 521000; Health Insurance \$50,000.00

To: 23100101 560000; Materials and Supplies \$50,000.00



Signature Page

Resolution No. 2024-08.20.o

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure  
Object Category

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to appropriate from unappropriated in a major expenditure object category for Sheriff’s Office Fund 2394, CFLP Litter Grant.**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for 2394, CFLP Litter Grant; and

**WHEREAS**, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following categories: \$4500.00:

23239402	Contractual serv.	\$3000.00	
23239402	Repairs & Maint		\$1500.00

Prepared by: Elisa Dowdy  
cc: Sheriff

**Appropriate from Unappropriated  
For Auditor's Office Use Only:**

\$1500.00

23239402; 562600; Fuel

\$3000.00

23239402; 543000; Repairs and Maintenance

Signature Page

Resolution No. 2024-08.20.p

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office Fund #2394, CFLP Litter Grant

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing an account to account transfer for MCU Fund 7892 (Subfund 8340) American Rescue Plan OCJS**

**WHEREAS**, appropriations are needed to cover expenses for 2024; and

**WHEREAS**, an account to account transfer will allow for proper classification of major expenditure object categories.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the transfer of appropriations in the amount of \$9,900.00. is hereby authorized as follows:

FROM: 78789224 Capital Outlay  
TO: 78789224 Materials and Supplies

**Section 2.** That the transfer of appropriations in the amount of \$1480.00. is hereby authorized as follows:

FROM: 78789224 Capital Outlay  
TO: 78789224 Materials and Supplies

Prepared by: Christy Noland  
cc: EMA

**A resolution authorizing an account to account transfer for MCU  
Fund 7892 (Subfund 8340) American Rescue Plan OCJS**

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**Auditor**

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\$9,900.00.

FROM: 78789224 570000 Capital Outlay  
TO: 78789224 560000 Materials and Supplies

\$1480.00.

FROM: 78789224 574000 Equipment  
TO: 78789224 560000 Materials and Supplies

Prepared by: Christy Noland  
cc: EMA

Signature Page

Resolution No. 2024-08.20.q

A Resolution Authorizing an Account-to-Account Transfer for MCU Fund #7892, Sub Fund #8340, American Rescue Plan OCJS

(South Central Major Crimes Unit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-08.20.r

**A resolution to appropriate from unappropriated in an expenditure object category in Utilities Fund 5841. [Utilities]**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for Utilities Fund 5841; and

**WHEREAS**, appropriate from unappropriated will facilitate Fairfield County Utilities to refund customers and to provide hourly overtime expense; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$5,000	12584123	Personnel Services
\$5,000	12584123	Other

---

**For Auditor’s Office Use Only:**

12584123	513000	\$5,000	OT, OVERTIME
12584123	593100	\$5,000	CUSTOMER REFUNDS

Prepared by: Tony Vogel  
cc: Utilities Department



Signature Page

Resolution No. 2024-08.20.r

A Resolution to Appropriate from Unappropriated in an Expenditure Object Category, Fund #5841

(Fairfield County Utilities Department)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**HANDOUTS PROVIDED  
BY THE PUBLIC  
DURING THE  
PUBLIC COMMENT  
SECTION OF THE  
MEETING ARE  
CONTAINED  
HEREAFTER**



Transportation System Development

Transportation routes within the 5-mile study area include numerous county and local roads, SR 256, and SR 188. The Project is not anticipated to impact roadway traffic, given the existing roadway capacities. Construction vehicles and material deliveries are anticipated to have very little impact on local roads. For more information on roadway impacts, see Section 4906-4-06(F)(3) of this Application. The Kanawha River Railroad, a freight line operated by Watco Companies, LLC runs through the Study Area. The line runs west-southeast through the Village of Thurston and the Village of Pleasantville, east and south of the Facility. The rail system is not anticipated to be used for the transportation of any Facility components. There are three privately-owned airports within the 5-mile study area. Additional discussion on impacts to air navigation is provided in Section 4906-4-07(E).

Other Public Services and Facilities

The Facility is not expected to have significant growth-inducing effects on the surrounding area. Therefore, no significant impact on local public services and facilities is expected. Construction

workers will commute to the work site daily. Local employees will be hired to the extent possible. Hiring of non-resident workers would occur only when local residents with the required skills were not available or competitive. Non-resident workers would most likely commute or stay in regional transient housing or motels and not require new housing. Given the short-term nature of construction and based on general industry practices, it is also most likely that non-resident workers would not bring families that might require family healthcare or additional school facilities. The principal impact on public services in the area would be a temporary increase in traffic on roads leading to the Project Area from deliveries of equipment and materials during construction.

(d) *Regional Plan Compatibility*

Development of the Facility is not expected to result in significant regional development or adversely impact the goals of existing regional plans. Available regional plans for jurisdictions within 5 miles of the Facility are summarized in the *Socioeconomic Report* (Exhibit E). These plans include: the *Fairfield County Comprehensive Plan*, the *Buckeye Lake Comprehensive Plan*, and the *Union Township Comprehensive Plan*.

(e) *Current and Projected Population Data*

Table 08-9 presents the population trends for the Ohio counties, townships, and villages located within 5 miles of the Project Area, including annual percent change in population from 2010 to 2022. The population of Fairfield County and Licking County has increased since 2010. The population trends experienced by each community from 2010 to 2022 are projected to continue through 2034. For more information on population trends, see Exhibit E.

Table 08-9. Population of Jurisdictions within 5 Miles

Jurisdiction	2010 Population	2022 Population	Annual Growth Rate (2010-2022)	Projected 2034 Population	Projected Total Growth (2022-2034)	2022 Population Density (people per square mile)
State of Ohio	11,536,504	11,774,683	0.2%	12,020,093	2.1%	288
Fairfield County	146,156	159,371	0.8%	174,393	9.4%	316
Village of Baltimore	2,966	2,968	0.0%	2,970	0.1%	1,420
Greenfield Township	5,565	5,744	0.3%	5,932	3.3%	267
Liberty Township	7,916	8,222	0.3%	8,546	3.9%	294
Village of Millersport	1,044	974	-0.6%	911	-6.5%	1,082
Pleasant Township	6,083	6,183	0.1%	6,285	1.7%	142
Village of Pleasantville	960	768	-1.7%	628	-18.3%	2,844
Richland Township	2,195	2,634	1.7%	3,212	21.9%	45
Village of Thurston	604	488	-1.6%	402	-17.6%	1,877
Walnut Township	6,841	6,686	-0.2%	6,536	-2.2%	133
Village of West Rushville	134	278	9.0%	778	179.9%	4,212
Licking County	166,492	178,844	0.6%	192,573	7.7%	260
Village of Buckeye Lake	2,746	2,517	-0.7%	2,315	-8.0%	1,261
Union Township	8,783	9,123	0.3%	9,482	3.9%	254
Perry County	36,058	35,451	-0.1%	34,859	-1.7%	86
Reading Township	4,370	4,356	0.0%	4,342	-0.3%	124
Thorn Township	4,253	4,550	0.6%	4,878	7.2%	120
Village of Thoinville	991	1,595	5.1%	2,890	81.2%	1,450

Source: Decennial Census (U.S. Census Bureau 2010), ACS 5-year estimates (U.S. Census Bureau 2022), population projections based on respective 2010-2022 growth rates Tables S0101 and P001.

(D) CULTURAL AND ARCHAEOLOGICAL RESOURCES

EDR, on behalf of the Applicant, has completed cultural resources studies in consultation with the Ohio State Historic Preservation Office (SHPO). To date, formal consultation with the SHPO has included initiating Project review and consultation via the submission of cultural resources work plans, completing cultural resources surveys, and completion of follow-up cultural resource survey technical reports. Due to the Project's low profile, via a motion filed on July 25, 2024, the Applicant requested a focused evaluation area of two miles for review of landmarks and impacts to landmarks (OAC 4906-4-08(D)(3)) and five miles for the effects of general visual impacts (OAC 4906-4-08(D)(6)). Cultural resources studies completed for the Facility include:

- Cultural Resources Research Design and Survey Methodology (Exhibit U)
- Historic Resources Survey Report (Exhibit V)
- Phase I Archaeological Survey Report (Exhibit W)

The results of these studies are described further in this section.

(1) Landmarks of Cultural Significance Map

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