

**Regular Meeting #38 - 2024**  
**Fairfield County Commissioners' Office**  
**September 10, 2024**

**Review Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Clerk to the Board of Commissioners, Rochelle Menningen; Budget Director, Bart Hampson; JFS Director, Corey Clark; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Austin Lines and Steven Darnell; Auditor, Dr. Carri Brown; Clerk of Courts, Branden Meyer; Regional Planner, Josh Hillberry; Treasurer, James Bahnsen; Sheriff's Deputy, Kevin Romine; FCFC Manager, Tiffany Wilson; JFS Finance Director, Josh Crawford; Engineer's Deputy Director of Operations, Jason Grubb; Recorder Lisa McKenzie; and JFS Deputy Director, Heather O'Keefe. Also in attendance: Mr. Whitney, Joseph Gates, McKenna Bell, Lola Phillips, Amberly Byrd, Sherry Pymmer, Ray Stemen, Stephanie Taylor, and Carrie Woody.

Virtual attendees: Lori hawk, Ashley Arter, Lynette Barnhart, Jeffrey Barron, Britney Lee, Tiffany Daniels, Joe Ebel, Amy Brown-Thompson, Jessica Murphy, Lori Lovas, Jeanie Wears, Garrett Blevins, Linda Nebbergall, Marcy Fields, and Bev Hoskinson.

**Welcome**

Commissioner Levacy opened the meeting by welcoming everyone in attendance.

**Recognition of Students, Eastland-Fairfield Career and Technical Schools (EFCTS)**

The Commissioners were honored to present three students from EFCTS with certificates for winning the Gold Medal at the SkillsUSA Nationals in Graphic Design. McKenna Bell, Amberly Byrd, and Lola Phillips won their competitions at the State level and competed nationally in Atlanta in June.

Commissioner Fix read the Certificate of Recognition that was presented to the Gold Medal winners and spoke about how proud the Commissioners are to have students in Fairfield County making a difference.

Ms. Bell thanked the Commissioners for the recognition and spoke about the intense work and many hours that went into preparing for the competition.

Mr. Whitney, the Graphic Design Instructor for EFCTS, spoke about the fierce competition.

Mr. Gates, Eastland Career Center Principal, spoke about the challenging work in the program and competition and about how proud the school is to have SkillsUSA Nationals Gold Medal winners.

**National Preparedness Month**

Mr. Kochis spoke about Emergency Preparedness and the importance of being prepared at both work and at home. He added that you should take a time when everything is calm in the home to talk about being prepared for an Emergency and that you should be prepared to take care of everyone, including your pets, for 72 hours. That would include medicines, food, water, flashlights, batteries, and more. A PowerPoint presentation has additional informational and is available in the minutes. In the U.S. we always assume that the Red Cross or FEMA will come to our aid, but local responders are first on the scene. There is a QR Code available on the

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PowerPoint that will take you to the EMA website to get additional information and to sign up for notifications.

Commissioner Levacy stated that in his years in the fire service, the number one thing that people were not prepared for is the loss of electricity.

Mr. Kochis stated that during cold weather months it is important to know how you can heat your home.

Commissioner Davis stated he had heard there is shift in tornado lines.

Mr. Kochis stated that there is an amazing climate team at Ohio State and the data shows that there are still tornadoes in what many call tornado alley, and that the width of that alley is now greater.

Commissioner Davis asked Mr. Vogel about data on the drought.

Mr. Vogel stated that the Utilities Department is watching water levels but there is not currently a use restriction, just a ban from burning outdoors.

The Commissioners thanked Mr. Kochis for the presentation and his work in both EMA and the Facilities Department.

**Public Comment**

Ray Stemen of Lancaster spoke about an underground water supply near Rushville and the current drought being experienced by much of the State.

Stephanie Taylor of Habitat for Humanity for Southeast Ohio spoke about a house that was built and moved with the assistance of the Career Center. She also spoke about the students competing in SkillsUSA and about a podcast regarding the shifting of tornado alley.

Commissioner Levacy spoke about the real world skills the students at the Workforce Center receive building a house.

Commissioner Fix spoke about the impact Habitat for Humanity has on families in Fairfield County.

Ms. Taylor spoke about the homes that had been completed in the last three and a half years and said it is not just about a house but about impacting families.

Commissioner Levacy stated that Habitat for Humanity and Fairfield County are very fortunate to have Ms. Taylor.

**Legal Update**

None.

**County Administration Update**

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.*

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**Week in Review**

*Commissioner Levacy to be Inducted into the Ohio Veterans Hall of Fame*

Commissioner Levacy is to be inducted into the Ohio Veterans Hall of Fame Class of 2024. The induction ceremony will be held at the Ohio State University Fawcett Center on November 7<sup>th</sup>, 2024, at 9:00 am. The Commissioner was one of the honorees chosen from among 81 nominations. This year's class will join the 975 Ohio veterans who have been inducted since 1992. The honorees are chosen based on post-military achievements and we are so very proud that our very own Commissioner Levacy is receiving this distinguished honor.

Commissioner Levacy stated that military service was not something he chose but something he would never trade and that it was quite an experience. The military was not always treated well. When he served, it was a tough time for those in the armed services and many did not come home. He added that he is humbled by the award but feels that it is more important to remember all who served.

Ms. Cordle stated that the County will spotlight those who have served in our next Connection video.

*Attorney General Accepts Opinion Request on Commissioner Authority to Create Unified Stormwater Utility*

Earlier this month, Attorney General Dave Yost accepted a request from the Fairfield County Prosecutor regarding the authority for a board of county commissioners to transform multiple drainage maintenance districts (DMDs) into a single stormwater utility (SWU).

The request has four additional questions if the AG determines that Commissioners do have that authority:

Question 2 - Can the assessments be collected for the previously individual DMDs for the general benefit of the SWU?

Question 3 - If the answer to Question 2 is "no," can the assessments previously collected for individual DMDs be used to offset the SWU assessment for those landowners covered by the now-defunct DMD?

Question 4 - If the answer to questions 2 and 3 is "no," what are the legal ways that a county may dispose of the previously collected DMD funds?

Question 5 - Would the creation of a SWU supersede the DMDs that are recorded on a final plat?

The request arises out of the Fairfield County Board of Commissioners seeking to improve efficiency. The county has 119 DMDs, so when the county wants to change the assessment base, it must hold a discrete public hearing for each of the 119 DMDs. Allowing the county to consolidate the DMDs into a single SWU would allow the process to be conducted more efficiently, and since there would be more landowners in the SWU, costs to landowners would generally be lower in aggregate.

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**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 13 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- There is a resolution to consider the vacation of a portion of Allen Road in Violet Township. The petition to vacate was provided by the State of Ohio's Director of Transportation.
- A resolution amending a resolution from June 25<sup>th</sup> of this year. Resolution 2024-06.25.j authorized the purchase of a service agreement between LFPT and JFS. However, the resolution identified the incorrect contracting parties. The amending resolution will remove that section from resolution 2024-06.25.j.
- A resolution to approve a contract for a design amendment with SHP Architects for the Workforce Center.
- A Resolution to Approve the Fiscal Year 2025 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County
- A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Public Transit and NEORide
- Regional Planning has a resolution to approve a development agreement with Monomoy Properties Carroll, OH, for a subdivision in Greenfield Township.

**Budget Review**

- Mr. Hampson thanked Treasurer Bahnsen for assistance with collecting the data to look at the impact on investment earnings and provided the Commissioners with an updated report on the General Fund.

Commissioner Davis stated that he and Mr. Hampson had a meeting and spoke about the probable decrease in investment revenues. Mr. Hampson is going to go line by line to establish a base line assumption for the underlying number. He thanked Mr. Hampson for the report.

**Calendar Review/Invitations Received**

*Items Requiring Response*

*Informational Items*

- Decorative Arts Center of Ohio, Members Reception, "Tell me the Story Where the Bad Girl Wins, The Life and Art of Barbara Shermund", September 20, 2024, 5:30 p.m. – 8:00 p.m., Decorative Arts Center of Ohio Reese-Peters House, 145 E. Main St., Lancaster

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- CCAO MARCS Program Update Webinar, September 23, 2024, 10:00 a.m. – 11:00 a.m.
- Patriot Grave Marking Ceremony to Honor Nicholas Brown, September 28, 2024, 3:00 p.m., Fletcher Chapel Cemetery, 490 Blacklick Rd. NW, Millersport
- The Columbus Regions' Save the Date, Economic Development 411, December 6, 2024

**Correspondence**

- Thank You from Baltimore Village Administrator, Matt Nihiser
- Lancaster-Fairfield Community Action Agency, 2024 Holiday Gift Program
- County Auditor's Map of the Month
- Press Release, Office of the County Auditor, September 4, 2024, "Fairfield County Auditor Announces 2024 Weights and Measures Excellence Awards"
- Memo, Office of the County Auditor, September 5, 2024, Subjects: Geographical Systems Update; Annual Financial Information Statement; Review and Analysis for the Renewal of the Agreement for Enterprise Resource Planning; and Update on General Fund Revenues
- County Auditor's Wins of the Week, September 5, 2024
- Photos from the National Payroll Celebration
- Correspondence Regarding Industrial Solar Projects

**Old Business**

Commissioner Fix spoke about meeting with folks from Greenfield Twp and added that they understand growth is coming and want to follow the County's lead with the help of the Land Use Plan. The Commissioner stated that the Land Use Plan is working throughout the County.

**New Business**

Treasurer Bahnsen congratulated Commissioner Levacy for his upcoming induction into the Ohio Veterans Hall of Fame and thanked Mr. Hampson for his work on the budget projections.

Recorder McKenzie also congratulated Commissioner Levacy and stated that she is continuing to work with a vendor that will make her office more automated for residents.

Clerk of Courts Meyer also congratulated Commissioner Levacy.

Dr. Brown continued the congratulatory messages to Commissioner Levacy and thanked Mr. Kochis for the office's CERT training. Dr. Brown spoke about modernization and new technology to access data, two conveyance receipts that have errors from title companies, the "Making Numbers Count" financial leadership seminar, and information from the budget commission that property taxes may be reduced. She also stated that there would be Athens County staff in the building for a case study.

Mr. Vogel stated that folks are still signing up for the Senior Assistance Program.

Mr. Szabrak spoke about closing a deal on a project in Pickerington and added that this is the first County project in the City of Pickerington. He added that it was an honor that he was asked to speak at a regional Economic Development conference as a representative of Fairfield County.

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Mr. Clark spoke about JFS staff working with the Post Consumer Brands employees and added that there were sixty employers at the recent Job Fair.

Mr. Szabrak added that there are Job Fairs in the morning and in the afternoon so all three shifts of Post Consumer Brands employees can be included.

**Regular (Voting) Meeting**

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Virtual attendees: Lori hawk, Ashley Arter, Lynette Barnhart, Jeffrey Barron, Britney Lee, Tiffany Daniels, Joe Ebel, Amy Brown-Thompson, Jessica Murphy, Lori Lovas, Jeanie Wears, Garrett Blevins, Linda Nebbergall, Marcy Fields, and Bev Hoskinson.

**Announcements**

None.

**Approval of Minutes for September 3, 2024**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, September 3, 2024, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from the Fairfield County Commissioners**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

- 2024-09.10.a      A Resolution to Consider a Petition to Vacate a Portion of Allen Road, Violet Township, and Establish a Viewing and Hearing Date
- 2024-09.10.b      A Resolution Approving a Reduction of Appropriations of Major Expense Categories for Grant Fund #2876, an American Rescue Plan Fund
- 2024-09.10.c      A Resolution Amending Resolution 2024-06.25.j
- 2024-09.10.d      A Resolution to Appropriate from Unappropriated Funds in a Major Expense Object Category for the Self-Funded Insurance Fund #5376

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

2024-09.10.e      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category, County Engineer Fund #2024, Motor Vehicle to Engineering Consulting Services

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from Fairfield County Facilities**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

2024-09.10.f      A Resolution to Approve a Contract Amendment between Steed Hammond Paul, Inc., d/b/a SHP Architects, Inc., and the Fairfield County Commissioners

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from Fairfield County Family and Children First Council**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Family and Children First Council:

2024-09.10.g      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #7521

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2024-09.10.h      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #2018, Public Assistance

2024-09.10.i      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2599, Workforce Fund

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

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**Approval of a Resolution from Lancaster-Fairfield Community Action Agency**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Lancaster-Fairfield Community Action Agency:

2024-09.10.j            A Resolution to Approve the Fiscal Year 2025 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Regional Planning Commission**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Regional Planning Commission:

2024-09.10.k            A Resolution to Approve a Development Agreement for the Monomoy Properties Carroll OH, LLC Subdivision

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from Fairfield County Transit**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Transit:

2024-09.10.l            A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Public Transit and NEORide

Commissioner Davis asked for an explanation of NEORide.

Mr. Szabrak replied that NEORide is a Council of Governments for

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2024-09.10.m            A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy



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**Executive Session**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to go into Executive Session to Discuss Personnel Related Matters at 10:10 a.m. In attendance: the Commissioners, the County Administrator and Deputy County Administrator, Representatives from the Prosecutor's Office, the Commissioners' Clerk, and the Sheriff.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted at 10:40 a.m. to leave Executive Session.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Executive Session**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to go into Executive Session to Discuss Personnel Related Matters at 10:40 a.m. In attendance: the Commissioners, the County Administrator and Deputy County Administrator, Representatives from the Prosecutor's Office, the Commissioners' Clerk, and a Representative from Fairfield Medical Center.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted at 11:14 a.m. to leave Executive Session.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Adjournment**

With no further business, On the motion of Steve Davis and the second of jeff Fix, the Board of Commissioners voted to adjourn at 11:14 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, September 17, 2024, in the Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.





# REVIEW AGENDA

## BOARD OF COMMISSIONERS

Commissioners:  
Steven A. Davis  
Jeffrey M. Fix  
David L. Levacy

County Administrator  
Aundrea N. Cordle

Deputy County Administrator  
Jeffrey D. Porter

Clerk  
Rochelle Menningen

**Tuesday, September 10, 2024**  
**9:00 a.m.**

### 1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions; and to provide a time for county leadership to connect about matters of county business.*

### 2. Welcome

### 3. Recognition of Students, Eastland-Fairfield Career & Technical Schools

### 4. Listen & Learn, EMA

Jon Kochis, EMA and Facilities Director

### 5. Public Comments

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

### 6. Legal Update

### 7. County Administration Update

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Recognitions/Thank-Yous
- e. Calendar Review/ Invitations Received
  - i. Decorative Arts Center of Ohio, Members Reception, “Tell me the Story Where the Bad Girl Wins, The Life and Art of Barbara Shermund”, September 20, 2024, 5:30 p.m. – 8:00 p.m., Decorative Arts Center of Ohio Reese-Peters House, 145 E. Main St., Lancaster
  - ii. CCAO MARCS Program Update Webinar, September 23, 2024, 10:00 a.m. – 11:00 a.m.
  - iii. Patriot Grave Marking Ceremony to Honor Nicholas Brown, September 28, 2024, 3:00 p.m., Fletcher Chapel Cemetery, 490 Blacklick Rd. NW, Millersport
  - iv. The Columbus Regions’ Save the Date, Economic Development 411, December 6, 2024

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# REVIEW AGENDA

## BOARD OF COMMISSIONERS

Commissioners:  
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County Administrator  
Aundrea N. Cordle

Deputy County Administrator  
Jeffrey D. Porter

Clerk  
Rochelle Menningen

### f. Correspondence

- i. Thank You from Baltimore Village Administrator, Matt Nihiser
- ii. Lancaster-Fairfield Community Action Agency, 2024 Holiday Gift Program
- iii. County Auditor's Map of the Month
- iv. Press Release, Office of the County Auditor, September 4, 2024, "Fairfield County Auditor Announces 2024 Weights and Measures Excellence Awards"
- v. Memo, Office of the County Auditor, September 5, 2024, Subjects: Geographical Systems Update; Annual Financial Information Statement; Review and Analysis for the Renewal of the Agreement for Enterprise Resource Planning; and Update on General Fund Revenues
- vi. County Auditor's Wins of the Week, September 5, 2024
- vii. Photos from the National Payroll Celebration
- viii. Correspondence Regarding Industrial Solar Projects

### 8. Old Business

### 9. New Business

- a. Updates from Elected Officials in Attendance

### 10. Regular (Voting) Meeting

### 11. Executive Session to Discuss Personnel Related Matters, 10:15 a.m.

### 12. Executive Session to Discuss the Potential Sale of Property, 10:30 a.m.

### 13. Adjourn

### 14. Viewings of Engineer's Road, Culvert, and Bridge Projects; Campground Rd. (CR54) in Greenfield Township, Section 33 Over a Tributary of the Hocking River, to Establish Necessary Right-of-Way for a Bridge Replacement; 2:00 p.m.

### 15. Viewings of Engineer's Road, Culvert, and Bridge Projects; Royalton Rd. (T108) in Amanda Township, Section 6 Over a Tributary of Little Walnut Creek to Establish Necessary Right-of-Way for a Bridge Replacement, 2:30 p.m.

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# REVIEW AGENDA

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**Commissioners:**

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**Deputy County Administrator**

Jeffrey D. Porter

**Clerk**

Rochelle Menningen

- 16. Viewings of Engineer's Road, Culvert, and Bridge Projects;** Hamburg Rd. (CR55) in Hocking Township, Section 32 Over a Tributary of Muddy Prairie Run to Establish Necessary Right-of-Way for a Bridge Replacement, 3:05 p.m.
- 17. Viewings of Engineer's Road, Culvert, and Bridge Projects;** Clearport Rd. (CR24) in Madison Township, Section 21 Over a Tributary of Clear Creek to Establish Necessary Right-of-Way for Two Culvert Replacements, 3:30 p.m.

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**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 9.5.2024.**

Of the \$30,606,902.00 received at the first and second tranche of the American Rescue Plan Fund \$29,512,554.70 has been appropriated, \$23,529,200.00 expended, \$5,276,511.18 encumbered or obligated.

12Project/Category		As of 9/5/24 Appropriations	As of 9/5/24 Expenditure	As of 9/5/24 Obligation
<b>Public Health</b>				
R00a	Public Health, 000	000,000	000,000	000
R00a	Public Health, Medical Assistance	000,000	000,000	000
R000	Public Health, COVID Media Countdown Benefit Program	000,000	000,000	000
R00a	Public Health, Vaccination Initi and Related Expenses	00,000	00,000	000
R000	Public Health, Data Incentent and Data Capabilities of the County	0,000,000	0,000,000	00,000
R000	Public Health, Data Incentent for our Qualification Project	00,000	00,000	000
R00d	Public Health, Data Incentent for Health Department, Mobile Morgue	00,000	00,000	000
R00e	Public Health, Data Incentent for Sheriff's Office to Respond to Increased Violence	00,000	00,000	000
R00a	Professional Services on Behavior of the Board of Health	00,000	00,000	000
R000	Public Health, Creation of a County Health Department HHS	00,000	00,000	000
R00a	Public Health Cafeteria Support	0,000,000	0,000,000	000
R000	Public Health Cafeteria Support	000,000	000,000	000
R000	Other Public Health Cafeteria Support	000,000	000,000	000
R000a	Mental and Behavioral Health	000	000	000
<b>Subtotal Public Health</b>		0,000,000	0,000,000	00,000
<b>Negative Economic Impacts</b>				
R000a	Emergency Assistance for Non- Profit Organization, a Grant to the Homeless Shelter	000	000	000
R0000	Emergency Assistance for Non- Profit, Grant The Shelter	000,000	000,000	000
R0000	Education for	000,000	000,000	000
R000d	Habitat for Humanity	000,000	000,000	000

**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 9.5.2024.**

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Project/Category		As of 9/5/24 Appropriations	As of 9/5/24 Expenditure	As of 9/5/24 Obligation
Room	Domestic Housing Project	0,000,000	000,000	0,000,000
Room	Harbor House	000,000	000,000	000
Room	Fairhope Home	000,000	000,000	000
Room	Grant for Tourism, Support for the Airline County Air	000,000	000,000	000
Room	Aid to Tourism, Traffic Hospital	00,000	00,000	000
Room	Emergency Assistance Business Planning	000,000	000,000	000
Room	Support for Agriculture and the Growing Food Unit	00,000	00,000	000
Room	Technical Assistance for Townships and Other	000,000	000,000	00,000
Room	Contract for Services to Support Resident Housing of the Landfill	00,000	00,000	000
<b>Subtotal Negative Economic Impacts</b>		0,000,000	0,000,000	0,000,000
Room	Housing Support, Affordable Housing Strategic Plan	00,000	00,000	000
<b>Subtotal Services Disproportionately Impacted Communities</b>		00,000	00,000	000
<b>Premium Pay</b>				
Room	Emergency Care, Emergency Care for Emergency Management General Workers	00,000	00,000	000
<b>Subtotal Premium Pay</b>		00,000	00,000	000
<b>Infrastructure</b>				
Room	Clean Water Entailed Pollution and Consequence, Circuit	000,000	000,000	000
Room	Clean Water Entailed Pollution and Consequence, Walnut Creek Sewer District	000,000	000,000	000

**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 9.5.2024.**

Of the \$30,606,902.00 received at the first and second tranche of infrastructure program funds \$29,512,554.70 has been appropriated, \$23,529,200.00 expended, \$5,276,511.18 encumbered or obligated.

Project/Category		As of 9/5/24 Appropriations	As of 9/5/24 Expenditure	As of 9/5/24 Obligation
R000	Clean Water Consolidated Construction and Construction, Regional Distribution	0,000,000.00	000,000.00	0,000,000.00
R00a	Clean Water, Stormwater	000,000.00	000,000.00	000.00
R000a	Drinking Water Construction Distribution, Grant Station	000,000.00	000,000.00	000.00
R0000	Drinking Water Construction Distribution, Airport	000,000.00	000,000.00	000.00
R0000	Drinking Water Construction Distribution, Greenfield	000.00	000.00	000.00
R000d	Drinking Water Construction Distribution, Bathroom	000,000.00	000,000.00	000.00
R000e	Drinking Water Construction Distribution, Treatment	000,000.00	000,000.00	000,000.00
R000a	Broadband, Multi-Microproject	000.00	000.00	000.00
<b>Subtotal Infrastructure</b>		0,000,000.00	0,000,000.00	0,000,000.00
<b>Revenue Loss</b>				
R00a	Capital and Technological Equipment	000,000.00	000,000.00	000.00
R000	Recorder Document Scanning	000,000.00	000,000.00	000.00
R000	Emergency Court Case Management	000,000.00	000,000.00	0,000.00
R00d	MR Tower Project	000,000.00	000,000.00	00,000.00
R00e	Disaster Response	000,000.00	000,000.00	000.00
R000	Capital Center Purchase	0,000,000.00	0,000,000.00	000.00
R00g	Capital Center Renovation	0,000,000.00	0,000,000.00	000,000.00



**Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 9.5.2024.**

Of the \$30,606,902.00 received at the first and second tranche obligations under \$29,512,554.70 has been appropriated, \$23,529,200.00 expended, \$5,276,511.18 encumbered or obligated.

Project/Category		As of 9/5/24 Appropriations	As of 9/5/24 Expenditure	As of 9/5/24 Obligation
R00h	Food unit school attendance program	100,000.00	100,000.00	1,000.00
R00i	Workforce center expansion	100.00	100.00	100.00
R00j	Art Growth	100,000.00	100,000.00	100.00
R00k	United Way and Doon Barton Innovation center	10,000.00	10,000.00	100.00
R61l	Auditor Historical Record Mapping	100.00	100.00	100.00
R61m	Engineer Radio	10,000.00	10,000.00	100.00
R61n	Auditor Printer	1,000.00	1,000.00	100.00
R61o	Auditor cooler	10,000.00	10,000.00	100.00
R61p	Breast ID Radio	10,000.00	10,000.00	100.00
R61q	Transportation school education vehicle	10,000.00	10,000.00	100.00
R61r	Alert and Security	100,000.00	100,000.00	100,000.00
R61s	Missouri Auto Towing Authority Management Organization	10,000.00	100.00	10,000.00
R517a	Beaer Field Initiative	10,000.00	10,000.00	100.00
<b>Revenue Loss</b>		1,000,000.00	1,000,000.00	100,000.00
<b>Administration</b>				
R00a	Administrative expense	100,000.00	100,000.00	100.00
<b>Subtotal Administration</b>		100,000.00	100,000.00	100.00
<b>Grand Total</b>		<b>\$29,512,554.70</b>	<b>\$23,529,200.00</b>	<b>\$5,276,511.18</b>

ADMINISTRATIVE AUTHORITY ITEMS  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
SEPTEMBER 02, 2024 TO September 08, 2024

Fairfield County Commissioners

- AA.09.03-2024.b An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.09.03-2024.e An Administrative Approval for authorizing a purchase agreement between the Fairfield County Commissioners and Pitney Bowes [Commissioners]
- AA.09.04-2024.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$75,000 per invoice. [Commissioners]
- AA.09.04-2024.c An Administrative Approval for a Services Agreement between Lancaster Fairfield Public Transit (LFPT) and Carealot Transport [Commissioners]
- AA.09.05-2024.d An Administrative Approval for a Services Agreement between Lancaster Fairfield Public Transit (LFPT) and Creative Coach Company [Commissioners]
- AA.09.05-2024.e An Administrative Approval for a Services Agreement between Lancaster Fairfield Public Transit (LFPT) and the Center for Independence [Commissioners]

Fairfield County Coroner

- AA.09.03-2024.i An administrative approval regarding a contract for Investigator Services between Fairfield County and Adam Hetterle. [Coroner]

Fairfield County Facilities

- AA.09.03-2024.c An Administrative Approval for an Agreement for paving of asphalt at the Transit Facilities with Spires Paving. [Facilities]

Fairfield County Human Resources

- AA.09.03-2024.d An administrative approval to amend the Fairfield County Compensation Plan schedule. [Fairfield County Human Resources]
- AA.09.03-2024.f Administrative Approval authorizing the approval of an agreement amendment with Symetra Life Insurance Company [Fairfield County Human Resources]

Fairfield County Job and Family Services

- AA.09.03-2024.a An Administrative Approval regarding a service agreement between Nauman Outdoor Advertising, Inc and Fairfield County Department of Job and Family Services. [JFS]
- AA.09.04-2024.d Administrative Approval for a Settlement Agreement between JFS and Paul Vakanza [JFS]

Fairfield County Regional Planning Commission

- AA.09.05-2024.a A resolution to approve an Intergovernmental Administrative Services Contract with the Fairfield County Regional Planning Commission for the FY 2023 CDBG Critical Infrastructure Program administrative services B-X-23-1AV-1 [Regional Planning] [Regional Planning Commission]  
Fairfield County Sheriff
- AA.09.05-2024.b An Administration Approval for the annual service agreement between Tek84 and the Fairfield County Sheriff [Sheriff]  
Fairfield County Transit
- AA.09.04-2024.b An Administrative Approval for 2024-2025 Meals on Wheels grant application, Fairfield County Public Transit [Transit]
- AA.09.05-2024.c An Administrative Approval to approve the State Fiscal Year (SFY) 2025 Ohio Department of Transportation (ODOT) grant from the Rural Transit Program. [Transit]  
Fairfield County Utilities Department
- AA.09.03-2024.g An Administrative Approval for Commercial Propane Pricing Agreement (Utilities) [Utilities]  
South Central Major Crimes Unit
- AA.09.03-2024.h An Administrator Approval acknowledging the terms for proper use of grant funded confidential funds – part of Recovery Ohio Grant Award for Fairfield-Hocking Major Crimes Unit [Sheriff - Major Crimes Unit]

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www.decartsohio.org



Barbara Shermund self-portrait, c.1933, Lithograph on paper.

Please join us for the members reception

**Tell Me a Story Where the Bad Girl Wins**

THE LIFE AND ART OF BARBARA  
*Shermund*

Caitlin McGurk, CURATOR

Friday, September 20

5:30-8:00pm

EXHIBITION DATES • September 21 – December 29, 2024

In collaboration with The Ohio State University Billy Ireland Cartoon Library & Museum

Presented with support from:

The Fox Foundation Inc.

OHIO HUMANITIES



Selections from *Ohio Designer Craftsmen: Best of 2024* on display concurrently Lower Ga



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# STATEHOUSE REPORT

*Published by: County Commissioners Association of Ohio*

209 East State Street • Columbus, Ohio 43215-4309  
Phone: 614-221-5627 • Fax: 614-221-6986 • [www.ccao.org](http://www.ccao.org)

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September 6, 2024

## Issue Spotlight: Next Generation 9-1-1 Update

At the CCAO Summer Symposium, our members received an update on NG 9-1-1 and the MARCS radio program from the staff at the state responsible for overseeing and implementing those programs. We want to provide a brief update on the [NG 9-1-1 program](#) and subsequent action items for our members who could not attend the symposium session. We will provide an update on the MARCS program the following week. Additionally, [we will host a webinar on these programs](#) on September 23 from 10:00 to 11:00 a.m.

### Action Items:

- The revenue from the expanded NG 9-1-1 user fee contained in HB 33 is yielding less than half of what the Ohio General Assembly projected.
- The fee will likely need to be increased in the upcoming operating budget to allow counties to upgrade their equipment and sustain operations under a new NG 9-1-1 system.
- Language contained in HB 33 that automatically reduces the 9-1-1 user fee from \$0.40 to \$0.25 in October 2025 needs to be removed.
- It is important to begin talking to your legislators about the need for additional 9-1-1 revenue and the detrimental impact on your local public safety system if the revenue is not increased.

Following the enactment of HB 33, the Department of Administrative Services' Ohio 9-1-1 Program Office began overseeing a contract with NextGen Communications, Inc. (part of Comtech Telecommunication Corp.) to implement and maintain the NG 9-1-1 Core Services for the state. Ohio's NG 9-1-1 system will utilize the state's Emergency Services Internet Protocol Network (ESInet) to deliver services to any Public Safety Answering Point (PSAP) that elects to join.

HB 33 provided nearly \$46 million in one-time funding to assist with the upgrade and migration to an NG 9-1-1 system. That funding will cover the state's one-time costs associated with upgrading the statewide NG 9-1-1 system and will allow some counties to upgrade their systems and come online as pilot counties in late 2024 and early 2025. HB 33 also expanded the statewide user fee, which generates operating funding for the NG 9-1-1 system, from \$0.25 monthly on landline and wireless services to \$0.40 monthly on wireless services, VOIP, and multi-line telephone systems. The bill includes a provision that sunsets the increased fee and reverts to the \$0.25 fee on October 1, 2025.

The revenue from the user fee expansion was expected to generate over \$100 million annually. With the expected increased revenue, the percentage of user fee revenue given to counties decreased from 97% to 72%. Most of the foregone revenue went to operate the statewide NG 9-1-1 system, which local entities would utilize once systems are upgraded.

The initial revenue from the user fee expansion has fallen well below the expected amount. At its current pace, the new user fee will generate approximately \$48 million annually. While this represents a revenue increase for counties, it is well below the expected revenue amount and insufficient to support local entities in upgrading to an NG 9-1-1 system.

The state is moving forward with the migration to an NG 9-1-1 system. So far, 67 of the 88 counties have submitted an election form to signify they are ready to join the state NG 9-1-1 system.

The state is currently in the "Build and Test Phase" of NG 9-1-1 implementation. This phase requires the system to operate for 120 days without encountering a "critical failure" by January 31, 2025. The pilot counties will be the first to become operational and will serve as test sites for the system. If all goes according to plan, the system will be available to other counties starting February 1, 2025. While this is an exciting time for the 9-1-1 community, we still have to work to ensure local systems are adequately funded.

If you have questions about this information, please get in touch with Managing Director of Policy Kyle Petty at [kpetty@ccao.org](mailto:kpetty@ccao.org) or 614-220-7977.

## **Juvenile Justice Working Group releases recommendations for reforms**

This week, Governor Mike DeWine and the [Ohio Juvenile Justice Working Group released its report on recommendations](#) for changes to Ohio's state and local juvenile justice system.

The report makes 26 recommendations, including some that are already in progress. The recommendations will likely play a role in the Executive Budget and the full operating budget process.

The full list of recommendations, including explanations of each, can be found in the full report. A few of the recommendations that have direct county implications are summarized below.

- **Recommendation 6:** Provide funding through the Department of Youth Services to assist county prosecutors in prosecuting felony offenses in DYS facilities.
- **Recommendation 8:** Allow juvenile judges to use discretion when sentencing youths adjudicated of gun specifications.
- **Recommendation 10:** Evaluate Ohio's statutes on bindovers, specifically evaluating whether the current mandatory bindover provisions should be eliminated.
- **Recommendation 13:** Require juvenile judges to commit youth with special needs (such as blindness, deafness, wheelchair confinement, and other similar physical disabilities) to alternative placement facilities.
- **Recommendation 19:** Have juvenile judges explore services designed to help youth and families such as OhioRISE and Prevention Services Plans and urge juvenile courts to partner with DYS to develop front-end family resources.
- **Recommendation 20:** Have state agencies lead in analyzing whether to implement the Stepping Up Initiative in the state's juvenile justice system.
- **Recommendation 23:** Implement a reentry continuum to improve linkage to local resources, such as OhioRISE.

If you have questions about the report, please contact the CCAO Policy Team at [policy@ccao.org](mailto:policy@ccao.org).

## SOS Directives issued for November general election

Secretary of State Frank LaRose has issued two directives to county boards of elections since last Friday.

First, [Directive 2024-21](#) was sent on August 31 and concerns absentee voter ballot provisions. The directive instructs boards to place signage at the ballot drop box informing individuals that only the voter may place their ballot in the drop box. Any individual delivering ballots for a family member or disabled voter must enter the office and complete an attestation form.

The Secretary of State provides the [attestation form](#) and a [sample ballot box sign](#). The county's exact sign may differ as long as it uses substantially similar language to the sample.

The directive also reminds boards to continue monitoring drop boxes, particularly for individuals dropping off more than one ballot. Suppose a board believes that an individual drops off more than one ballot (a practice called "ballot harvesting"). In that case, it should report the allegation to the [Election Integrity Unit](#) of the Secretary of State.

The second directive, [Directive 2024-22](#), is a routine directive regarding canvass and certification procedures for the upcoming general election. Some examples of information in the directive include a reminder that boards may begin processing absentee ballots on October 8 but are prohibited from tabulating these ballots before the close of polls, a reminder of the reporting schedules for each county, and the length of the post-election cure period for provisional ballots or deficient absentee ballots.

CCAO is in contact with the Ohio Association of Elections Officials to better understand the impact of these directives on county boards of elections. We would encourage members to reach out to their boards of elections to discuss local implementation of the directives.

## **Legislative Activity**

### **Introduction of Bills**

The following bill(s) that may be of interest to counties were introduced this week:

- [Senate Bill 312](#) (Senator Niraj Antani): To legalize and regulate internet casino gaming in this state, to modify the law governing online sports gaming, and to levy a tax on businesses that provide internet casino gaming



30 August 2024

Mr. Jeff Fix  
Office of the Fairfield County Commissioners  
210 East Main Street  
Lancaster, OH 43130

Dear Commissioners:

I write to invite you to attend a **Patriot Grave Marking Ceremony** to honor Nicholas Brown, a veteran of both the American Revolutionary War and the War of 1812. The Hocking County Chapter of the Sons of the American Revolution (SAR) will conduct its ceremony at **3:00 pm on September 28** at Fletcher Chapel Cemetery, located at 490 Blacklick Road NW, Millersport, OH.

Nicholas Brown was an ensign and served in Captain Heisters Company, Berke Co, PA militia. A former resident of Fairfield County, Brown is buried in Fletcher Chapel Cemetery. Several of Brown's descendants have been located and plan to attend the dedication, which is open to the public.

Please call or text your acceptance to me at (614) 519-0239 or email me at [sharilorbach@gmail.com](mailto:sharilorbach@gmail.com).

Cordially,



Shari Lorbach, President  
Fletcher Chapel Cemetery Board



FRIDAY, DECEMBER 6, 2024

# SAVE THE DATE

ECONOMIC DEVELOPMENT 411

📍 THE HYATT REGENCY BALLROOM

THE  
**COLUMBUS**  
REGION

**From:** [Matthew Nihiser](#)  
**To:** [Contact Web](#)  
**Subject:** [E] Thank you from Baltimore  
**Date:** Thursday, September 5, 2024 10:10:34 AM

---

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good morning, Commissioners!

I hope you are all very well.

I am reaching out to say "thank you". After only two months as Village Administrator, I have had several Team Meetings with Hicks Partners concerning possible grants. I realize that the only reason these opportunities are available to us is because of your foresight and generosity to make this partnership with Hicks possible.

We appreciate this resource more than words can express.

Thank you,

Matt

**Matt Nihiser**  
**Village Administrator**

103 West Market Street  
Baltimore, Oh 43105  
740-862-4491  
[mnhiser@baltimoreohio.org](mailto:mnihiser@baltimoreohio.org)



Board President  
D. Michael Crites

Executive Director  
Clinton Davis

Date: 8/27/2024,

Good afternoon community partners:

Even though school is just starting, we are beginning to plan for the winter holiday season. Last year, the family requests for holiday toys **nearly doubled the requests that we had in 2022**. So, we are reaching out to community friends & partners like yourself with an opportunity to help local families by adopting their children/youth holiday wants. Please share any preferences for family size & child gender that you may have in your email to me (I will do my very best to accommodate those requests with the applications that I have). We are asking folks to **turn in their interest for adopting by October 4<sup>th</sup>**, which is a bit earlier than past years. In October, we will reach out to you for more details including family information, program details, & drop-off times of items to the agency in December. **Again, we deeply appreciate your consideration of this request! This support is much needed at this time.** Feel free to email me or call with thoughts or questions about this. The best way to contact me is by email at [ttownsend@faircaa.org](mailto:ttownsend@faircaa.org) but phone calls are acceptable as well at 740-205-8063. Thank you for your consideration of the 2024 Holiday Gift program.

Tammy Townsend

Community Action Pantries Coordinator

(740) 205-8063

[ttownsend@faircaa.org](mailto:ttownsend@faircaa.org)



1743 East Main Street • P.O. Box 768 • Lancaster, Ohio 43130  
Phone: (740) 653-4146 • Fax: (740) 653-4462  
[www.faircaa.org](http://www.faircaa.org) • [www.fairfieldrecycles.org](http://www.fairfieldrecycles.org)



**From:** [Elsea, Rachel A](#)  
**To:** [Elsea, Rachel A](#)  
**Subject:** September Map of the Month - Ohio Canal and Walnut Creek  
**Date:** Tuesday, September 3, 2024 9:01:10 AM  
**Attachments:** [OhioCanal\\_WalnutCreek-September2024.pdf](#)  
[image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)  
[image011.png](#)

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The September Map of the Month is a review of the Ohio Canal and Walnut Creek highlighting the infrastructure that was built to pave the way for the canal and the canal at the canal and how Walnut Creek has changed over the years. This map will be featured at the upcoming Harvest Celebration at the canal on September 10th.

Thank you to [redacted], our GIS and Map Room Manager, for creating the September map.



**Rachel A. Elsea**

Communication Officer • Auditor Office

[\[redacted\]](#) [\[redacted\]](#)

<http://www.fairfieldohioauditor.com>

[rachel.elsea@fairfieldcountyoohio.gov](mailto:rachel.elsea@fairfieldcountyoohio.gov)

[\[redacted\] High Street, Room \[redacted\] Canton, Ohio \[redacted\]](#)



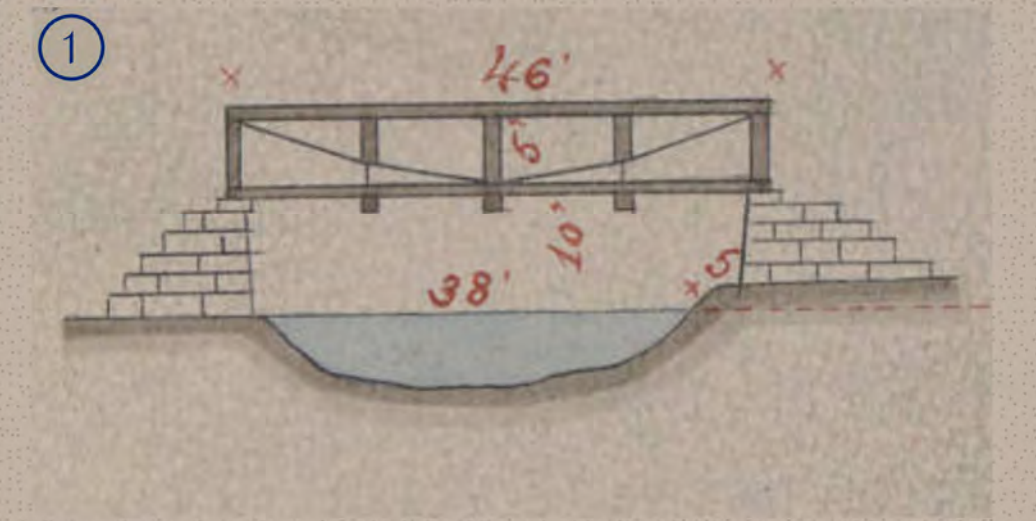
# Map of the OHIO CANAL

## ALONG WALNUT CREEK

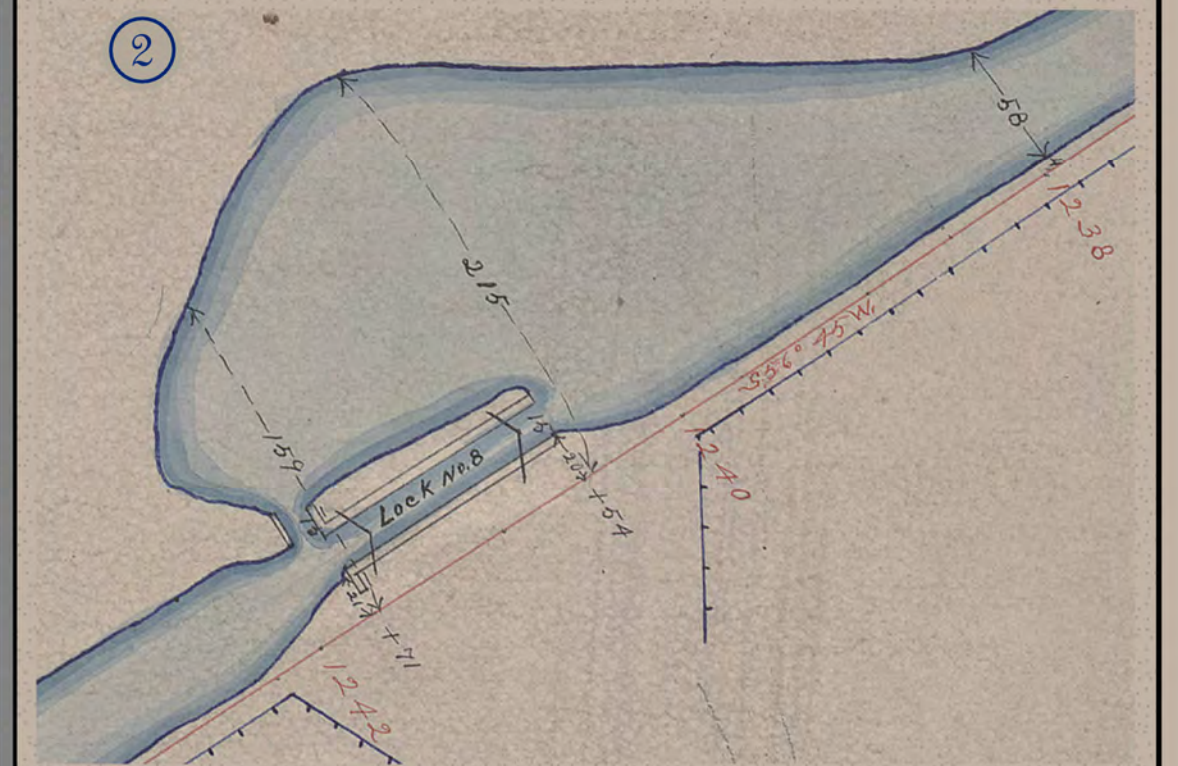
FROM STATION 1198 TO STATION 1390  
FAIRFIELD COUNTY  
OHIO



### CANAL CROSSINGS CIRCA 1895



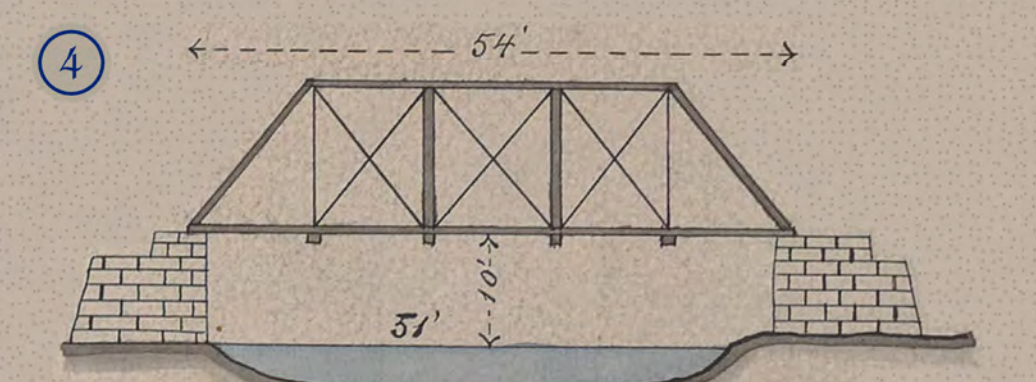
BASIL ROAD BRIDGE



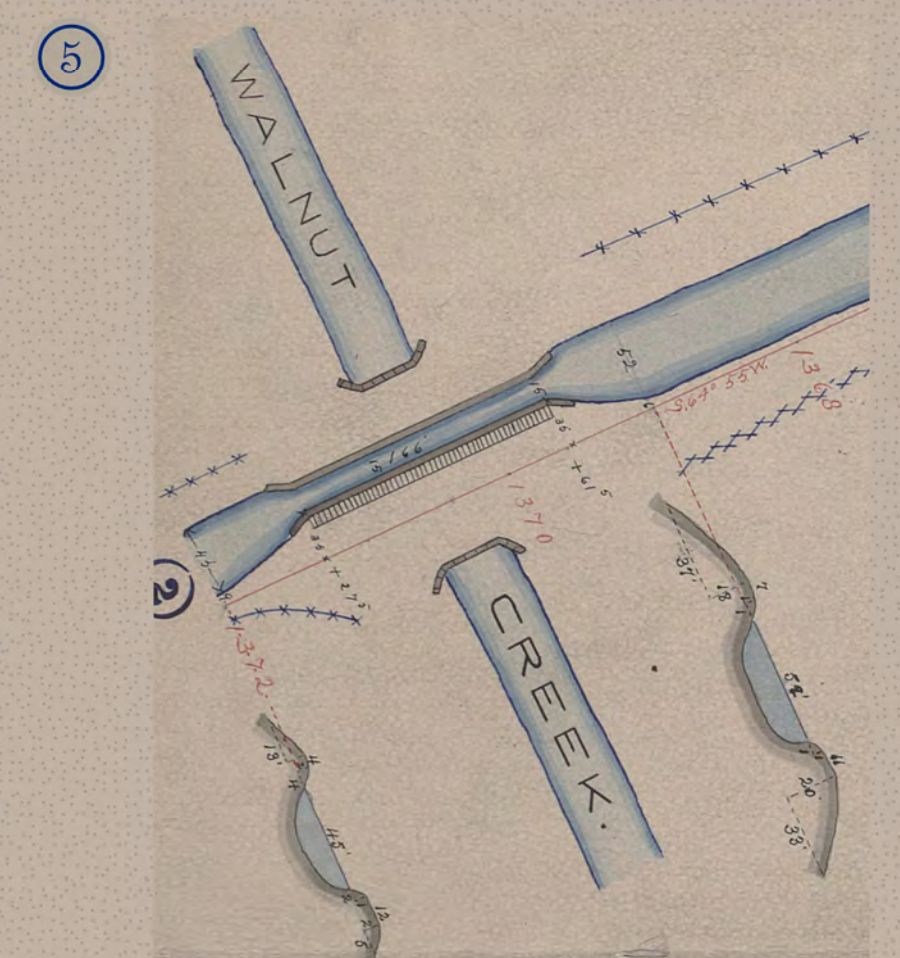
CANAL LOCK NO. 8



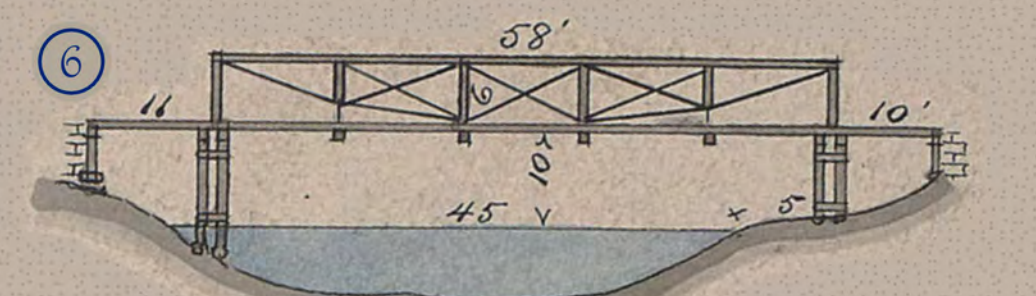
CANAL CROSSING OVER TRIBUTARY



LEONARD ROAD BRIDGE



CANAL CROSSING OVER WALNUT CREEK



PLEASANTVILLE ROAD BRIDGE



**FOR IMMEDIATE RELEASE**

**Wednesday, September 4, 2024**

## **Fairfield County Auditor Announces 2024 Weights and Measures Excellence Awards**

**Lancaster, Ohio** – The Fairfield County Auditor’s Office is pleased to announce the recipients of the 2024 Weights and Measures Excellence Awards. Six agricultural businesses throughout Fairfield County as well as the Fairfield County Agricultural Society and Bay Market/Bay Packing were recognized for their exemplary customer service, dedication to fairness in the marketplace, and excellent accuracy with Weights & Measures.

This year’s Excellence Award winners are: **Rushcreek Feed & Supply Co.** located in Bremen; **Ruff’s Seed Farm** located in Amanda; **Nutrien Ag Solutions** located in Thurston; **Walnut Creek Seeds LLC** located in Carroll; **Ochs Fruit Farm** located in Lancaster; and **Hugus Fruit Farm** located in Rushville.

The **Fairfield County Agriculture Society** recently replaced their livestock scales used for weigh-in events to update their equipment. Additionally, they recently invited the County Auditor and Weights and Measures team to demonstrate the certification of a scale to the Fairfield County Jr. and Sr. Fair Board. There was a lot of good discussion at that event.

Also recognized this year is **Bay Market/Bay Packing**. Bays has been serving the community since 1932. They are the only fully inspected red meat facility in Fairfield County.

These businesses were chosen by Patrick Brighton and Carter Corcoran, Weights & Measures Inspectors, for how the organizations met three criteria of exemplary customer service, dedication to fairness in the marketplace, and excellence in accuracy.

Dr. Carri Brown, County Auditor, stated, “The Weights & Measures inspectors check a variety of scales to ensure customers are getting what they are paying for and to ensure businesses are properly compensated for their products and services. Items inspected include food scales, livestock scales, and gump meters.”

Upon request, the inspectors also test scales and equipment that constituents believe to be incorrect. For example, there were recent improvements within retail stores based on testing.

For more information or questions regarding Weights & Measures, or other matters, please contact the Auditor’s Administrative Office at (740) 652-7020.

# Fairfield County Board of Commissioners

## *A Proclamation Recognizing Weights and Measures Excellence*

**WHEREAS**, it is the pleasant responsibility of the Fairfield County Commissioners to recognize people, organizations, and occasions of outstanding achievement and significance;

**WHEREAS**, the following agriculture focused organizations and businesses are being recognized for their customer service, dedication to fairness, and accuracy with Weights & Measures:

**Fairfield County Agriculture Society** has done a lot for the community. They recently replaced their livestock scales used for weigh-in events supporting their dedication to fairness and accuracy. They recently invited the County Auditor and the Weights and Measures team an opportunity to demonstrate the certification of a scale to the Fairfield County Jr. and Sr. Fair Board members.

**Agriculture businesses** located across the county proudly partner with the Weights and Measure's team to ensure their scales are accurately calibrated for consistent measuring standards.

**Rushcreek Feed & Supply Co. Inc** located in Bremen, Ohio.

**Ruff's Seed Farm** located in Amanda, Ohio.

**Nutrien Ag Solutions** located in Thurston, Ohio.

**Walnut Creek Seeds LLC.** located in Carroll, Ohio.

**Ochs Fruit Farm** located in Lancaster, Ohio.

**Hugus Fruit Farm** located in Rushville, Ohio.

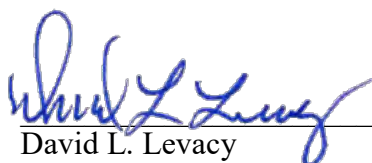
**Bay Market/Bay Packing** has been serving Lancaster and the surrounding communities since 1932. They are the only fully inspected red meat facility in Fairfield County. They are always courteous and supportive with our Weights and Measures inspections.

**WHEREAS**, the diligence of these agriculture supported organizations and businesses ensure their customers and the community are receiving what they are paying for serves as an example of excellent service;

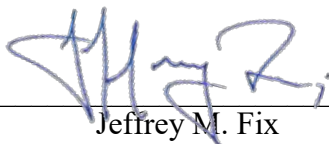
**NOW THEREFORE**, the Fairfield County Board of Commissioners does hereby formally declare its respect for and recognition of exceptional accountability with Weights and Measures to:

*Fairfield County Agriculture Society  
Fairfield County Agriculture Businesses  
Bay Market/Bay Packing*

**IN WITNESS WHEREOF**, we have hereunto subscribed our names and caused the seal of the County of Fairfield to be affixed to this Proclamation on the 3rd Day of September in the Year of Our Lord, Two Thousand Twenty-Four.



David L. Levacy  
Commissioner



Jeffrey M. Fix  
Commissioner



Steven A. Davis  
Commissioner





To: Fairfield County Commissioners & Staff  
From: Dr. Carri Brown, County Auditor  
Date: September 5, 2024  
Subjects: Geographical Information Systems Update, Annual Financial Information Statement, Review and Analysis for the Renewal of the Agreement for Enterprise Resource Planning, & Update on General Fund Revenues

### ***Geographical Information Systems Update***

Geographical Information Systems provide essential tools for managing, analyzing, and visualizing spatial data. The department plays a critical role in various fields and includes important functions for multiple applications, including but not limited to, mapping, real estate assessment, transportation, engineering, historical preservation, and law enforcement. As a matter of fact, GIS provides required functions for the 911 system and law enforcement SaaS environments, keeping general fund costs contained because the GIS services are provided with REA funds. Not every county has a GIS department, and we are fortunate to have a strong one.

### ***Annual Financial Information Statement***

In August, the Annual Financial Information Statement pertaining to the operations of Fairfield County, Ohio, for the fiscal year 2023, was filed. This Annual Financial Information Statement is intended to satisfy the County's continuing disclosure obligations for providing annual financial information and operating data in compliance with the Securities and Exchange Commission Rule 15c2-12.

### ***Review and Analysis for the Renewal of the Agreement for Enterprise Resource Planning***

We are working on engaging more users and stakeholders in the review of the Enterprise Resource Planning. A committee that was once active at the implementation of the financial system had over time become inactive. Thanks to Bev Hoskinson, the committee is now being reenergized. We are obtaining stakeholder input to better examine options and training needs. The ERP agreement and SaaS renewal that will be proposed for approval are informed by this input. The current iteration is at a lower cost as compared to the prior period.

We are thankful for the ARPA funds that supported the SaaS conversion and are appreciative of the testing and hard work that went into its implementation. The SaaS environment has resulted in efficiencies and savings for the county. We look forward to gathering additional stakeholder input and conducting more reviews.

### ***Update on General Fund Revenues***

As of the end of August, \$50.6 M, or 76.5% of the estimated \$66.1 M for the county general fund has been received. Looking at the top two categories, sales taxes came in slightly lower than estimates, while property taxes are slightly higher than estimates. Revenue categories are being monitored, and no adjustments are warranted at this point.

#### **CONTACT US!**

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030  
[co.fairfield.oh.us/auditor](http://co.fairfield.oh.us/auditor) • FairCoAuditor • FairfieldCountyAuditor • FairCoAuditor • fairfield-county-auditor



Your Fairfield County Auditor's Office:  
**WINS OF THE WEEK**

September 5, 2024

Our brains are wired to respond to rewards. Celebrating the completion of small accomplishments leads to the completion of larger goals. And there is evidence in research to support this...According to research by Teresa Amabile from Harvard Business School, tracking small achievements enhances motivation for larger goals...

- ***The week began with some planning, virtual meetings for the GFOA conference in September. Thanks to the group who dedicated their time on Labor Day to prepare for the conference.***
- ***Thanks to the Board of County Commissioners for the proclamations*** to honor Weights and Measures superlatives in the agricultural industry and to honor Payroll Officers during National Payroll Week. Thanks to the team members for gathering these proclamations and adding them to the care packages and certificates we prepared. Thanks to the team members for going to the payroll officers and businesses.
- Throughout the week, Rachel Elsea and others have pulled together to begin preparing the folder contents for the ***Serving Those Who Have Served*** conference to be held at the Fairfield Center.
- Bev Hoskinson has continued to gather information about the Tyler contract for ERP, and Dave Burgei is doing the same type of work for the SimpliGov contract. ***Thanks to both leaders for examining data and preparing good justifications.*** Collectively, contract monitoring has improved. Thanks for the new tools that help with analyses.
- Thanks to the Payroll leaders for agreeing to help review a ***case study with Athens County.***

**CONTACT US!**

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030

[co.fairfield.oh.us/auditor](https://co.fairfield.oh.us/auditor) • FairCoAuditor • FairfieldCountyAuditor • FairCoAuditor • fairfield-county-auditor



## Your Fairfield County Auditor's Office: **WINS OF THE WEEK**

- **Way to go, Finance Team for the great kick-off preparations** for the new document management system for settlements and the Budget Commission.
- **Thanks for the terrific communication and planning for the dog licensing season. Kayla, Joanna, Michele, Angel and Bev have great ideas and are looking forward to a more organized season.**
- **Congratulations to Amanda Rollins for completing the final Tech Cred course of the year.**
- **Thanks to Noel Sodders and Julie White for their kind and courteous actions in helping a gentleman who had an accident in front of our offices.**
- Thanks to **Jen Dickerson** for resolving the F5VPN renewal certificate.
- **Great job to Angel Horn for preparing fact sheet drafts for ballot issues for the November general election.**
- **Way to go to the Finance Team and to all of the county for being available and helpful to finalize the last steps of the audit for Fairfield County.** The “Single Audit” opinion is a clean one with no findings, and there are a few lessons learned to help with future procedures (especially for departmental grant managers and those in charge of reporting and internal control).
- **Special thanks to the CAUV Specialist & Appraisal Assistants for great work on competing the renewal applications. This was a lot of work, and your teamwork together made it all happen.**
- We are happy to have received the **REA folder/insertor**, which serves as back-up for Finance. The new equipment is working wonderfully.

### CONTACT US!

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030

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Your Fairfield County Auditor's Office:  
**WINS OF THE WEEK**

- Thanks to Mesina Clark for courageously digging into some new processes and learning more about how manufactured homes settlements work. ***There have been a lot of lessons learned!***

**CONTACT US!**

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030

[co.fairfield.oh.us/auditor](https://co.fairfield.oh.us/auditor) •  FairCoAuditor •  FairfieldCountyAuditor •  FairCoAuditor •  fairfield-county-auditor

**From:** [Brown, Carri](#)  
**To:** [Menningen, Rochelle M](#)  
**Subject:** National Payroll Appreciation Week Photos  
**Date:** Friday, September 6, 2024 4:32:57 PM  
**Attachments:** [Resized\\_Resized\\_1000001476\\_1725634076698\\_1725634082263.jpg](#)  
[IMG\\_2059.jpg](#)  
[IMG\\_2055.jpg](#)  
[IMG\\_2053.jpg](#)  
[IMG\\_2054.jpg](#)  
[imagejpeg\\_0.jpg](#)  
[image000000.jpg](#)  
[IMG\\_2061.jpg](#)

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We thought you might like to share some of the photos from the National Payroll Appreciation Week celebration.

This year, we wanted to visit each department and just share some appreciation on the front line.

The recognition was shared at that time, too.



6TH ANNUAL  
**Angels II**

**Fifth Circuit Board of Commissioners**  
A Performance Improvement  
Agreement - 2024-2025  
Non-Union Personnel Operations Unit

**PURPOSE:** The purpose of this agreement is to establish a performance improvement plan for the Non-Union Personnel Operations Unit of the Fifth Circuit Court of Appeals.

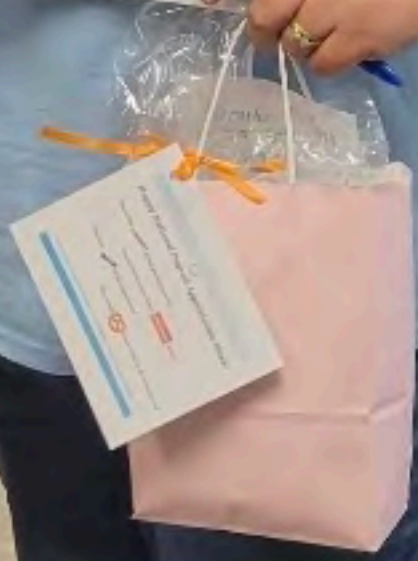
**SCOPE:** This agreement applies to all employees in the Non-Union Personnel Operations Unit of the Fifth Circuit Court of Appeals.

**GOALS:** The goals of this agreement are to improve the performance of the Non-Union Personnel Operations Unit and to ensure that all employees are meeting the required standards of performance.

**MILESTONES:** The milestones for this agreement are as follows:

Month	Goal	Completion Date
January	Complete all required training	January 31, 2024
February	Reduce error rate by 10%	February 28, 2024
March	Improve customer satisfaction score	March 31, 2024
April	Complete all required training	April 30, 2024
May	Reduce error rate by 10%	May 31, 2024
June	Improve customer satisfaction score	June 30, 2024

**IN WITNESS WHEREOF:** I, \_\_\_\_\_, Secretary of the Fifth Circuit Court of Appeals, have signed this agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.





**Fairfield County Board of Commissioners**  
*A Proclamation Recognizing*  
 September 24, 2024 as  
 National Payroll Appreciation Week

WHEREAS, it is the greatest responsibility of the Fairfield County Commissioners to recognize people, organizations, and activities of outstanding achievement and significance;

WHEREAS, we recognize the importance of working men and women, employees, and employees of related entities and their essential role in our success;

WHEREAS, we only should employ payroll officers and payroll processors by appointment, but those who provide payroll services in the general public should be recognized;

WHEREAS, payroll is a complex and vital part of our work life and payroll officers and payroll processors are essential to our success;

WHEREAS, payroll officers and payroll processors are essential to our success and their work is often overlooked and undervalued;

WHEREAS, the Fairfield County Board of Commissioners, does hereby honor payroll officers and payroll processors for their dedication and commitment to our success;

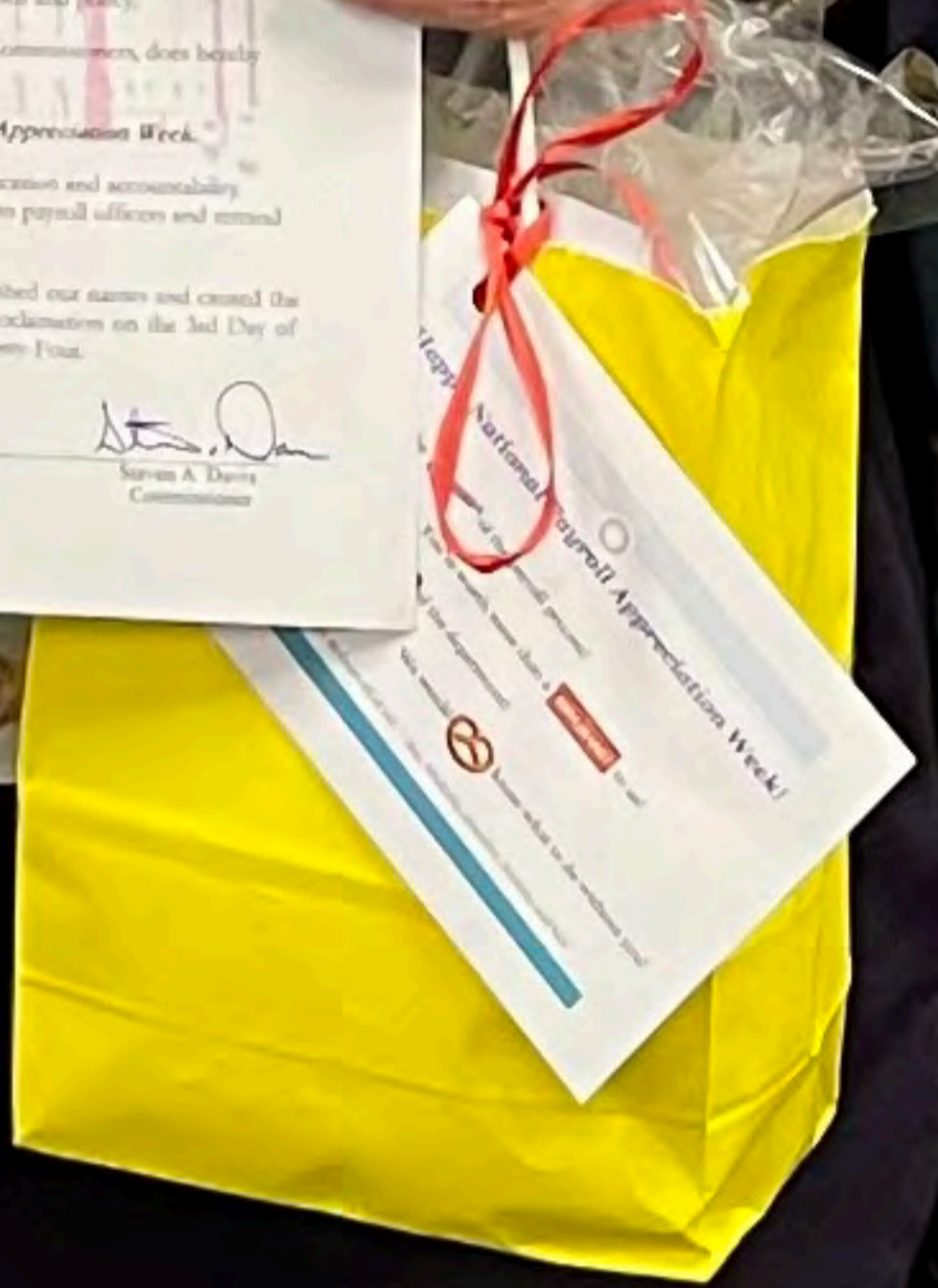
**NOW THEREFORE, the Fairfield County Board of Commissioners, does hereby honor payroll officers and payroll processors for their dedication and commitment to our success.**

September 24, 2024, as National Payroll Appreciation Week.

To mark the importance of payroll officers for their dedication and commitment to our success, the Fairfield County Board of Commissioners, does hereby honor payroll officers and payroll processors for their dedication and commitment to our success.

**IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of the County of Fairfield to be affixed to this Proclamation on the 24th Day of September in the Year of Our Lord, Two Thousand Twenty-Four.**

*[Signatures]*  
 Commissioner  
 Commissioner  
 Commissioner





**Fairfield County Board of Commissioners**  
A Proclamation Recognizing  
September 2-6, 2024 as  
National Payroll Appreciation Week

WHEREAS, it is the pleasant responsibility of the Fairfield County Commissioners to recognize people, organizations, and occasions of outstanding achievement and significance;

WHEREAS, we recognize the importance of the Fairfield County Commissioners to and employees of related entities are paid accurately and on time;

WHEREAS, not only should county payroll officers and payroll management be recognized, but those who provide payroll services in the private sector should be recognized, too;

WHEREAS, payroll is a complex topic, and payroll officers are worthy of recognition for their tireless efforts to ensure every employee is properly compensated;

WHEREAS, according to the American Payroll Association, payroll professionals collect data, deposit funds and report upon as much as 70% of the annual revenue of the U.S. Treasury;

WHEREAS, the role of payroll officers is to ensure employees are paid according to approved schedules in compliance with multiple regulations and policy;

NOW THEREFORE, the Fairfield County Board of Commissioners, does hereby formally declare its respect for and recognition of:  
September 2-6, 2024, as National Payroll Appreciation Week.

We value the importance of payroll officers for their dedication and accountability. National Payroll Week is a good time to say "thank you" to payroll officers and remind them that their work is appreciated.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of the County of Fairfield to be affixed to this Proclamation on the 3rd Day of September in the Year of Our Lord, Two Thousand Twenty-Four.

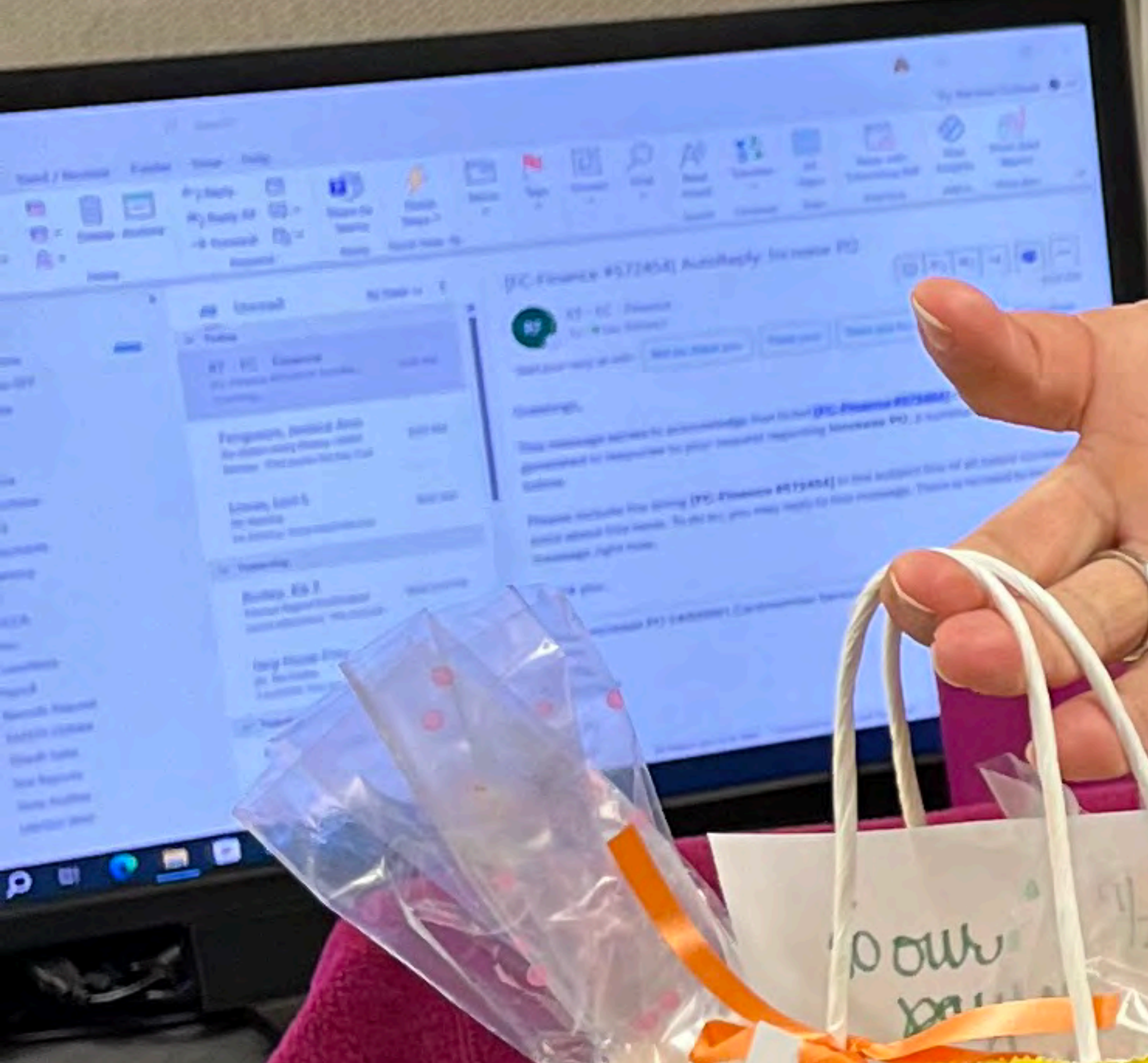
*David L. Levey*  
David L. Levey  
Commissioner

*Jeffrey M. Fix*  
Jeffrey M. Fix  
Commissioner

*Steven A. Davis*  
Steven A. Davis  
Commissioner

**Happy National Payroll Appreciation Week!**  
You're the of the payroll process!  
You're worth more than a to us!  
The true of the department!  
We would show what to do without you!  
Thank for All you do from all of us! - Ann Atchelle, Assistant Administrator





**Fairfield County Board of Commissioners**

*A Proclamation Recognizing  
September 2-6, 2024 as  
National Payroll Appreciation Week*

WHEREAS, it is the pleasant responsibility of the Fairfield County Commissioners to recognize people, organizations, and occasions of outstanding achievement and significance;

WHEREAS, we recognize the importance of making sure all 850+ county employees, and employees of related entities are paid accurately and on time;

WHEREAS, not only should county payroll officers and payroll management be recognized, but those who provide payroll services in the private sector should be recognized, too;

WHEREAS, payroll is a complex topic, and payroll officers are worthy of recognition for their tireless efforts to ensure every employee is properly compensated;

WHEREAS, according to the American Payroll Association, payroll professionals collect data, deposit funds and report upon as much as 70% of the annual revenue of the Treasury;

WHEREAS, the role of payroll officers is to ensure employees are paid according to approved schedules in compliance with multiple regulations and policy;

**NOW THEREFORE**, the Fairfield County Board of Commissioners, does hereby formally declare its respect for and recognition of:

*September 2-6, 2024, as National Payroll Appreciation Week.*

We value the importance of payroll officers for their dedication and accountability. National Payroll Week is a good time to say "thank you" to payroll officers and remind them that their work is appreciated.

**IN WITNESS WHEREOF**, we have heretofore subscribed our names and caused the seal of the County of Fairfield to be affixed to this Proclamation on the 3rd Day of September in the Year of Our Lord, Two Thousand Twenty-Four.

*David L. LeVacy*  
David L. LeVacy  
Commissioner

*Jeffrey M. Fix*  
Jeffrey M. Fix  
Commissioner

*Steven A. Davis*  
Steven A. Davis  
Commissioner

Civil  
18+ older



**Fairfield County Board of Commissioners**  
A Proclamation Recognizing  
September 2-6, 2024 as  
National Payroll Appreciation Week

WHEREAS, it is the pleasant responsibility of the Fairfield County Commissioners to recognize people, organizations, and occasions of outstanding achievement and significance;

WHEREAS, we recognize the importance of making sure all 850+ county employees and employees of related entities are paid accurately and on time;

WHEREAS, not only should county payroll officers and payroll management be recognized, but those who provide payroll services in the private sector should be recognized, too;

WHEREAS, payroll is a complex, vital, and payroll officers are worthy of recognition for their tireless efforts to ensure every employee is properly compensated;

WHEREAS, according to the American Payroll Association, payroll professionals collect data, deposit funds and report upon as much as 20% of the annual revenue of the U.S. economy;

WHEREAS, the role of payroll officers is to ensure employees are paid according to approved schedules in compliance with multiple regulations and policy;

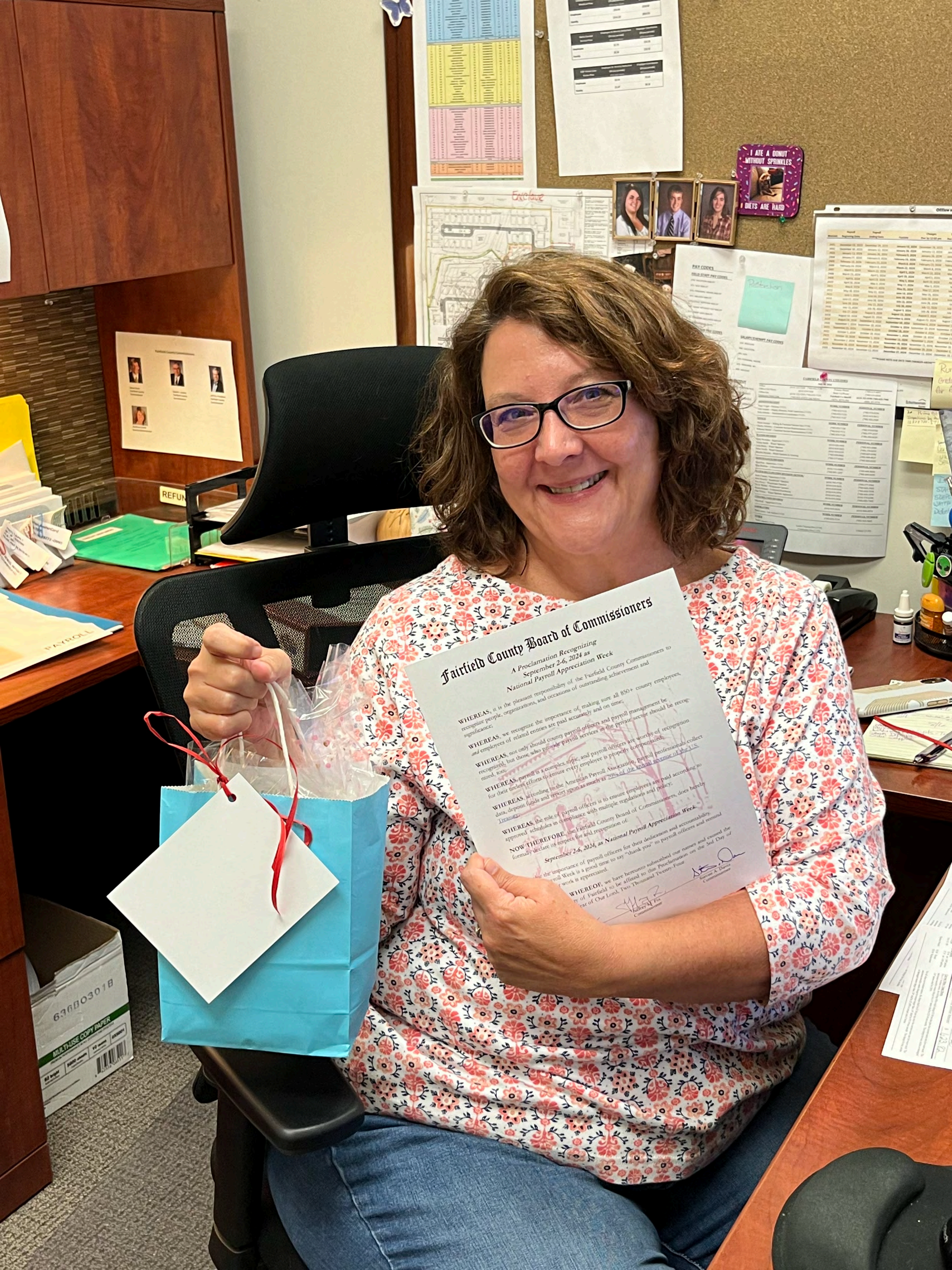
WHEREAS, the Fairfield County Board of Commissioners does hereby formally declare its respect for and recognition of

**NOW THEREFORE, the Fairfield County Board of Commissioners does hereby formally declare its respect for and recognition of**  
September 2-6, 2024, as **National Payroll Appreciation Week**

the importance of payroll officers for their dedication and accountability. Payroll Week is a good time to say "thank you" to payroll officers and remind them of their appreciation.

WHEREFORE, we have heretofore subscribed our names and caused the Proclamation to be affixed to this Proclamation on the 3rd Day of August of Our Lord, Two Thousand Twenty-Four.

*[Signature]*  
County Commissioner







**Judd County Board of Commissioners**  
Commissioner [Name]  
[Address]  
[City, State, Zip]

[Text of certificate]

[Signatures]

**A DINA PRESSION**  
[Illegible text]



**Fairfield County Board of Commissioners**  
*A Proclamation Recognizing  
September 2-6, 2024 as  
National Payroll Appreciation Week*

WHEREAS, it is the pleasant responsibility of the Fairfield County Commissioners to recognize people, organizations, and occasions of outstanding achievement and significance;

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WHEREAS, not only should county payroll officers and payroll management be recognized, but those who provide payroll services in the private sector should be recognized, too;

WHEREAS, payroll is a complex topic, and payroll officers are worthy of recognition for their tireless efforts to ensure every employee is properly compensated;

WHEREAS, according to the American Payroll Association, payroll professionals collect data, deposit funds and report upon as much as 70% of the initial revenue of the U.S. Treasury;

WHEREAS, the role of payroll officers is to ensure employees are paid according to approved schedules in compliance with multiple regulations and policy;

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*September 2-6, 2024, as National Payroll Appreciation Week.*

We value the importance of payroll officers for their dedication and accountability. National Payroll Week is a good time to say "thank you" to payroll officers and remind them that their work is appreciated.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of the County of Fairfield to be affixed to this Proclamation on the 3rd Day of September in the Year of Our Lord, Two Thousand Twenty-Four.

*David L. Levey*  
David L. Levey  
Commissioner

*Jeffrey M. Fix*  
Jeffrey M. Fix  
Commissioner

*Steven A. Davis*  
Steven A. Davis  
Commissioner

September 1, 2024

**Ohio Power Siting Board  
180 E. Broad Street  
Columbus, OH 43215**

RE: **Case #24-0495-EL-BGN**

Dear Ohio Power Siting Board,

I am sending you this letter as an extremely concerned resident, landowner, and farmer asking you to **DENY EDF-Renewables' Eastern Cottontail utility-scale solar project**. I live immediately adjacent to a proposed project in Walnut Township in Fairfield County.

My concerns include but not limited to profound loss of prime farmland, major construction impacts, potential for fires and inability to manage them, the significant impact to our precious wildlife, my rights as a property owner and the significant devaluation of my home and the loss of peaceful countryside.

My parents built our home in the quiet countryside of rural Fairfield County 22 years ago. It was my parents dream and intent to raise me and my siblings and then retire from this home. If this project is approved, our beautiful country home and yard will be surrounded by solar panels. No one in their right mind wants this!

**Agriculture**—profound loss of prime farmland, damage to field tiles, noxious weeds, land will possibly never be able to be farmed well again due to soil compaction and damage to topsoil, the loss of a generation of farmers who know how to care for the land, run off onto adjacent property which is OUR HOUSE! Contamination and leaching into my well water supply is extremely concerning- where else am we going to get water?

**Construction**—noise, dust, flooding, amount and speed of traffic, hundreds of non-residents in the area, road damage, sound of driving posts into the ground from sun up to sun down. The planned drop zone is immediately next to my house! This is unacceptable and I will no longer feel safe at my home or in my yard.

**Fires**—our small fire department is not equipped to fight a fire in an industrial solar area.

**Wildlife**—deer and other wildlife will be disrupted causing accidents, loss of habitat and even death to the wildlife.

**Property rights** adjoining landowners who chose to live/invest in this property in an area zoned as rural residential need to be protected. My parents did not purchase and build in any other zoned area. It is zoned residential for a reason.

**Property values** of the surrounding area will go down, according to a recent major study. No one will ever buy a home next to and surrounded by solar panels.

**Loss of tranquil, rural countryside**—construction will greatly disrupt our lives and we will forever lose the peace and beauty of our area. I will no longer be able to let my pet in the back yard and feel safe that she can wonder undisturbed. I will no longer feel safe going in my backyard by myself without my parents present.

I again ask you to **DENY** the **Eastern Cottontail solar project**.

Thank you for your time,  
Jessica Wagner  
8680 Lake Road NE  
Millersport, Ohio 43046

Cc: Balderson, Schaffer, LaRe, Miller, Fairfield County Board of Commissioners, Walnut Township Trustees

August 6, 2024

**Ohio Power Siting Board  
180 E. Broad Street  
Columbus, OH 43215**

RE: **Case #24-0495-EL-BGN**

Dear Ohio Power Siting Board,

I am sending you this letter as an extremely concerned resident, landowner, and farmer asking you to **DENY EDF-Renewables' Eastern Cottontail utility-scale solar project**. I live immediately adjacent to a proposed project in Walnut Township in Fairfield County.

My concerns include but not limited to profound loss of prime farmland, major construction impacts, potential for fires and inability to manage them, the significant impact to our precious wildlife, my rights as a property owner and the significant devaluation of my home and the loss of peaceful countryside.

My parents built our home in the quiet countryside of rural Fairfield County 22 years ago. It was my parents dream and intent to raise me and my siblings and then retire from this home. If this project is approved, our beautiful country home and yard will be surrounded by solar panels. No one in their right mind wants this!

**Agriculture**—profound loss of prime farmland, damage to field tiles, noxious weeds, land will possibly never be able to be farmed well again due to soil compaction and damage to topsoil, the loss of a generation of farmers who know how to care for the land, run off onto adjacent property which is OUR HOUSE! Contamination and leaching into my well water supply is extremely concerning- where else am we going to get water?

**Construction**—noise, dust, flooding, amount and speed of traffic, hundreds of non-residents in the area, road damage, sound of driving posts into the ground from sun up to sun down. The planned drop zone is immediately next to my house! This is unacceptable and I will no longer feel safe at my home or in my yard.

**Fires**—our small fire department is not equipped to fight a fire in an industrial solar area.

**Wildlife**—deer and other wildlife will be disrupted causing accidents, loss of habitat and even death to the wildlife.

**Property rights** adjoining landowners who chose to live/invest in this property in an area zoned as rural residential need to be protected. My parents did not purchase and build in any other zoned area. It is zoned residential for a reason.

**Property values** of the surrounding area will go down, according to a recent major study. No one will ever buy a home next to and surrounded by solar panels.

**Loss of tranquil, rural countryside**—construction will greatly disrupt our lives and we will forever lose the peace and beauty of our area. I will no longer be able to let my pet in the back yard and feel safe that she can wonder undisturbed. I will no longer feel safe going in my backyard by myself without my parents present.

I again ask you to **DENY** the **Eastern Cottontail solar project**.

Thank you for your time,  
Madelynn Wagner  
8680 Lake Road NE  
Millersport, Ohio 43046

Cc: Balderson, Schaffer, LaRe, Miller, Fairfield County Board of Commissioners, Walnut Township Trustees

Fairfield County Commissioners

Dear Mr. Davis,

I am writing this letter in support of the Eastern Cottontail Solar Project in Fairfield county. First, you should be aware I am one of the landowners who have leased our land for this project.

My sister and I did not make this decision lightly. We spent considerable time in researching the pros and cons of solar use. We decided to enter into an agreement with Geenex/EDF. Since then we have watched Eastern Cottontail (EDF) become a good neighbor and steward by educating the public on solar, having open houses, opening a local office and creating and distributing newsletters. I understand not all of this is required by law. They do this so they can become good community partners.

We appreciate that Ohio is protecting everyone's rights and protecting our natural resources thru the OPSB process.

We understand the concerns for farm land loss. We also understand the need for diversity in our energy sources, with solar being in the mix. We all know that our electrical grid needs more energy. By leasing our ground, it will allow for use with solar now, but keep the option of returning our land to agricultural use in the future. We have been seeing many farms converted to housing and commercial properties; that land will never return to agricultural use.

Our father was a farmer in this area since the 1940's. He also believed in diversity, by having dairy, crops, chickens, pigs and cattle. We helped on the farm from feeding baby calves, chasing cattle, collecting eggs and field work. My parents believed in education. They put three daughters thru college on the income from farming. Our parents believed in always having an eye on the future and trusting in us to do the right thing. We are proud to keep their legacy alive by keeping the land in our family and productive into the future.

Please consider all sides of this solar issue. We believe that the Eastern Cottontail project will make our land productive while protecting our natural resources.

Thank you,



Mary Hutton  
10373 Cherry Lane.  
Baltimore, OH 43105

Fairfield County Commissioners

Dear Mr. Fix,

I am writing as a landowner in the Eastern Cottontail Solar Project, and a lifelong resident of Fairfield County. Except for college, I have lived over 60 years in Walnut and Liberty Townships. My family and I will continue to live here as long as we are able and are pleased to be a part of a clean energy project that will provide lasting benefits to our community.

We currently lease our ground, and feel that solar is a good diversification tool, in addition to being good for our soil and water.

My parents were first-generation farmers, and we had two great uncles that farmed as well. My father was a proud Marine who used the GI Bill to build his farming knowledge. Our parents worked hard every day and we are proud to be able to keep this ground in the family through the opportunity of solar.

I have become a master gardener and look forward to a native pollinator habitat that will be planted in and around the project as I understand. Pollinator habitats allow for regenerative qualities for our soil and allow the land to rest.

One of the biggest complaints we have heard about solar in our area is the loss of prime farmland. This project would take up less than 0.5% of tillable farmland in Fairfield County, but at the same time provide pollinator habitat and much needed clean energy resources. Unlike development of industrial, residential, and commercial use—which is actually the largest contributor to the loss of farmland—this project could be decommissioned in 30-40 years and could go back to agricultural use. That will NEVER happen with other development projects.

The decision to lease our property to a solar company was not something we decided haphazardly. EDF is a leading solar company that has the resources to build the best project for our community. We have toured their other projects and have seen first-hand how they managed drainage, tiling, and other important development practices that will make for good neighbors. We appreciate their leadership and diligence to protect our natural resources.

Solar is quiet and low-laying. We look forward to seeing how the pollinators and vegetative management plan come together to be a multi-purpose site.

Thank you for your time and consideration. I ask that you approve Eastern Cottontail Solar, and allow for us to use our land to be better stewards of our environment.

Thank you,

Pam Hutton  
10373 Cherry Lane  
Baltimore, OH 43105

Aug. 29, 2024

RE: CASE #24-0445-EL-BGN

Dear gentlemen,

I am sending this letter as a landowner asking you to deny E-D-F Renewables Eastern Cottontail Utility Scale solar project. I live in Walnut Ridge and am a Fairfield County resident of over thirty years.

My concerns are many including, loss of prime farmland, decreasing property values in the area and finally the loss of farmers in the area who know how to care for the land.

I again ask you to deny the Eastern Cottontail solar project.

Heather Heilman

**From:** Andrea George <[andrea05george@gmail.com](mailto:andrea05george@gmail.com)>  
**Sent:** Tuesday, September 3, 2024 5:19 PM  
**To:** Contact Web <[contact@fairfieldcountyohio.gov](mailto:contact@fairfieldcountyohio.gov)>  
**Subject:** [E] Case #24-0495-EL-BGN

September 3, 2024

Ohio Power Siting Board  
180 E. Broad Street  
Columbus, Ohio 43215

RE: Case # 24-0495-EL-BGN

Dear Ohio Power Siting Board,

I am sending you this letter as a wife of a farmer asking you to deny EDF-Renewables' Eastern Cottontail utility-scale solar project. I live within a few miles of where this is supposed to happen. My husband farms ground adjacent to some of the land signed-up currently.

My first concern includes the construction of the solar panel project. I am concerned about the water that will run-off of the fields from ruining field tile. In May, we had a 3-inch rain that created flooding on State Route 256, Lake Road, and Cattail Road. This is near where we live and farm. I had to find an alternate route just to get home from work.

Another concern of mine includes the wildlife and livestock around the solar project. Our family has a cattle herd. I am concerned that the livestock will be affected because of contamination to their water supply from the solar project run-off. I am also concerned that the voltage will destroy wildlife and livestock. The loss of something that we invested our lives into is not acceptable.

My final concern includes the loss of property value. My husband and I have a home with barns and storage. If this solar panel project were to come into our area, what would happen to our property value? We don't plan on selling, but our property value is used as collateral for growing the farm. If our property value decreases, we will have less assets. That has a direct impact on our farm, both for us and our children.

I ask you again to deny the Eastern Cottontail solar project.

Thank you for your time,  
Andrea George  
5760 Elder Road  
Pleasantville, Ohio 43148

Cc: Balderson, Schaffer, LaRe, Miller, Fairfield County Board of Commissioners, Walnut Township Trustees

**From:** [Amanda Stuckey](#)  
**To:** [Contact Web](#)  
**Subject:** [E] Opposed to EDF-Renewables' Eastern Cottontail utility-scale solar project  
**Date:** Thursday, September 5, 2024 6:46:04 PM

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

**RE: Case #24-0495-EL-BGN**

**Dear Fairfield County Commissioners,**

I am sending you this letter as a Fairfield County resident, local business owner and a member of our community to denounce EDF Renewables' Eastern Cottontail utility-scale solar project.

My concerns include:

General planning for the county and we are, including fire, our agriculture department is not equipped to fight a fire in an industrial area.

Local government planning for wildlife and habitat protection, no weed control without using additional herbicides. The impact and consideration for the future impact to the land, soil, vegetation and damage to wildlife. One can have a generation-long impact to the area. I have grave concern for the toxic materials used in the fabrication and construction of solar panels and their infrastructure.

I urge you to work with the county unit, take these serious concerns into account, to work toward consensus regarding the proper considerations made and a strategic plan put in place, with county input and involvement, I again ask you to denounce the Eastern Cottontail solar project.

If you are in favor of this project, as a Fairfield County resident, I would be interested to know who holds that position.

**Thank you for your time,  
Amanda Stuckey  
175 Marks Ave  
Lancaster, OH 43130  
(740)438-1692  
ars.resdesign@gmail.com**

**Cc: Balderson, Schaffer, LaRe, Miller, Fairfield County Board of Commissioners, Walnut Township Trustees**



FAIRFIELD  
COUNTY • OHIO  
EMERGENCY MANAGEMENT

**Fairfield County**  
**Office of Emergency Management and Homeland Security**  
**Jon Kochis, Director**

# 2024 National Preparedness Month!

## Theme: Start A Conversation

Starting a conversation today can help you and your family to take more actions to prepare.

By taking simple steps, you can build your preparedness at your own pace:

- Set aside a time when everyone is **calm** and **relaxed**.
- It may help to hold the discussions over a set time period, so decisions aren't rushed, and people feel more comfortable talking about the topic.
- Talk about steps you've taken to prepare and encourage others to ask questions about preparedness actions that might work for them.

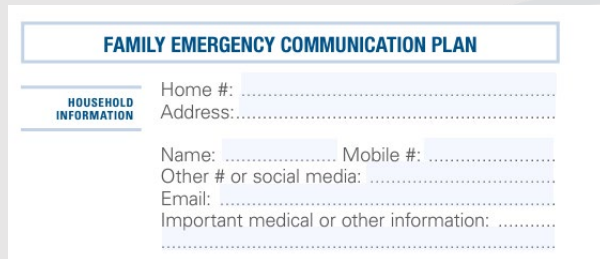


# Step 1: Check on Your Emergency Supplies!



# Step 2: Develop a Plan to Stay Informed

- Create a Family Emergency Communication Plan and print it!
  - Visit to complete [www.ready.gov/plan-form](http://www.ready.gov/plan-form)



The image shows a screenshot of a 'FAMILY EMERGENCY COMMUNICATION PLAN' form. The form is titled 'FAMILY EMERGENCY COMMUNICATION PLAN' in a blue box at the top. Below the title, there is a section labeled 'HOUSEHOLD INFORMATION' in a blue box. The form contains several fields for contact information: 'Home #:', 'Address:', 'Name:', 'Mobile #:', 'Other # or social media:', 'Email:', and 'Important medical or other information:'. Each field is followed by a dotted line for text entry.

- Enroll in Emergency Notifications
  - Local News Outlets
  - Follow up on Social Media
  - Fairfield County Sheriffs Office Mobile App
  - Alert Fairfield



# Step 3: Get Involved

- Fairfield County Emergency Response Team (CERT)
  - Current Active Roster 62 Members
  - Fairfield County has trained over 600 Fairfield County Citizens
  - Assist in:
    - Damage Assessment
    - Shelter Management
    - Food Distribution
  - Current basics course starting tonight has 16 new citizens registered



# Step 4: Share your Preparedness Story

- Start the conversation with your friends and neighbors
- Ask how you can help ensure their families are prepared



# Questions?



**Sign-up for Alert  
Fairfield Today!**



**THANK YOU!**

REGULAR MEETING #38 - 2024  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
SEPTEMBER 10, 2024

AGENDA FOR TUESDAY, SEPTEMBER 10, 2024

- 9:00 AM Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for September 3, 2024
- Commissioners
- 2024-09.10.a A Resolution to Consider a Petition to Vacate a Portion of Allen Road, Violet Township, and Establish a Viewing and Hearing Date [Commissioners]
- 2024-09.10.b A Resolution Approving a Reduction of Appropriations of Major Expense Categories for Grant Fund #2876, an American Rescue Plan Fund [Commissioners]
- 2024-09.10.c A Resolution Amending Resolution 2024-06.25.j [Commissioners]
- 2024-09.10.d A Resolution to appropriate from Unappropriated Funds in a Major Expense Object Category for the Self-Funded Insurance Fund #5376 [Commissioners]
- Fairfield County Engineer
- 2024-09.10.e A Resolution to appropriate from Unappropriated in a Major Expenditure Object Category, County Engineer Fund #2024, Motor Vehicle to Engineering Consulting Services [Engineer]
- Fairfield County Facilities
- 2024-09.10.f A Resolution to Approve a Contract Amendment between Steed Hammond Paul, Inc., d/b/a SHP Architects, Inc., and the Fairfield County Commissioners [Facilities]
- Fairfield County Family and Children First Council
- 2024-09.10.g A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #7521 [Family and Children First Council]
- Fairfield County Job and Family Services
- 2024-09.10.h A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #2018, Public Assistance [JFS]

- 2024-09.10.i A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2599, Workforce Fund [JFS]  
Lancaster Fairfield Community Action Agency
- 2024-09.10.j A Resolution to Approve the Fiscal Year 2025 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County [Community Action]  
Fairfield County Regional Planning Commission
- 2024-09.10.k A Resolution to Approve a Development Agreement for the Monomoy Properties Carroll OH, LLC Subdivision [Regional Planning Commission]  
Fairfield County Transit
- 2024-09.10.l A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Public Transit and NEORide [Transit]  
Payment of Bills
- 2024-09.10.m A Resolution Authorizing the Approval of Payment of Invoices for Departments that Need Board of Commissioners' Approval [Commissioners]  
The next Regular Meeting is scheduled for September 17, 2024, 9:00 a.m.  
Executive Session to Discuss Personnel Related Matters, 10:15 a.m.  
Executive Session to Discuss the Potential Sale of Property, 10:30 a.m.  
Adjourn  
Land Bank Board Meeting, 11:00 a.m.  
Viewings of Engineer's Road, Culvert, and Bridge Projects; Campground Rd. (CR54) in Greenfield Township, Section 33 Over a Tributary of the Hocking River, to Establish Necessary Right-of-Way for a Bridge Replacement , 2:00 p.m.  
Viewings of Engineer's Road, Culvert, and Bridge Projects; Royalton Rd. (T108) in Amanda Township, Section 6 Over a Tributary of Little Walnut Creek to Establish Necessary Right-of-Way for a Bridge Replacement , 2:30 p.m.  
Viewings of Engineer's Road, Culvert, and Bridge Projects; Hamburg Rd. (CR55) in Hocking Township, Section 32 Over a Tributary of Muddy Prairie Run to Establish Necessary Right-of-Way for a Bridge Replacement , 3:05 p.m.  
Viewings of Engineer's Road, Culvert, and Bridge Projects; Clearport Rd. (CR24) in Madison Township, Section 21 Over a Tributary of Clear Creek to Establish Necessary Right-of-Way For Two Culvert Replacements, 3:30 p.m.

**Regular Meeting #38 - 2024**  
**Fairfield County Commissioners' Office**  
**September 3, 2024**

**Review Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Austin Lines and Steven Darnell; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Regional Planner, Josh Hillberry; Chief Deputy Treasurer, Michael Kaper; Sheriff's Deputy, Kevin Romine; Budget Officer, Staci Knisley; FCFC Manager, Tiffany Wilson; EMA Planner, Tiffany Nash; and JFS Deputy Director, Heather O'Keefe. Also in attendance: Sherry Pymmer, Ray Stemen, Jeannette Curtis, Anna Tobin, Bryan Everitt, Kathy Brooks, Susan Mauger, and Keith Mauger.

Virtual attendees: Belinda Nebbergall, Beth Cottrell, Vince Carpico, Jennifer Morgan, Andrea Spires, Shelby Hunt, Jon Kochis, Park Russell, Josh Horacek, Garrett Blevins, Tony Vogel, Jeff Barron, Brad, Baylie Blevins, Lori Hawk, Marcy Fields, Abby King, Aubrey Ward, Jeanie Wears, Stacy Hicks, Lynette Barnhart, Brain Wolfe, Nikki Drake, Bev Hoskinson, and Lisa McKenzie.

**Welcome**

Commissioner Levacy opened the meeting by welcoming everyone in attendance.

**Update on Bond Financing**

Michael Burns with Baird spoke about bond refinancing options. He presented five options based on how the county would like to repay the bonds.

Commissioner Levacy asked about the timeframe related to bond savings opportunities and interest rates.

Mr. Burns replied that the Ohio Revised Code provides ninety days prior to bond maturity and that interest rates may fluctuate a ¼%, but that the rate is based on the federal governments' actions.

Commissioner Davis, Mr. Hampson, and Ms. Knisley discussed the General Fund's 2025 carryover and recent appropriations and encumbrances.

Commissioner Davis stated that the two issues to consider are timing and whether to put additional monies on capital improvements. He spoke about the five and ten year financial forecasts of the County and added that the County needed to take any action possible to help the five year forecast.

Mr. Burns stated that the County's Treasurer's Office has been earning a lot from investment interest, but the earnings will drop as the federal reserve lowers rates.

Auditor Brown spoke about the GFOA benchmark and best practices related to the county's cash balance. She added that the County had recently filed its annual financial report and that the County's finances are strong.



**Regular Meeting #38 - 2024**  
**Fairfield County Commissioners' Office**  
**September 3, 2024**

Commissioner Davis stated that the bond financing options are worthy of consideration and that it is healthy fiscal management to be aware of potential financial problems and solutions for the out years.

Commissioner Levacy stated that it is worth an additional conversation.

Mr. Burns stated he is happy to have another conversation regarding the bonds.

Mr. Kaper spoke about investments with STAR Ohio and liquid assets.

Commissioner Davis stated that the Commission is aware that the interest earnings are a transient number that will move as the federal governments moves.

**Listen & Learn, Hunger Awareness**

Jeanette Curtis, Executive Director of Fairfield County 211

Ms. Curtis spoke about H3, the county's hunger prevention alliance. Hunger is a more complex issue, and the USDA has identified it as food insecurity with is a lack of healthy food. Unemployment, poverty, transportation barriers, communication barriers, and income shocks are all components of food insecurity. Feeding America puts together a yearly report on food insecurities and 63% of people with food insecurity are above eligibility for SNAP benefits. In 2023, calls to 211 skyrocketed to 30,327 calls, and 36% of all calls received were food related. The number one referral we have issued over the last 15 years is for food.

Commissioner Davis asked what Ms. Curtis to explain what is like to go to a food pantry.

Ms. Curtis replied that every pantry has a different process. Some tell you to come in, and some have you make an appointment. You do not have to show proof of income, but you must sign a declaration of need. The H3 alliance represents hunger, health and hope. 211 has an interpretation service and assists with communication to local pantries. The H3 alliance offers classes on budgeting, shopping for healthy foods, and more. Hunger Awareness Month aims to educate people on food insecurities and on how to get involved, volunteer, or donate. Ms. Curtis stated that offering transportation to a grocery store, picking up groceries, and checking on your neighbors, are some ways you can help. You can also help educate people about hunger and share recipes with people on items they may receive from a food pantry.

Commissioner Levacy stated that inflation is effecting everyone, especially those that are less fortunate.

Commissioner Fix stated that he struggles with the fact that such a large percentage of people in Fairfield County have food related issues.

Commissioner Davis shared about a time in his life when he experienced food insecurities.

**Proclamations**

Commissioner Fix read proclamations for Hunger Action Month, Payroll Appreciation Week, Weights and Measures Month, and National Preparedness Month

Tiffany Nash, Jeanette Curtis, and Anna Tobin accepted the proclamation for Hunger Action Month. Ms. Nash and Ms. Curtis work with H3, and Ms. Tobin is the Executive Director for The Senior Hub and Meals on Wheels for Fairfield County.

**Regular Meeting #38 - 2024  
Fairfield County Commissioners' Office  
September 3, 2024**

Ms. Tobin stated that many of the county's seniors struggle every day and meals on Wheels is happy to offer them a meal and connect them with food supplements. She added that healthy meals help keep seniors from requiring facilities and special assistance.

Auditor Brown accepted the proclamation for Payroll Appreciation Week and stated that payroll has been in existence since 7000 B.C. The county does payroll for about 1000 individuals. In the private sector, people want access to their payroll when they work. The most common payroll is every other week but 10% of employees nationwide now get their pay daily.

Auditor Brown also accepted the proclamation for Weights and Measures Excellence. She stated the proclamation would be shared in the field with Agricultural businesses. The jobs of the Weights and Measures department is to ensure that consumers are getting what they paid for and that companies are getting what they expect.

Mr. Kochis, regarding National Preparedness Month, stated that he had very recently visited the 911 Memorial and there are many hazards in which we must try our best to be prepared.

**Public Comment**

Ray Stemen of Lancaster offered his concerns for gambling in America and added he believes the money spent on gambling could be put to better use.

Kathy Brookes stated her intent to establish a sovereign state in Fairfield County.

Sherry Pymmer of Walnut Township stated that she believes there are agreements occurring between solar companies, landowners, businesses, and organizations. She also spoke about the increase of costs for energy due to renewables.

**Legal Update**

None.

**County Administration Update**

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.*

**Week in Review**

*State of the County*

Thank you to everyone that joined us for the State of the County meeting last week, and to the Administrative Team and Lancaster Fairfield County Chamber of Commerce for their great work on the event.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

**Regular Meeting #38 - 2024**  
**Fairfield County Commissioners' Office**  
**September 3, 2024**

*Resolution Review*

There are 14 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- We have a resolution to approve the proclamations that were just presented.
- There are two resolutions to approve the viewing and hearing dates for the vacation of unimproved public roads, both in Walnut Township. The viewings for both will be September 24<sup>th</sup>, and the hearings will occur October 1<sup>st</sup> at 9:35 and 9:36 a.m.
- There is another resolution from the Engineer's Office to establish a viewing and hearing for an additional culvert. Last week we had a resolution that established viewing and hearing dates for 12 culverts, roads, or bridges to determine the necessity to alter, widen, or improve. This resolution is for the 13<sup>th</sup> such location.
- The Engineer's Office also has a resolution to approve the Contract Bid Award for the Salt Barn Concrete Pavement Project. The County Engineer is recommending that Jagger Construction, LLC be awarded the bid. They submitted the lowest bid and met all bid requirements.

Engineer Upp stated the bids came in favorably for the salt barn and the structure would provide a place to store excess salt. He also stated his appreciation for Jon Kochis and his team for their assistance with the process.

- There are four Major Crimes financial resolutions to allow for proper accounting in the DART Grant Fund, the MCU Grant Fund, and their ARP Fund.

**Budget Review**

- No Budget Review

**Calendar Review/Invitations Received**

*Items Requiring Response*

*Informational Items*

- MORPC Summit on Sustainability, October 29, 2024, 8:00 a.m. – 4:00 p.m., Hilton Columbus Downtown, 402 N. High St., Columbus

**Correspondence**

- Press Release, Office of the County Auditor, August 28, 2024, "Fairfield County Auditor to Host Second Annual Free Real Estate Summit "Serving Those Who Have Served" with 2.5 Hours of Continuing Education"
- Wednesday's Word to the Wise, Fairfield County Auditor's Communication Officer, Rachel Elsea, Subject: Fraud, Waste, and Abuse

**Regular Meeting #38 - 2024**  
**Fairfield County Commissioners' Office**  
**September 3, 2024**

- Memo, Dr. Brown, County Auditor, August 29, 2024, Subjects: Board of Revision Process – Application for Remission of Late-Payment Penalties; Resource for School District Income Tax Questions; and an Update on the Lot Split Application & Review of Pre-Approval of Legal Descriptions
- Fairfield County Auditor's Wins of the Week, August 29, 2024
- Fairfield Homes, Inc., August 27, 2024, Letter Re: Hunter's Hill Apartments
- Newsletter, Fairfield County E-News Updates, August 2024
- Newsletter, Visit Fairfield County, Ohio
- Newsletter, Auditor's Ledger: News from the County Auditor's Office, August 2024

**Old Business**

Commissioner Fix thanked everyone who attended the State of the County event. He added his appreciation for the staff who put the room together and for the chamber who so efficiently handled the registration process. He stated that the Commissioners and area business leaders sat with Congressman Balderson and added that it is powerful when your congressman cares enough to speak with you. He further stated his appreciation for the Congressman's time.

Commissioners Levacy and Davis echoed Commissioner Fix's sentiments.

**New Business**

Engineer Upp offered his excitement for the progression of the salt barn.

Commissioner Fix believed there to be a significant improvement in the flow of traffic on Refugee Road.

Commissioner Davis asked Engineer Upp about a letter received from a resident regarding their concerns over road improvements near their home.

Engineer Upp replied that the resident had been very difficult to deal with and conversations between the resident and several staff members had not been positive. The Township Trustees responsible for maintenance of that road erected an illegal speed limit sign to appease the landowner without going through the proper channels. Engineer Upp stated that the Commissioners could speak with several staff members, including the Clerk, regarding their conversations with the resident.

Auditor Brown spoke on the success of the new processes for lot splits, and on the featured monthly maps produced by the Auditor's Map Room.

Director Szabrak stated the HVAC units at the Workforce Center were installed via helicopter and added that he is thrilled to have air conditioning. The carpentry students had the opportunity to witness the rooftop installation process.

**Regular Meeting #38 - 2024  
Fairfield County Commissioners' Office  
September 3, 2024**

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Austin Lines and Steven Darnell; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Regional Planner, Josh Hillberry; Chief Deputy Treasurer, Michael Kaper; Sheriff's Deputy, Kevin Romine; Budget Officer, Staci Knisley; FCFC Manager, Tiffany Wilson; EMA Planner, Tiffany Nash; and JFS Deputy Director, Heather O'Keefe. Also in attendance: Sherry Pymmer, Ray Stemen, Jeannette Curtis, Anna Tobin, Bryan Everitt, Kathy Brooks, Susan Mauger, and Keith Mauger.

Virtual attendees: Belinda Nebbergall, Beth Cottrell, Vince Carpico, Jennifer Morgan, Andrea Spires, Shelby Hunt, Jon Kochis, Park Russell, Josh Horacek, Garrett Blevins, Tony Vogel, Jeff Barron, Brad, Baylie Blevins, Lori Hawk, Marcy Fields, Abby King, Aubrey Ward, Jeanie Wears, Stacy Hicks, Lynette Barnhart, Brain Wolfe, Nikki Drake, Bev Hoskinson, and Lisa McKenzie.

**Announcements**

None.

**Approval of Minutes for August 27, 2024**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, August 27, 2024, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of State of the County Minutes for August 27, 2024**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the State of the County Minutes for the Tuesday, August 27, 2024, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from the Fairfield County Commissioners**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

- |              |   |
|--------------|---|
| 2024-09.03.a | A Resolution Authorizing the Approval of Proclamations  |
| 2024-09.03.b | A resolution to consider a petition to vacate a portion of an unimproved alley in Walnut Township and establish a viewing and hearing date. |

**Regular Meeting #38 - 2024**  
**Fairfield County Commissioners' Office**  
**September 3, 2024**

2024-09.03.c      A resolution to consider a petition to vacate a portion of an unimproved public road, Fisher Street, in Walnut Township and establish a viewing and hearing date

2024-09.03.d      A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2024-09.03.e      A Resolution to set a Commissioner's viewing date of September 24, 2024 at 12:30 p.m., and a final hearing date of October 1, 2024 at 9:30 a.m. to determine the necessity for establishing, altering, and widening of a culvert on Ginder Road (TR246) in Fairfield County, Ohio.

2024-09.03.f      A Resolution to Approve the Contract Bid Award for the Salt Barn Concrete Pavement Project

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2024-09.03.g      A Resolution to amend a previously approved Agreement between The Ohio State University and Fairfield County Job & Family Services, Fairfield County Child Protective Services (CPS) Division

2024-09.03.h      A resolution to approve a memo exp./ memo receipt for the costs of Bus Passes paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2072 Public Children's Services

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of a Resolution from the Fairfield County Regional Planning Commission**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Regional Planning Commission:

2024-09.03.i      A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Sugar Grove.

**Regular Meeting #38 - 2024  
Fairfield County Commissioners' Office  
September 3, 2024**

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of Resolutions from the South Central Major Crimes Unit**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the South Central Major Crimes Unit:

- 2024-09.03.j      A resolution to appropriate from unappropriated in a major expenditure object category for Major Crimes; 7844 (8339) DART GRANT.
- 2024-09.03.k      A resolution to request for appropriations for receipts for 24/25 AG DART Grant Major Crimes Unit 7844
- 2024-09.03.l      A resolution authorizing an account to account transfer for MCU Fund 7874 Grant
- 2024-09.03.m      A resolution to request for appropriations for receipts for FY22 American Rescue Plan Major Crimes Unit 7892

Administrator Cordle thanked Cristy Noland with EMA for helping with fiscal operations at MCU.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- 2024-09.03.n      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

**Adjournment**

Commissioner Davis will be in communication with Michael Burns and asked the other Commissioners to let him know if they have guidance on content.

With no further business, On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:26 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, September 10, 2024, in the Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.





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**A resolution to consider a petition to vacate a portion of Allen Road, Violet Township, and establish a viewing and hearing date.**

**WHEREAS**, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution; and

**WHEREAS**, the Director of Transportation, for the State of Ohio, Jack Marchbanks, Ph.D., petitioned to vacate a portion of Allen Road in Violet Township. The proposed segment to be vacated commences at the intersection of Allen Road with the east right-of-way line of U.S.R. 33. Said point of beginning being approximately 3,845 feet west of the intersection of Allen Road and Carroll-Northern Road. Thence following Allen Road, from said point of beginning, in a westerly direction for approximately 1,510 feet, crossing U.S.R. 33 to the Section Line of 35 and 36. Thence turning north and continuing for approximately 1,384 feet crossing over U.S.R. 33 and ending at the north right-of-way line of U.S.R. 33.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that Tuesday, October 1, 2024, at 8:00 a.m. on the line of said property to be vacated, is hereby fixed as the time and place for viewing of the proposed portion of Allen Road to be vacated.

**SECTION 2:** that Tuesday, October 1, 2024, at 9:40 a.m., in the Hearing Room of The Fairfield County Board of Commissioners, the same is hereby fixed as the time and place for final hearing for the above vacation petition.

**SECTION 3:** that the Clerk of this Board is hereby directed to cause legal publication thereof to be made in accordance with the law.

Prepared by: Rochelle Menningen

RECEIVED

SEP 05 2024

FAIRFIELD COUNTY  
ENGINEER

RECEIVED

SEP 06 2024

Fairfield County  
Commissioners



**PUBLIC ROAD PETITION**

(Chapter 5553 Ohio Revised Code)

August 21, 2024  
Columbus, Ohio

To the Honorable Board of County Commissioners of Fairfield County, Ohio.

I, the undersigned petitioner, the duly appointed and qualified Director of Transportation of the State of Ohio, respectfully represent that in conjunction with the contemplated construction of Fai-U.S.R. 33/Pickerington Road Interchange in Fairfield County, Ohio. It will be in the public convenience, welfare and interest to close a portion of the public highways, known as *Allen Road (T.R. 227)* which are under the jurisdiction of your Honorable Board: and I make this application to you to institute and order proper proceedings in the permission to close those portions of said road within the right of way limits of *U.S.R 33*.

The following is the general route a termini of said portion of road to be vacated:

Proposed segment to be vacated commences at the intersection of Allen Road (TR 227) with the east right-of-way line of U.S.R. 33 (Columbus-Lancaster Road). Said point of beginning being approximately 3,845 feet west of the intersection of Allen Road (TR 227) and Carroll-Northern Road (CR 36). Thence following Allen Road, from said point of beginning, in a westerly direction for approximately 1,510 feet, crossing U.S.R. 33 to the Section Line of 35 and 36. Thence turning north and continuing for approximately 1,384 feet crossing over U.S.R. 33 and ending at the north right-of-way line of U.S.R. 33 (Columbus-Lancaster Road). Portion of the road to be vacated is highlighted and shown on the attached map (Attachment A).



Director of Transportation, State of Ohio

Signature Page

Resolution No. 2024-09.10.a

A Resolution to Consider a Petition to Vacate a Portion of Allen Road, Violet Township, and Establish a Viewing and Hearing Date

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving a reduction of appropriations of major expense categories for Grant Fund #2876, for American Rescue Plan fund.**

**WHEREAS,** American Rescue Plan budget needs adjustments for CY2024; and

**WHEREAS,** a total reduction in major expense object categories in the amount of \$95,795.97 will adjust the CY2024 budget.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** Request that the Board of County Commissioners approve the total **reduction** in appropriations of \$ 95,795.97.

12287600-574440-R517a	Capital Outlay	\$(740.31)
12287600-573700-R511a	Capital Outlay	\$(94,410.50)
12287600-530000-R213b	CONTRACTUAL SERVICES	\$(645.16)
	Total Reduction	\$(95,795.97)

Signature Page

Resolution No. 2024-09.10.b

A Resolution Approving a Reduction of Appropriations of Major Expense Categories for Grant Fund #2876, an American Rescue Plan Fund

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution Amending Resolution 2024-06.25.j**

**WHEREAS**, resolution 2024-06.25.j authorized the purchase of a service agreement between Lancaster-Fairfield Public Transit and Fairfield County Job and Family Services (JFS); and

**WHEREAS**, resolution 2024-06.25.j conferred authority to the County Administrator to contract on behalf of the Board of Commissioners (Board) for any and all contracts related to implementing the transition of transportation services from JFS to Fairfield County Transportation without a further resolution of the Board; and

**WHEREAS**, Section 1 of resolution 2024-06.25.j incorrectly identified the contracting parties.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of County Commissioners approves amending resolution 2024-06.25.j by changing Section 1 of said resolution to read as follows:

**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached service agreement between Lancaster-Fairfield Public Transit and Fairfield County Job and Family Services.

Prepared by: Rochelle Menningen

**A resolution authorizing the approval of a Purchase of Service Agreement between Lancaster-Fairfield Public Transit and Fairfield County Job and Family Services.**

**WHEREAS**, Fairfield County Job & Family Services, is requesting the Board of Commissioners approval of a Purchase of Service Agreement with Lancaster-Fairfield Public Transit, 746 Lawrence Street, Lancaster, OH 43130; and

**WHEREAS**, the purpose of the purchase of service contract is to provide demand responsive transportation services; and

**WHEREAS**, this agreement shall be effective July 1<sup>st</sup>, 2024 through June 30<sup>th</sup>, 2025; and

**WHEREAS**, a purchase order encumbering the funds for the services was acquired; and

**WHEREAS**, the Prosecuting Attorney has approved the agreement as to form.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, AND STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached Network Placement Service Agreement for Turning Point Residential Services.

**Section 2.** That the Fairfield County Board of Commissioners confers the authority on the County Administrator to contract on behalf of the Board for any and all contracts related to implementing the transition of transportation services from JFS to Fairfield County Transportation, with such authority by the County Administrator to enter into the foregoing contracts not requiring further resolution of the Board.





**Important Reqs and Certs Update** [Show Details](#)

Mar 1, 2024



[See All Alerts](#)

**Planned Maintenance Schedule** [Show Details](#)

May 21, 2024



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e.g. 1606N020Q02

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e.g. 1606N020Q02

"Lancaster Fairfield Public Transit" 

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## LFPT TRANSFER MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("Agreement") is made and entered into on this 24<sup>TH</sup> day of JUNE, 2024 by and between the City of Lancaster, Ohio ("City"), an Ohio municipal corporation, 104 E. Main Street, Lancaster, Ohio 43130, and the Board of County Commissioners for Fairfield County, Ohio ("County"), 210 E. Main Street, Lancaster, Ohio 43130, in accordance with the terms and conditions set forth herein.

### RECITALS

WHEREAS, City and County agree that Lancaster-Fairfield Public Transit ("LFPT") and the residents of Fairfield County will best be served by transferring the operations and assets of LFPT to County; and

WHEREAS, to that end, pursuant to Permanent Resolution 50-24, City authorized the transfer of the assets and operations of LFPT to County by or before July 1, 2024; and

WHEREAS, Permanent Resolutions 51-24 and 63-24 authorized City to provide ongoing financial support to County for LFPT operations for the years 2024, 2025, 2026, 2027, and 2028; and

WHEREAS, all of the resolutions referenced herein were considered and passed in open meetings of Lancaster City Council pursuant to Ohio's Open Meetings Act;

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth in this Agreement, City and County agree and bind themselves, their agents, employees, successors, and permitted assigns as follows:

**Section 1. Term.** This Agreement shall commence on the 1<sup>st</sup> day of July 2024 and shall continue in full force and effect for the remainder of 2024, as well as the years 2025, 2026, 2027, and 2028 unless otherwise terminated in accordance with Section 2 of this Agreement.

**Section 2. Termination.** This Agreement may be terminated by either party ninety (90) days after providing written notice of intent to terminate to the other party, but no such notice shall be permitted before October 1, 2026. Furthermore, this Agreement shall terminate if City's legislative authority does not appropriate the funds necessary to provide the financial support authorized in Section 6 of this Agreement for budget years 2027 or 2028.

**Section 3. Transfer of Assets and Operations.** Pursuant to Permanent Resolution 50-24, City has agreed to transfer all LFPT assets and operations to County. County shall promptly complete all necessary documentation, including but not limited to vehicle titles and registrations, to accept LFPT's assets and operations.

**Section 4. Assumption of Contracts and Rider Information.** Pursuant to Permanent Resolution 52-24, City has assigned LFPT's current executed service agreements to County. County shall promptly assume those agreements and provide the services contracted for thereunder. County shall also assume all contracts for the operation of LFPT, including but not limited to grants, utilities, software, and hardware. City's LFPT rider information, whether contained in physical or digital files, shall transfer to County as well.

**Section 5. Services.** County agrees to continue to provide public transportation services for City and its citizens that are substantially similar to the services that LFPT currently provides. This includes maintaining LFPT routes within City limits in addition to providing any new services County

establishes for other riders. Additionally, County shall accept and maintain all current LFPT infrastructure located within City's right-of-way, otherwise known as bus stops, including benches, lighting, signage, and/or shelters in accordance with all laws and regulations.

**Section 6. Financial Support.** In exchange for the services provided for in Section 5, and pursuant to Permanent Resolutions 51-24 and 63-24, City shall pay County according to the table below unless this Agreement is terminated in accordance with Sections 1 or 2 or amended in writing at a future date in accordance with Section 7.

<b>Year</b>	<b>Amount</b>
July 1, 2024	\$75,000.00
January 31, 2025	\$300,000.00
January 31, 2027	\$150,000.00
January 31, 2028	\$150,000.00

**Section 7. Amendments.** This Agreement may only be amended in writing endorsed by City and County.

**Section 8. No Transfer of Liability.** Each party to this Agreement shall be responsible for any negligent acts and/or negligent omissions committed by itself, its agents, and/or its employees. Each party shall be responsible to defend itself, its agents, and/or its employees and shall pay any judgments and costs arising out of such negligent acts and/or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one party to the other party.

**Section 9. Insurance.** County shall be solely responsible for insuring itself, its employees, and agents from any and all losses or damages resulting from its operation of LFPT.

**Section 10. Assignment; Subcontractors.** County shall not assign or subcontract this Agreement or its rights or obligations hereunder without the prior written consent of City, which consent may be withheld in City's sole discretion. Any assignment or subcontract in contravention of this Section shall be void.

**Section 11. Successors and Assigns.** The provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and permitted assigns.

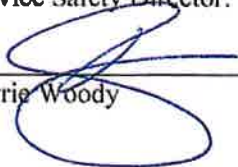
**Section 12. Relationship of Parties.** Nothing in this Agreement shall be deemed or construed by the parties or any third party as creating the relationship of principal and agent, partnership, or joint venture between the parties, it being understood and agreed that no provision contained herein, and no act of the parties, shall be deemed to create any relationship between the parties other than as set forth herein nor be deemed to vest any rights, interests or claims in any third parties (including the public at large). The parties do not intend to waive any privileges or rights to which they may be entitled.

**Section 13. Governing Law and Venue.** This Agreement is being executed and delivered in Fairfield County, State of Ohio and shall be governed by, construed, and enforced in accordance with the substantive laws of the State of Ohio exclusive of the laws in Ohio relating to conflict of laws. In addition, any action at law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provision hereof shall be instituted only in the Municipal Court or Court of Common Pleas located in Fairfield County, Ohio, with no removal to federal court.

IN WITNESS WHEREOF, City and County have caused this Agreement to be duly signed in their respective names by their duly authorized officers as of the date first written above.

CITY OF LANCASTER, OHIO

Service Safety Director:

  
\_\_\_\_\_  
Carrie Woody

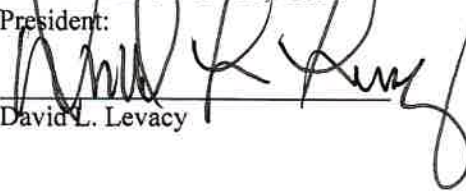
Approved as to form only:

City of Lancaster:

  
\_\_\_\_\_  
Law Director & City Prosecutor

BOARD OF COUNTY COMMISSIONERS  
FAIRFIELD COUNTY, OHIO

President:

  
\_\_\_\_\_  
David L. Levacy

Fairfield County:

\_\_\_\_\_  
Assistant Prosecuting Attorney

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2024

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **24001236 - 01**

Delivery must be made within doors of specified destination.

Expiration Date: 12/15/2024

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JOB & FAMILY SERVICES  
239 W MAIN STREET  
LANCASTER, OH 43130  
Phone: 740-652-7889

Revisions: 001

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LANCASTER PUBLIC TRANSIT  
SYSTEM  
746 LAWRENCE ST  
LANCASTER, OH 43130

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JOB & FAMILY SERVICES  
239 W MAIN STREET  
LANCASTER, OH 43130  
Phone: 740-652-7889

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE	
740-687-6858	740-681-5020	1325		
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
01/01/2024	5672	01/01/2024		JOB & FAMILY SERVICES
NOTES				

2024-2025 TRANSPORTATION

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	MODIFIED: 2024-2025 TRANSPORTATION	1.0	EACH	\$1,022,005.28	\$1,022,005.28

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$1,022,005.28 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 01/01/2024

*Carri L. Brown*

Auditor Fairfield County, OH

Total Ext. Price	\$1,022,005.28
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00

**Purchase Order Total \$1,022,005.28**

Vendor Copy



**Office of Auditor of State**  
88 East Broad Street  
Post Office Box 1140  
Columbus, OH 43216-1140

Auditor of State - Unresolved Findings for Recovery Certified Search

(614) 466-4514  
(800) 282-0370

I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

Contractor's Information:

Name: ,  
Organization: **Lancaster Fairfield Public Transit**  
Date: **6/20/2024 9:57:12 AM**

This search produced the following list of **16** possible matches:

Name/Organization	Address
Blanton, Rachel	10052 State Route 772
Brock-Blanks, Deborah	731 N. Fred Shuttlesworth
Cleveland Academy of Math, Science and Technology	
Dolan, Leslie	8333 Bishopville Road
Flanagan, Richard	62769 Riggs Road
Gilliland, Scott	370 Westview
Landon III, Robert	1294 Montego Drive
Lang, Katherine	32 Front Street, Apartment 1
Langley, Carol	1677 Miami Trace Road SE
Langley, Carol	1677 Miami Trace Road SE
Moreland, Nellie	
Newland, John	3554 Georgina Ave
Ohio Plan Risk Management, Inc.	P.O. Box 2083
Ragland, Rhonda	3941 Valley Brook Dr. S.
Ragland, Rhonda	3941 Valley Brook Drive S.
Village of Rutland	

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

If the person you are searching for does not appear on this list, an initialed copy of this page can serve as documentation of your compliance with ORC 9.24(E).

Please note that pursuant to ORC 9.24, it is the responsibility of the public office to verify that a person to whom it plans to award a contract does not appear in the Auditor of State's database. The Auditor of State's office is not responsible for inaccurate search results caused by user error or other circumstances beyond the Auditor of State's control.

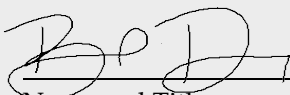


# ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A.  Goods and/or Services in excess of \$75,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B.  Goods and/or Services in excess of \$75,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C.  Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D.  Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E.  County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F.  The subject matter was exempt from competitive selection for the following reason(s):
1.  Under \$75,000
  2.  State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3.  ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4.  Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  5.  Emergency (Follow procedure under ORC 307.86(A))
  6.  Sole Source (attach documentation as to why contract is sole source)
  7.  Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G.  Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H.  Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1.  No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2.  No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3.  Obtained 3 quotes for purchases under \$75,000 (as applicable)
  4.  Purchase Order is included with Agreement

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.



Brandi Downhour, Budget Manager

Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***

Prosecutor's Approval Page

Resolution No.

A resolution authorizing the approval of a Purchase of Service Agreement between Lancaster-Fairfield Public Transit and Fairfield County Job and Family Services.

(Fairfield County Job and Family Services)

Approved as to form on 6/21/2024 8:51:40 AM by Steven Darnell,

Signature Page

Resolution No. 2024-06.25.j

A Resolution Authorizing the Approval of a Purchase of Service Agreement between Lancaster-Fairfield Public Transit and Fairfield County Job and Family Services

(Fairfield County Job and Family Services)

Upon the motion of Commissioner Jeffrey M. Fix, seconded by Commissioner Steven A. Davis, this resolution has been Adopted:

Voting:

David L. Levacy, President	Aye
Jeffrey M. Fix, Vice President	Aye
Steven A. Davis	Aye

Board of County Commissioners  
Fairfield County, Ohio

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



Rochelle Menningen  
Board of County Commissioners  
Fairfield County, Ohio

Prosecutor's Approval Page

Resolution No.

A Resolution Amending Resolution 2024-06.25.j

(Fairfield County Commissioners)

Approved as to form on 9/9/2024 10:49:54 AM by Steven Darnell,

Signature Page

Resolution No. 2024-09.10.c

A Resolution Amending Resolution 2024-06.25.j

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-09.10.d

**A resolution to appropriate from unappropriated funds in a major expense object category for the Self-Funded Insurance Fund# 5376.**

**WHEREAS**, additional appropriations are necessary for obligations for 2024; and

**WHEREAS**, appropriations from unappropriated funds will allow the budget to increase in the major category expense for other for org# 12537600.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1. That the Fairfield County Auditor appropriate from unappropriated funds in the major expense category of other for org# 12537600 within fund# 5376.

\$ 550,000 12537600 other

---

**A resolution to appropriate from unappropriated funds in a major expense object category for the Self-Funded Insurance Fund# 5376.**

***For Auditor's Office Use Only:***

*Section 1.*

<i>\$500,000</i>	<i>12537600 580110 health insurance claims expense</i>
<i>\$50,000</i>	<i>12537600 580124 stop loss</i>

Signature Page

Resolution No. 2024-09.10.d

A Resolution to Appropriate from Unappropriated Funds in a Major Expense Object Category for the Self-Funded Insurance Fund #5376

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle to engineering consulting services.**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

**WHEREAS**, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$20,000.00      16202405-Contractual Services

---

Prepared by: Julie Huggins  
cc: Engineer

**A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle to engineering consulting services.**

**For Auditor's Office Use Only:**

16202405-530020      \$20,000.00

Prepared by: Julie Huggins  
cc: Engineer

Signature Page

Resolution No. 2024-09.10.e

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category, County Engineer Fund #2024, Motor Vehicle to Engineering Consulting Services

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-09.10.f

**A Resolution to approve a Contract Amendment between Steed Hammond Paul, Inc., d/b/a SHP Architects, Inc., and the Fairfield County Commissioners**

**WHEREAS**, The Board of County Commissioners has a responsibility to provide building facilities necessary for the various County departments; and

**WHEREAS**, the Workforce Development Training Center at 4465 Coonpath Rd., Carroll, Ohio is one of those facilities and requires additional design services for construction projects in the amount of \$159,750.00; and

**WHEREAS**, Steed Hammond Paul, Inc. dba SHP Architects was the selected design firm by the County for original renovations and approved in Resolution 2022-7.26 p; and

**WHEREAS**, additional services were added on Amendment 1 on Resolution 2023-08.01.h; and

**WHEREAS**, additional services were added on Amendment 2 on Resolution 2024-03.05.l; and

**WHEREAS**, additional services were added on Amendment 3 on Resolution 2024-07.16.h; and

**WHEREAS**, an amendment is needed to add additional design services for additional renovation; and

**WHEREAS**, the contract is proposed in accordance with ORC 307.86

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Board of County Commissioners approves the attached contract amendment and authorizes its Board President to sign the amendment for the amount of \$159,750.00.

**Section 2.** The Clerk of the Board of Commissioners will provide a signed reproduction to the Facilities Director.

# ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A.  Goods and/or Services in excess of \$75,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B.  Goods and/or Services in excess of \$75,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C.  Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D.  Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E.  County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F.  The subject matter was exempt from competitive selection for the following reason(s):
1.  Under \$75,000
  2.  State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3.  ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4.  Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  5.  Emergency (Follow procedure under ORC 307.86(A))
  6.  Sole Source (attach documentation as to why contract is sole source)
  7.  Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G.  Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H.  Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1.  No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2.  No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3.  Obtained 3 quotes for purchases under \$75,000 (as applicable)
  4.  Purchase Order is included with Agreement

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

*Choland*

\_\_\_\_\_  
Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***



# AIA® Document G802® – 2017

## Amendment to the Professional Services Agreement

**PROJECT:** *(name and address)*  
Fairfield County Workforce  
Development Center  
- Interior Alterations and Building  
Envelope Study

**AGREEMENT INFORMATION:**  
Date: July 19, 2022

**AMENDMENT INFORMATION:**  
Amendment Number: 04  
  
Date: August 20, 2024

**OWNER:** *(name and address)*  
Fairfield County Workforce  
Development Center  
4465 Coonpath Rd. NW  
Cincinnati, OH 45208

**ARCHITECT:** *(name and address)*  
SHP  
  
312 Plum Street, Suite 700  
Cincinnati, OH 45202

The Owner and Architect amend the Agreement as follows:

This Amendment for Additional Services shall include the services detailed in the attached Proposal (dated 08/20/24), relating to: 'Interior Alterations' required for a new Economic Development Office Suite and Medical Training Suite, and a 'Building Envelope Study' to determine a scope of work for building envelope remediation.

The Architect's compensation and schedule shall be adjusted as follows:

**Compensation Adjustment:**

Architect's fee for the above described Additional Services shall be as follows:

Interior Alterations - Lump sum fee of \$153,000.00

Building Envelope Study - Lump sum fee of \$6,750.00

Reimbursable Expenses - Not to exceed \$2,000.00.

**Schedule Adjustment:**

It is anticipated services will begin on or before September 2, 2024 and design documents be completed the week of December 9, 2024.

**SIGNATURES:**

SHP

ARCHITECT *(Firm name)*

  
SIGNATURE

Brandi Ash, Vice President

PRINTED NAME AND TITLE

August 20, 2024

DATE

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



312 PLUM STREET, SUITE 700 | CINCINNATI, OH 45202 | 513.381.2112

# PROPOSAL FOR ADDITIONAL SERVICES

## PARTIES TO AGREEMENT

Owner: Fairfield County Workforce Development Center  
c/o Board of Commissioners of Fairfield County, OH  
Mr. John Kochis, *Director of Facilities*  
210 East Main Street, Room 300  
Lancaster, Ohio, 43130

Architect: SHP  
312 Plum Street, Suite 700  
Cincinnati, OH 45202

## PROJECT INFORMATION

Project Name: **Fairfield County Workforce Development Center - Interior Alterations and Building Envelope Study**

Scope of Additional Services:

### **1. Interior Alterations**

- Meet with Fairfield County Workforce Development Center Administration as required to develop the scope of work for the new Economic Development Office Suite and Medical Training Suite.
- Provide design options for review and determination of the final design approach.
- Provide Architectural, Structural, Mechanical, Electrical, and Plumbing engineering services associated with the Economic Development Office Suite and Medical Training Suite.
- Provide all construction documents and specifications required for bidding and permit.
- Assist in submitting/obtaining permit.
- Attend meetings required during the bidding phase including the pre-bid meeting for contractors and the pre-award meeting with the apparent low bid contractor.
- Provide Construction Administration services including review of all submittals, RFI's and change orders during construction.
- Provide bi-weekly site visit and progress meetings during construction. (12 visits)
- Prepare final punch list upon final completion of the project.

### **2. Building Envelope Study**

- Conduct onsite visits to review the existing conditions of the building envelope including masonry, metal siding, windows, fascia, flashing, and gutters.
- Provide an envelope assessment of the existing building envelope with an overview of the current energy code requirements.
- Provide building envelope remediation design options for review.



312 PLUM STREET, SUITE 700 | CINCINNATI, OH 45202 | 513.381.2112

- Provide probable cost of construction for proposed design options.
- Meet with Fairfield County Workforce Development Center Administration to determine the building envelope remediation scope of work.

**SCHEDULE**

We are prepared to begin immediately upon receipt of written authorization to proceed. We anticipate completion of Construction Documents the week of December 9, 2024 and Bidding the week of January 20, 2025.

**ADDITIONAL FEE & BILLING INFORMATION**

Additional Fee:  Lump Sum  Hourly, Estimated Hours

**Additional Services - Interior Alterations = \$153,000.00**, plus Reimbursable Expenses.

Lump Sum  Hourly, Estimated Hours

**Additional Services - Building Envelope Study = \$6,750.00**, plus Reimbursable Expenses.

Reimbursable Expenses: Reimbursable Expenses shall be paid in addition to the above noted Fee. *Reimbursable Expenses may include but are not limited to: authorized travel for the Project, printing, postage, permitting, other similar Project-related expenditures. Total Reimbursable Expenses not to exceed two thousand dollars (\$2,000.00).*

**AUTHORIZATION**

Services will be performed in accordance with the Terms and Conditions of the original Agreement between the parties, executed by the Client on July 19, 2022. Authorization by the Client to proceed, whether written or via purchase order or payment, shall constitute acceptance. No waiver or modification of the original Terms and Conditions of the Agreement between the parties shall be binding unless made in writing and signed by each parties' authorized representative.

**SHP:**

**Fairfield County Workforce Development Center/  
Board of Commissioners of Fairfield County, Ohio:**

Signature: 

Signature: \_\_\_\_\_

Name: Brandi S. Ash

Name: \_\_\_\_\_

Title: Vice President

Title: \_\_\_\_\_

Date: 8/20/2024

Date: \_\_\_\_\_



ORIGINAL

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2024

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **24006260 - 00**

Delivery must be made within doors of specified destination.

Expiration Date: 12/15/2025

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COUNTY COMMISSIONERS  
210 E MAIN ST 3RD FLOOR  
LANCASTER, OH 43130

Revisions: 000

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STEED HAMMOND PAUL, INC.  
SHP  
312 PLUM STREET  
CINCINNATI, OH 45202

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MAINTENANCE DEPARTMENT  
240 BALDWIN DRIVE  
LANCASTER, OH 43130

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE	
513-381-2112		6835		
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
08/21/2024	17006			COMM-MAINTENANCE
NOTES				

PO Requisitioner Name : Staci Knisley

E mail Address : [staci.knisley@fairfieldcountyohio.gov](mailto:staci.knisley@fairfieldcountyohio.gov)

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	Workforce Center -Int. Alterations & Bldg Envelope study GL Account: 12343500 - 570000	1.0	EACH	\$159,750.00	\$159,750.00
GL SUMMARY					
	12343500 - 570000			\$159,750.00	

Invoice Date \_\_\_/\_\_\_/\_\_\_ Invoice Amount \$ \_\_\_\_\_ To Be paid \_\_\_/\_\_\_/\_\_\_ Warrant # \_\_\_\_\_

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$159,750.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 08/21/2024

*Carri L. Brown*

Auditor Fairfield County, OH

**Purchase Order Total \$159,750.00**

**For Department Use ONLY**

Prosecutor's Approval Page

Resolution No.

A Resolution to approve a Contract Amendment between Steed Hammond Paul, Inc.,  
d/b/a SHP Architects, Inc., and the Fairfield County Commissioners

(Fairfield County Facilities)

Approved as to form on 9/3/2024 5:20:25 PM by Steven Darnell,

Signature Page

Resolution No. 2024-09.10.f

A Resolution to Approve a Contract Amendment between Steed Hammond Paul, Inc., d/b/a SHP Architects, Inc., and the Fairfield County Commissioners

(Fairfield County Facilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 7521, Family Children First Council**

**WHEREAS**, appropriations are needed to cover expenses for 2024; and

**WHEREAS**, an account-to-account transfer will allow proper classification of major expenditure object categories.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the transfer of appropriations in the amount of \$3,000.00 is hereby authorized as follows:

From:           60815820, Contractual Services \$3,000.00  
                  60825121, Contractual Services \$2,5000

To:               60815820, Materials & Supplies \$3,000.00  
                  60825121, Materials & Supplies \$2,500

Prepared by: Morgan Fox, Fiscal Officer

2024-09.10.g

**Account-to-Account Transfer  
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$5,500

From: 60815820, 530000, Contractual Services; \$3,000.00  
To: 60815820, 560000, Materials & Supplies; \$3,000.00

From: 60825121, 534040, Specialized Services; \$2,500.00  
To: 60825121, 560000, Materials & Supplies; \$2,500.00

Prepared by: Morgan Fox, Fiscal Officer

Signature Page

Resolution No. 2024-09.10.g

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #7521

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-09.10.h

**A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 2018, Public Assistance**

**WHEREAS**, appropriations are needed to cover expenses for 2024; and

**WHEREAS**, an account-to-account transfer will allow proper classification of major expenditure object categories.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the transfer of appropriations in the amount of \$5,000.00 is hereby authorized as follows:

From: 12201813, Contractual Services, \$5,000.00  
To: 12201813, Materials & Supplies, \$5,000.00

Prepared by: Morgan Fox, Fiscal Officer  
cc:



2024-09.10.h

**Account-to-Account Transfer  
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$5,000.00

From: 12201813, 530000, Contractual Services; \$5,000.00  
To: 12201813, 560000, Materials & Supplies; \$5,000.00

Signature Page

Resolution No. 2024-09.10.h

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #2018, Public Assistance

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2599, Workforce Fund**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for 2599, Workforce Fund; and

**WHEREAS**, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$35,000.00; 12259907, Contractual Services

Prepared by: Morgan Fox, Fiscal Officer  
cc:

**Appropriate from Unappropriated  
For Auditor's Office Use Only:**

\$35,000.00

122259907; 550000; Other Purchased Services

Signature Page

Resolution No. 2024-09.10.i

A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS; Fund # 2599, Workforce Fund

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving the submission of the Fiscal Year 2025 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County. [Lancaster-Fairfield Community Action Recycling]**

**WHEREAS,** the Board of Fairfield County Commissioners serve on the Coshocton, Fairfield, Licking, Perry (CFLP) Solid Waste District Board of Directors; and

**WHEREAS,** the Board of Fairfield County Commissioners are required to give approval to all grant applications submitted to the District from Fairfield County; and

**WHEREAS,** the Community Action Agency request approval to submit the 2024 Recycling Services and Recycling & Litter Prevention grant application for Fairfield County to the District; and

**WHEREAS,** the Board of Fairfield County Commissioners approved the 2025 Recycling Services and Recycling & Litter Prevention grant application.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Fairfield County Commissioners gives approval to submit the 2025 application prepared by the Lancaster-Fairfield Community Action Agency for the County to the CFLP Solid Waste District in the amount of \$1,106,620.99.

**Section 2.** That this resolution serves as a letter of support to be submitted along with the application to the funding consideration.

Prepared by: Jennifer Kolometz  
cc: Recycling / Lancaster-Fairfield Community Action

**COSHOCTON-FAIRFIELD-LICKING-PERRY  
SOLID WASTE DISTRICT  
CONTRACT PROGRAM**

**APPLICATION FORM**

---

**SECTION 1: APPLICANT INFORMATION**

APPLICANT NAME: Fairfield County

CONTACT PERSON: Jennifer Kolometz

ADDRESS: 201 East Main Street  
Lancaster, Ohio 43130

PHONE NUMBER: 740-653-4146      740-205-8007 direct extension

FAX NUMBER: 740-653-4462

---

Fairfield County Commissioner

**Signature acknowledges that applicant authorizes the District to conduct whatever research and review it feels necessary to determine that applicant poses minimal financial risk in awarding a contract.**

---

**SECTION II: CONTRACT SUMMARY**

TYPE OF ORGANIZATION: Local Government

TYPE OF CONTRACT REQUESTED: RESIDENTIAL/PUBLIC INSTITUTION RECYCLING - OUTREACH

TOTAL CONTRACT FUNDS REQUESTED: \$1,106,620.99

---

**SECTION III APPLICATION CHECKLIST**

To ensure that your application receives full consideration without unnecessary delay, please complete this list to be sure that all required information is included with your application.

- One original application on recycled paper, stapled once and without a report cover?
- All required information is included in the appropriate spaces?
- Budget page and program description have been completed for each activity proposed?
- Required local match meets Contract requirements and guidelines?
- Letter from applicant confirming required local match has been budgeted?
- Applicant meets all eligibility criteria as established in the application handbook?
- Vendor quotes are included for any equipment requested?
- Documentation of support from county commissioners to apply for funding is attached?



#### **SECTION IV: PROGRAM DESCRIPTION:**

Use the individual narrative files to create a narrative by answering ALL questions for each section of the contract. Be specific and detailed. Be sure that each item for which money is requested is explained within the narrative.

- ◆ The more details you give about each activity and budget line item, the fewer questions there will be about the funding needs. However, some costs have been constant for many years and do not require a long narrative every year. **Concentrate on describing the new or modified costs/activities.**
- ◆ Activities must correlate to achieving a strategy to reach one or more target audiences in order to receive funding. **Do not ask for funds for an activity that is not in your Outreach Plan.**

Use the Budget Attachment to create the detailed budget for this program, matching the dollars requested to the narrative. Filling in the detailed budget in Excel will automatically populate the Contract Budget Form.

The completed application will include:

- Cover page
- Narrative pages for each activity requested
- Budget page for each activity requested
- Summary budget page
- 2023 Outreach Plan
- Residential Location spreadsheet filled in with capacity and signage information for each site
- Letter of support from county commissioners

For your budget, fill in the yellow highlighted blanks on the following sheets.

To provide further explanations, right click on the cell you want to explain, choose "Insert comment", then type however much you want to describe this expenditure. To edit your comment later, right click on that cell again, choose "Edit Comment" and make changes.

On the Outreach Plan page, fill in Column D with the activities you are planning to implement in 2023 to reach each audience. These activities support the need for funds in the budget page. Be brief but complete. The cells are formatted to expand to however much you type.

Do not type anywhere that isn't highlighted. You will mess up all the formulas.

Don't add lines. They won't add into the total. Call me if you are trying to put in a cost and you can't find

PROGRAM ADMINISTRATION

AMOUNT

<b>Manager Salary</b>	Hourly rate #1 =	\$ 34.94	Number of hours to be claimed =	1040	Total Salary needed =	36,337.60
	Hourly rate #2 =	\$ 36.99	Number of hours to be claimed =	1040	Total Salary needed =	38,467.73
<b>Assistant Salary</b>	Hourly rate #1 =	\$ 26.39	Number of hours to be claimed =	104	Total Salary needed =	2,744.56
	Hourly rate #2 =	\$ 28.18	Number of hours to be claimed =	104	Total Salary needed =	2,930.90

<b>Manager Fringes</b>	PERS/retirement rate =	7.00%	times 2025 annual salary =	5,236.37	Total Fringes for Manager =	12,059.29
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	4,637.93		
	Medicare rate =	1.45%	times 2025 annual salary =	1,084.68		
	Hospitalization per mo.=		times 12 months =	0.00		
	Life Insurance per mo. =	5.56	times 12 months =	66.72		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	1,033.59		
	Unemployment =	1.10%		0.00		
<b>Assistant Fringes</b>	PERS/retirement =	9.00%	times 2025 annual salary =	510.79	Total Fringes for Assistant =	2,583.86
	FICA/Social Security =	6.20%	times 2025 annual salary =	351.88		
	Medicare =	1.45%	times 2025 annual salary =	82.29		
	Hospitalization =	130.44	times 12 months =	1,565.31		
	Life Insurance =	0.56	times 12 months =	6.67		
	Workers Comp =	0.0790%	times 2025 annual salary =	4.48		
	Unemployment =	1.10%	times 2025 annual salary =	62.43		

<b>Equipment Maintenance:</b>		copier maintenance =	1,500.00
		fax maintenance =	
<b>Equipment Purchase</b>	(include vendor quotes in application)	new purchases =	
		copier lease =	

<b>Postage</b>	(po box rentals, bulk permits or meter lease)	postage itself =	450.00
		other =	

<b>Office and Supplies</b>	number of landlines =	2	monthly cost each =	55.49	total needed for phones =	1,331.76
	number of cell phones =	2	monthly cost each =	117.50	total needed for phones =	2,820.00
	# of email accounts =	2	monthly cost each =	27.50	total needed for email =	660.00
	number of copies =	2500	cost per copy =	0.08	total needed for running copies	200.00
	<b>Subscriptions -</b>		name of publication =		annual cost =	
			name of publication =		annual cost =	
			name of publication =		annual cost =	
	closet supplies =					

<b>Membership Fees</b>	Organization name =	OALPRP	annual membership cost =	100.00	total for membership	100.00
	Organization name =	EECO	annual membership cost =	70.00	total for membership	70.00
	Organization name =		annual membership cost =		total for membership	0.00
	Organization name =		annual membership cost =		total for membership	0.00

<b>Vehicle Maintenance</b>	miles driven per year =		times price per gallon of gas =		equals \$ for gas	0.00
			Divided by the miles per gallon =			
	maintenance/repair of vehicle insurance premiums					
<b>OR</b>						
	miles driven per year =	2500	times mileage rate =	0.58	equals \$ for mileage	1,450.00

<b>Vehicle Purchase</b>	new vehicle purchase	
-------------------------	----------------------	--

<b>Training</b>	conference name =	OALPRP	number attending =	2	conf. costs =	1,000.00
	conference name =	EECO	number attending =	2	conf. costs =	1,000.00

<b>Contingencies</b>						200.00
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**SUBTOTAL ADMINISTRATION \$ 105,905.69**

OUTREACH PLAN

			AMOUNT	
<b>Equipment Purchase/Lease</b>	what is being purchased			
	what is being purchased			
	bus rental for field trips			
<hr/>				
<b>Supplies</b>			presentation/activity supplies = 300.00	
			presentation/activity supplies = 1,500.00	
<hr/>				
<b>Advertising</b>	number of recycling guides to be printed =	500	price each = 1.08 dollars needed for guides = 540.00	
	number of newsletters to be printed =	400	price each = 0.08 dollars needed for newsletters = 32.00	
	number of other publications =	2500	price each = 0.08 dollars needed for other = 200.00	
	number of radio ads =	1	price each = 300.00 dollars needed for radio ads = 300.00	
	number of newspaper ads =	1	price each = 375.00 dollars needed for newspaper ads = 375.00	
	number of billboard ads =	1	price each = 980.00 dollars needed for billboard ads = 980.00	
	number of tv ads =		price each = dollars needed for tv ads = 0.00	
	annual website cost (domain name, host fee) =			97.00
<hr/>				
<b>Awards/Promotion</b>	<b>substitute name of item to be bought</b>	<b>how many</b>	<b>cost per item</b>	
	number of educational message- Pencils =	2000	price each = 0.35 total needed for this item = 700.00	
	number of educational message -bracelets =	350	price each = 1.75 total needed for this item = 612.50	
	number of educational message -t-shirts =	100	price each = 12.00 total needed for this item = 1,200.00	
	number of educational message -reusable bags =	750	price each = 2.80 total needed for this item = 2,100.00	
	number of educational message - water bottles=	200	price each = 2.25 total needed for this item = 450.00	
	number of educational message - coloring books=	250	price each = 0.78 total needed for this item = 195.00	
	number of educational message- magnets =	250	price each = 1.80 total needed for this item = 450.00	
	number of educational message reminder- Birdfeeders =	250	price each = 2.75 total needed for this item = 687.50	
	number of public recognition awards =		price each = total needed for awards = 0.00	
	space rental for display event and admission tickets=	2		325
	display materials =			650.00
	<hr/>			
	<b>Signs</b>	number of signs =		price each = total needed for signs = 0.00
<hr/>				
<b>Educational Reimbursements</b>	number of teachers to be reimbursed =		cost each = total needed for reimbursement = 0.00	
<hr/>				
<b>Workshops</b>			space rental =	
			activity supplies = 2,000.00	
			food for participants = 750.00	
			registration or promotion materials =	
<b>SUBTOTAL OUTREACH</b>			<b>\$ 122,429.16</b>	

LITTER COLLECTION

					<b>AMOUNT</b>	
<b>Litter Supervisor Salary</b>	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
<hr/>						
<b>Fringes</b>	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes for Litter Supv =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
	Medicare rate =		times 2025 annual salary =	0.00		
	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
Unemployment =						
<hr/>						
<b>Equipment Purchase/Rental</b>	what is to be purchased/rented:			cost to purchase/rent =		
<b>Equipment Maintenance</b>	equipment to be maintained:			cost to maintain it:		
<hr/>						
<b>Supplies</b>	monthly cost of cell phone =		number of months =		total for cell phone =	0.00
	# pairs of gloves =	350	price each =	1.20	total needed for gloves =	420.00
	# boxes of bags =	500	price each =	0.25	total needed for bags =	125.00
					tarps, straps, spray, 1st aid =	
<hr/>						
<b>Vehicle Expenses</b>	# gallons of gas		price per gallon estimated =		Truck Maintenance	
					total needed for gas =	0.00
<b>Vehicle Purchase</b>					annual truck Insurance premium	
					new purchase	
<hr/>						
<b>Signs</b>	number of signs to be made =		price each =		total needed for signs =	0.00
<hr/>						
<b>Disposal Fees</b>	approx # tons trash direct hauled =	18	times disposal fee per ton =	64.00	equals landfill costs =	1,152.00
	Approx # appliances =		x price each =		equals dollars for appliances =	0.00
	Approx # tires =		x price per tire =		equals dollars needed for tires =	0.00
	dumpster rental per month =		x number of months =		total dollars for dumpster rental	0.00
	# of dumpster pulls per yr =		average price each =		dollars for dumpster pulls =	0.00
<hr/>						
<b>SUBTOTAL LITTER</b>						<b>\$ 1,697.00</b>

RECYCLING COLLECTION EVENTS

				AMOUNT
<b>Supplies</b>	# Volunteers =	Price each for food	equals total needed for food =	0.00
			gloves =	
			receipt books =	
			equipment rental =	
			portapots =	
			other =	
<b>Advertising</b>			newspaper ad for tires =	
			radio ad for tires =	
			billboard ad for tires =	
			newspaper ad for appliances =	
			radio ad for appliances =	
			billboard ad for appliances =	
			flyers for all collections =	
<b>Equipment Rental</b>	what is to be purchased/rented:	cost to purchase/rent =		
<b>Signs</b>	number of signs to be made =	price each =	total needed for signs =	0.00
<b>Handling/Transportation</b>	Approx # tires =	x price per tire =	equals dollars needed for tires =	0.00
	Approx # appliances =	x price per appliance =	equals dollars needed for appliances =	0.00
			freon removal/recycling =	
	Approx # electronic devices =	x price per device =	equals dollars needed for electronics =	0.00
<b>SUBTOTAL RECYCLING COLLECTION EXPENSES</b>				\$ -
<b>MINUS</b> \$ CHARGED TO PARTICIPANTS				
<b>MINUS</b> \$ FROM OUTSIDE SPONSORS				
<b>NET RECYCLING COLLECTION EXPENSE FROM DISTRICT</b>				\$ -
(THERE IS NO MONEY BUDGETED FOR ENTIRE DISTRICT. TALK WITH YOUR OTHER COUNTY AGENCIES TO SEE IF THERE IS ANYTHING AVAILABLE ONCE PROGRAMS ARE FUNDED WITHIN COUNTY)				

Please allocate the net amount requested from the district (cell G37) into the four allowable line items as you want it budgeted.

Recycling Collection Drives	Amount Requested
Equipment Rental	
Supplies	
Advertising/Print	
Signs	
Handling/Transportation	
<b>Subtotal Collection Drives</b>	0.00

**SALARIES**

Name:						
<b>Roy Welch, Operations Manager</b>	Hourly rate #1 =	24.92	Number of hours to be claimed =	116	Total Salary needed =	2,890.72
	Hourly rate #2 =	26.67	Number of hours to be claimed =	116	Total Salary needed =	3,093.44
<b>Jeff Nicodemus, CDL-B Driver</b>	Hourly rate #1 =	21.36	Number of hours to be claimed =	832	Total Salary needed =	17,771.52
	Hourly rate #2 =	23.00	Number of hours to be claimed =	832	Total Salary needed =	19,136.67
<b>Aaron Allen, CDL-B Driver</b>	Hourly rate #1 =	20.54	Number of hours to be claimed =	939	Total Salary needed =	19,287.06
	Hourly rate #2 =	22.16	Number of hours to be claimed =	939	Total Salary needed =	20,804.67
<b>Randy Singer, Driver</b>	Hourly rate #1 =	17.68	Number of hours to be claimed =	143	Total Salary needed =	2,528.24
	Hourly rate #2 =	19.21	Number of hours to be claimed =	143	Total Salary needed =	2,747.09
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00

**FRINGES**

Name:						
<b>Roy Welch, Operations Manager</b>	PERS/retirement rate =	6.00%	times 2025 annual salary =	359.05	Total Fringes =	2,755.43
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	371.02		
	Medicare rate =	1.45%	times 2025 annual salary =	86.77		
	Hospitalization per mo. =	148.55	times 12 months =	1,782.64		
	Life Insurance per mo. =	0.62	times 12 months =	7.44		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	82.68		
	Unemployment =	1.10%	times 2025 annual salary =	65.83		
<b>Jeff Nicodemus, CDL-B Driver</b>	PERS/retirement rate =	6.00%	times 2025 annual salary =	2,214.49	Total Fringes =	18,793.16
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	2,288.31		
	Medicare rate =	1.45%	times 2025 annual salary =	535.17		
	Hospitalization per mo. =	1,065.49	times 12 months =	12,785.87		
	Life Insurance per mo. =	4.45	times 12 months =	53.38		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	509.96		
	Unemployment =	1.10%	times 2025 annual salary =	405.99		
<b>Aaron Allen, CDL-B Driver</b>	PERS/retirement rate =	6.00%	times 2025 annual salary =	2,405.50	Total Fringes =	36,504.27
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	2,485.69		
	Medicare rate =	1.45%	times 2025 annual salary =	581.33		
	Hospitalization per mo. =	2,498.05	times 12 months =	29,976.55		
	Life Insurance per mo. =	5.02	times 12 months =	60.24		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	553.95		
	Unemployment =	1.10%	times 2025 annual salary =	441.01		

	PERS/retirement rate =	8.00%	times 2025 annual salary =	422.03	Total Fringes =	5,485.53
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	327.07		
Name:	Medicare rate =	1.45%	times 2025 annual salary =	76.49		
<b>Randy Singer, Driver</b>	Hospitalization per mo. =	376.65	times 12 months =	4,519.85		
	Life Insurance per mo. =	0.76	times 12 months =	9.17		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	72.89		
	Unemployment =	1.10%	times 2025 annual salary =	58.03		
<hr/>						
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
	Unemployment =		times 2025 annual salary =	0.00		
<hr/>						
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
	Unemployment =		times 2025 annual salary =	0.00		
<hr/>						
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
	Unemployment =		times 2025 annual salary =	0.00		
<hr/>						
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
	Unemployment =		times 2025 annual salary =	0.00		
<hr/>						
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
	Unemployment =		times 2025 annual salary =	0.00		
<hr/>						
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo. =		times 12 months =	0.00		
	Life Insurance per mo. =		times 12 months =	0.00		
	Workers Comp rate =		times 2025 annual salary =	0.00		
	Unemployment =		times 2025 annual salary =	0.00		



<b>Supplies</b>	number of cell phones =	<u>1</u>	monthly cost each =	<u>117.50</u>	total needed for phones =	<u>1,410.00</u>
	misc. small tools carried on collection trucks that cost less than \$100 apiece					<u>          </u>
<b>Signs</b>	number of sign #1 =	<u>120</u>	price each =	<u>12.00</u>	total needed for signs =	<u>1,440.00</u>
	number of sign #2 =	<u>4</u>	price each =	<u>210.00</u>	total needed for signs =	<u>840.00</u>
<b>Vehicle Purchase</b>				new purchase		<u>          </u>
<b>Vehicle Maintenance</b>	annual insurance per vehicle=	<u>1,744.72</u>	times number of vehicles =	<u>7.00</u>	total to insure vehicles =	<u>12,213.05</u>
	gallons of gasoline =	<u>11214</u>	times price per gallon =	<u>4.50</u>	total needed for fuel =	<u>50,463.00</u>
					Truck Maintenance =	<u>          </u>
					Truck Repairs =	<u>          </u>
<b>Equipment Purchase</b>	item to be purchased- dumpster =	<u>1850</u>	cost for item	<u>4</u>	total needed for purchases	<u>7,400.00</u>
	item to be purchased =	<u>2350</u>	cost for item	<u>2</u>	total needed for purchases	<u>4,700.00</u>
	item to be purchased =	<u>          </u>	cost for item	<u>          </u>	total needed for purchases	<u>0.00</u>
<b>Equipment Maintenance</b>	(trailers, rolloff containers and sheds)				Container Maintenance =	<u>3,500.00</u>
					Container Repairs =	<u>2,500.00</u>
					Container Refurbishing =	<u>6,500.00</u>
<b>Equipment Insurance</b>	number of trailers/containers	<u>          </u>	cost to insure each =	<u>7</u>	Equipment Insurance =	<u>0.00</u>
<b>Postage</b>	number of letters to be mailed =	<u>          </u>	cost for each letter =	<u>          </u>	total needed for postage	<u>0.00</u>
<b>Advertising/Print</b>	cost of placing ads for residential dropoff collection sites or printing recycling flyers					<u>          </u>
<b>Site Host Stipend</b>	(attach written contracts)	25	number of contracted sites =	<u>25</u>	times \$500 each maximum =	<u>12,500.00</u>
<b>Disposal of Contaminants</b>	monthly rental of container =	<u>119</u>	times twelve months		total needed for container	<u>1,428.00</u>
	number of pulls anticipated=	<u>32</u>	cost for each pull =	<u>980</u>	total needed for disposal	<u>31,360.00</u>
<b>TOTAL BUDGET:</b>						<u><b>288,051.85</b></u>



**SALARIES**

Name:

<b>Roy Welch, Operations Manager</b>	Hourly rate #1 =	24.92	Number of hours to be claimed =	123	Total Salary needed =	3,065.16
	Hourly rate #2 =	26.67	Number of hours to be claimed =	123	Total Salary needed =	3,280.11
<b>Jeff Nicodemus, CDL- B Driver</b>	Hourly rate #1 =	21.36	Number of hours to be claimed =	208	Total Salary needed =	4,442.88
	Hourly rate #2 =	23.00	Number of hours to be claimed =	208	Total Salary needed =	4,784.17
<b>Aaron Allen, CDL-B Driver</b>	Hourly rate #1 =	20.54	Number of hours to be claimed =	101	Total Salary needed =	2,074.54
	Hourly rate #2 =	22.16	Number of hours to be claimed =	101	Total Salary needed =	2,237.78
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00

**FRINGES**

	PERS/retirement rate =	6.00%	times 2025 annual salary =	380.72	Total Fringes =	2,921.71
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	393.41		
Name:	Medicare rate =	1.45%	times 2025 annual salary =	92.01		
<b>Roy Welch, Operations Manager</b>	Hospitalization per mo.=	157.52	times 12 months =	1,890.22		
	Life Insurance per mo. =	0.66	times 12 months =	7.89		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	87.67		
	Unemployment =	1.10%	times 2025 annual salary =	69.80		
	PERS/retirement rate =	6.00%	times 2025 annual salary =	553.62	Total Fringes =	4,698.29
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	572.08		
Name:	Medicare rate =	1.45%	times 2025 annual salary =	133.79		
<b>Jeff Nicodemus, CDL- B Driver</b>	Hospitalization per mo.=	266.37	times 12 months =	3,196.47		
	Life Insurance per mo. =	1.11	times 12 months =	13.34		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	127.49		
	Unemployment =	1.10%	times 2025 annual salary =	101.50		
	PERS/retirement rate =	6.00%	times 2025 annual salary =	258.74	Total Fringes =	3,926.44
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	267.36		
Name:	Medicare rate =	1.45%	times 2025 annual salary =	62.53		
<b>Aaron Allen, CDL-B Driver</b>	Hospitalization per mo.=	268.69	times 12 months =	3,224.32		
	Life Insurance per mo. =	0.54	times 12 months =	6.48		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	59.58		
	Unemployment =	1.10%	times 2025 annual salary =	47.44		
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes =	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00		
Name:	Medicare rate =		times 2025 annual salary =	0.00		
<b>0</b>	Hospitalization per mo.=		times 12 months =	0.00		

	Life Insurance per mo. =		times 12 months =	<u>0.00</u>	
	Workers Comp rate =		times 2025 annual salary =	<u>0.00</u>	
	Unemployment =		times 2025 annual salary =	<u>0.00</u>	
	PERS/retirement rate =		times 2025 annual salary =	<u>0.00</u>	Total Fringes =
	FICA/Social Security rate =		times 2025 annual salary =	<u>0.00</u>	<u>0.00</u>
Name:	Medicare rate =		times 2025 annual salary =	<u>0.00</u>	
	0 Hospitalization per mo.=		times 12 months =	<u>0.00</u>	
	Life Insurance per mo. =		times 12 months =	<u>0.00</u>	
	Workers Comp rate =		times 2025 annual salary =	<u>0.00</u>	
	Unemployment =		times 2025 annual salary =	<u>0.00</u>	
	PERS/retirement rate =		times 2025 annual salary =	<u>0.00</u>	Total Fringes =
	FICA/Social Security rate =		times 2025 annual salary =	<u>0.00</u>	<u>0.00</u>
Name:	Medicare rate =		times 2025 annual salary =	<u>0.00</u>	
	0 Hospitalization per mo.=		times 12 months =	<u>0.00</u>	
	Life Insurance per mo. =		times 12 months =	<u>0.00</u>	
	Workers Comp rate =		times 2025 annual salary =	<u>0.00</u>	
	Unemployment =		times 2025 annual salary =	<u>0.00</u>	
	PERS/retirement rate =		times 2025 annual salary =	<u>0.00</u>	Total Fringes =
	FICA/Social Security rate =		times 2025 annual salary =	<u>0.00</u>	<u>0.00</u>
Name:	Medicare rate =		times 2025 annual salary =	<u>0.00</u>	
	0 Hospitalization per mo.=		times 12 months =	<u>0.00</u>	
	Life Insurance per mo. =		times 12 months =	<u>0.00</u>	
	Workers Comp rate =		times 2025 annual salary =	<u>0.00</u>	
	Unemployment =		times 2025 annual salary =	<u>0.00</u>	
	PERS/retirement rate =		times 2025 annual salary =	<u>0.00</u>	Total Fringes =
	FICA/Social Security rate =		times 2025 annual salary =	<u>0.00</u>	<u>0.00</u>
Name:	Medicare rate =		times 2025 annual salary =	<u>0.00</u>	
	0 Hospitalization per mo.=		times 12 months =	<u>0.00</u>	
	Life Insurance per mo. =		times 12 months =	<u>0.00</u>	
	Workers Comp rate =		times 2025 annual salary =	<u>0.00</u>	
	Unemployment =		times 2025 annual salary =	<u>0.00</u>	
	PERS/retirement rate =		times 2025 annual salary =	<u>0.00</u>	Total Fringes =
	FICA/Social Security rate =		times 2025 annual salary =	<u>0.00</u>	<u>0.00</u>
Name:	Medicare rate =		times 2025 annual salary =	<u>0.00</u>	
	0 Hospitalization per mo.=		times 12 months =	<u>0.00</u>	
	Life Insurance per mo. =		times 12 months =	<u>0.00</u>	
	Workers Comp rate =		times 2025 annual salary =	<u>0.00</u>	
	Unemployment =		times 2025 annual salary =	<u>0.00</u>	
<b>Supplies</b>	number of cell phones =		monthly cost each =		total needed for phones = <u>0.00</u>
<b>Vehicle Purchase</b>					new purchase
<b>Vehicle Maintenance</b>	gallons of gasoline =	<u>1450</u>	times price per gallon =	<u>4.50</u>	total needed for fuel = <u>6,525.00</u>
	annual insurance per vehicle=	<u>1643.5</u>	times number of vehicles =	<u>1.00</u>	total to insure vehicles = <u>1,643.50</u>
					Truck Maintenance =
					Truck Repairs =
<b>Equipment Purchase</b>	item to be purchased =		cost for item		total needed for purchases <u>0.00</u>
	item to be purchased =		cost for item		total needed for purchases <u>0.00</u>
	item to be purchased =		cost for item		total needed for purchases <u>0.00</u>
<b>Equipment Maintenance</b>	(trailers, containers)				Maintenance =
					Repairs =
					Refurbishing =
<b>TOTAL BUDGET:</b>					<u><b>39,599.58</b></u>

**SALARIES**

Name:						
<b>Roy Welch, Operations Manager</b>	Hourly rate #1 =	24.92	Number of hours to be claimed =	592	Total Salary needed =	14,752.64
	Hourly rate #2 =	26.67	Number of hours to be claimed =	593	Total Salary needed =	15,813.89
<b>Michael Campbell, Floor Supervi</b>	Hourly rate #1 =	21.70	Number of hours to be claimed =	811	Total Salary needed =	17,598.70
	Hourly rate #2 =	23.35	Number of hours to be claimed =	811	Total Salary needed =	18,937.66
<b>John Hamilton, Material Handler</b>	Hourly rate #1 =	15.32	Number of hours to be claimed =	1040	Total Salary needed =	15,932.80
	Hourly rate #2 =	16.78	Number of hours to be claimed =	1040	Total Salary needed =	17,450.78
<b>Randy Singer, Driver</b>	Hourly rate #1 =	17.68	Number of hours to be claimed =	585	Total Salary needed =	10,342.80
	Hourly rate #2 =	19.21	Number of hours to be claimed =	585	Total Salary needed =	11,238.08
<b>Leroy Danner, Material Handler/</b>	Hourly rate #1 =	21.36	Number of hours to be claimed =	520	Total Salary needed =	11,107.20
	Hourly rate #2 =	23.00	Number of hours to be claimed =	520	Total Salary needed =	11,960.42
<b>Line Supervisor</b>	Hourly rate #1 =	19.06	Number of hours to be claimed =	1040	Total Salary needed =	19,822.40
	Hourly rate #2 =	20.63	Number of hours to be claimed =	1040	Total Salary needed =	21,457.07
<b>Vacant, Material Handler</b>	Hourly rate #1 =	14.60	Number of hours to be claimed =	1040	Total Salary needed =	15,184.00
	Hourly rate #2 =	16.04	Number of hours to be claimed =	1040	Total Salary needed =	16,679.52
<b>Vacant, Material Handler</b>	Hourly rate #1 =	14.60	Number of hours to be claimed =	1040	Total Salary needed =	15,184.00
	Hourly rate #2 =	16.04	Number of hours to be claimed =	1040	Total Salary needed =	16,679.52
<b>Alec Luther, Material Handler</b>	Hourly rate #1 =	14.60	Number of hours to be claimed =	680	Total Salary needed =	9,928.00
	Hourly rate #2 =	16.04	Number of hours to be claimed =	680	Total Salary needed =	10,905.84
	Hourly rate #1 =		Number of hours to be claimed =		Total Salary needed =	0.00
	Hourly rate #2 =		Number of hours to be claimed =		Total Salary needed =	0.00

**FRINGES**

Name:						
<b>Roy Welch, Operations Manager</b>	PERS/retirement rate =	6.00%	times 2025 annual salary =	1,833.99	Total Fringes for	= 14,074.23
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	1,895.12		
	Medicare rate =	1.45%	times 2025 annual salary =	443.21		
	Hospitalization per mo.=	758.78	times 12 months =	9,105.32		
	Life Insurance per mo. =	3.17	times 12 months =	38.01		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	422.34		
	Unemployment =	1.10%	times 2025 annual salary =	336.23		
<b>Michael Campbell, Floor Supervi</b>	PERS/retirement rate =	6.00%	times 2025 annual salary =	2,192.18	Total Fringes for	= 18,409.11
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	2,265.25		
	Medicare rate =	1.45%	times 2025 annual salary =	529.78		
	Hospitalization per mo.=	1,038.60	times 12 months =	12,463.15		
	Life Insurance per mo. =	4.34	times 12 months =	52.03		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	504.82		
	Unemployment =	1.10%	times 2025 annual salary =	401.90		
<b>John Hamilton, Material Handler</b>	PERS/retirement rate =	6.00%	times 2025 annual salary =	2,003.02	Total Fringes for	= 5,452.06
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	2,069.78		
	Medicare rate =	1.45%	times 2025 annual salary =	484.06		
	Hospitalization per mo.=	-	times 12 months =	0.00		
	Life Insurance per mo. =	5.56	times 12 months =	66.72		
	Workers Comp rate =	1.3817%	times 2025 annual salary =	461.26		
	Unemployment =	1.10%	times 2025 annual salary =	367.22		
<b>Randy Singer, Driver</b>	PERS/retirement rate =	8.00%	times 2025 annual salary =	1,726.47	Total Fringes for	= 22,440.79
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	1,338.01		
	Medicare rate =	1.45%	times 2025 annual salary =	312.92		
	Hospitalization per mo.=	1,540.86	times 12 months =	18,490.28		

	Life Insurance per mo. =	3.13	times 12 months =	37.53			
	Workers Comp rate =	1.3817%	times 2025 annual salary =	298.18			
	Unemployment =	1.10%	times 2025 annual salary =	237.39			
	PERS/retirement rate =	6.00%	times 2025 annual salary =	1,384.06	Total Fringes for	=	27,398.79
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	1,430.19			
Name:	Medicare rate =	1.45%	times 2025 annual salary =	334.48			
<b>Leroy Danner, Material Handler/</b>	Hospitalization per mo.=	1,970.35	times 12 months =	23,644.23			
	Life Insurance per mo. =	2.78	times 12 months =	33.36			
	Workers Comp rate =	1.3817%	times 2025 annual salary =	318.73			
	Unemployment =	1.10%	times 2025 annual salary =	253.74			
	PERS/retirement rate =	5.00%	times 2025 annual salary =	2,063.97	Total Fringes for	=	53,601.47
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	2,559.33			
Name:	Medicare rate =	1.45%	times 2025 annual salary =	598.55			
<b>Line Supervisor</b>	Hospitalization per mo.=	3,940.71	times 12 months =	47,288.46			
	Life Insurance per mo. =	5.56	times 12 months =	66.72			
	Workers Comp rate =	1.3817%	times 2025 annual salary =	570.36			
	Unemployment =	1.10%	times 2025 annual salary =	454.07			
	PERS/retirement rate =	5.00%	times 2025 annual salary =	1,593.18	Total Fringes for	=	52,176.67
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	1,975.54			
Name:	Medicare rate =	1.45%	times 2025 annual salary =	462.02			
<b>Vacant, Material Handler</b>	Hospitalization per mo.=	3,940.71	times 12 months =	47,288.46			
	Life Insurance per mo. =	5.56	times 12 months =	66.72			
	Workers Comp rate =	1.3817%	times 2025 annual salary =	440.26			
	Unemployment =	1.10%	times 2025 annual salary =	350.50			
	PERS/retirement rate =	5.00%	times 2025 annual salary =	1,593.18	Total Fringes for	=	40,602.89
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	1,975.54			
Name:	Medicare rate =	1.45%	times 2025 annual salary =	462.02			
<b>Vacant, Material Handler</b>	Hospitalization per mo.=	2,976.22	times 12 months =	35,714.68			
	Life Insurance per mo. =	5.56	times 12 months =	66.72			
	Workers Comp rate =	1.3817%	times 2025 annual salary =	440.26			
	Unemployment =	1.10%	times 2025 annual salary =	350.50			
	PERS/retirement rate =	5.00%	times 2025 annual salary =	1,041.69	Total Fringes for	=	3,152.51
	FICA/Social Security rate =	6.20%	times 2025 annual salary =	1,291.70			
Name:	Medicare rate =	1.45%	times 2025 annual salary =	302.09			
<b>Alec Luther, Material Handler</b>	Hospitalization per mo.=	-	times 12 months =	0.00			
	Life Insurance per mo. =	-	times 12 months =	0.00			
	Workers Comp rate =	1.3817%	times 2025 annual salary =	287.86			
	Unemployment =	1.10%	times 2025 annual salary =	229.17			
	PERS/retirement rate =		times 2025 annual salary =	0.00	Total Fringes for	=	0.00
	FICA/Social Security rate =		times 2025 annual salary =	0.00			
Name:	Medicare rate =		times 2025 annual salary =	0.00			
	Hospitalization per mo.=		times 12 months =	0.00			
	Life Insurance per mo. =		times 12 months =	0.00			
	Workers Comp rate =		times 2025 annual salary =	0.00			
	Unemployment =		times 2025 annual salary =	0.00			

<b>Supplies</b>	baling wire, gaylords, strapping and other materials needed to package materials for marketing	9,500.00
	gloves, safety glasses and other worker safety supplies needed for workers processing materials	1,200.00

<b>Vehicle Lease</b>	Cost of shipping recyclables to a market after processing, either your trucks or a contractor =	
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<b>Equipment Purchase/Lease</b>	item to be purchased =	1	cost for item (rental for material trailers)	3200	total needed for purchases	3200
	item to be purchased =	1	cost for item (rental equipment)	1200	total needed for purchases	1200
	item to be purchased =		cost for item		total needed for purchases	0

<b>Equipment Maintenance</b>		Equipment Lease	
		Processing Equip Maintenance =	8500
		Processing Equip. Repair =	3500
		Fuel for forklifts =	2750
<b>Equipment Insurance</b>		Equipment Insurance =	1210
<b>Disposal of Contaminants</b>	monthly rental of container =		
	number of pulls anticipated=	24	times twelve months
			cost for each pull =
		980	total needed for container
			total needed for disposal
<b>TOTAL BUDGET:</b>			<b>562,863.84</b>



<b>Program Administration</b>	<b>Amount Requested</b>
Mgr. Salary	74,805.33
Mgr. Fringes	12,059.29
Office Assistant Salary	5,675.46
Office Assistant Fringes	2,583.86
Office and Supplies	5,011.76
Postage	450.00
Equipment Purchase/Lease	0.00
Equipment Maintenance	1,500.00
Vehicle Purchase	0.00
Vehicle Maintenance	1,450.00
Training	2,000.00
Membership Fees	170.00
Contingencies	200.00
<b>Subtotal Administration</b>	<b>105,905.69</b>

<b>Implementing Outreach Plan</b>	<b>Amount Requested</b>
Ed. Spec. Salary	52,447.72
Ed. Spec. Fringes	55,862.44
Equipment Purchase/Lease	0.00
Educational Supplies	1,800.00
Advertising/Print	2,524.00
Awards/Promotion	7,045.00
Signs	0.00
Workshops	2,750.00
Ed. Reimbursements	0.00
<b>Subtotal Outreach Plan</b>	<b>122,429.16</b>

<b>Litter Collection</b>	<b>Amount Requested</b>
Litter Supervisor Salary	0.00
Litter Supervisor Fringes	0.00
Equipment Purchase/Rental	0.00
Equipment Maintenance	0.00
Litter Vehicle Purchase	0.00
Litter Vehicle Maintenance	0.00
Litter Supplies	545.00
Signs	0.00
Disposal Fees	1,152.00
<b>Subtotal Litter Collection</b>	<b>1,697.00</b>

<b>Recycling Collection Drives</b>	<b>Amount Requested</b>
Equipment rental	0.00
Supplies	0.00
Advertising/Print	0.00
Signs	0.00
Handling/Transportation	0.00
<b>Subtotal Collection Drives</b>	<b>0.00</b>

<b>RESIDENTIAL COLLECTION</b>	<b>Amount Requested</b>
Salary	88,259.41
Fringes	63,538.39
Supplies	1,410.00
Equipment Purchase	12,100.00

Equipment Maintenance	12,500.00
Postage	0.00
Vehicle Purchase	0.00
Vehicle Maintenance	62,676.05
Advertising/Print	0.00
Signs	2,280.00
Site Host Stipend	12,500.00
Disposal of Contaminants	32,788.00
<b>Subtotal Residential Collection</b>	<b>288,051.85</b>

<b>INSTITUTIONAL COLLECTION</b>	<b>Amount Requested</b>
Salary	19,884.64
Fringes	11,546.44
Supplies	0.00
Equipment Purchase	0.00
Equipment Maintenance	0.00
Vehicle Purchase	0.00
Vehicle Maintenance	8,168.50
<b>Total</b>	<b>39,599.58</b>

<b>PROCESSING</b>	<b>Amount Requested</b>
Salary	270,975.32
Fringes	237,308.52
Supplies	10,700.00
Equipment Purchase	4,400.00
Equipment Maintenance	15,960.00
Vehicle Lease/shipping	0.00
Disposal of Contaminants	23,520.00
<b>Total</b>	<b>562,863.84</b>

**Total Dollars Requested** **\$1,120,547.11**

<b>Contract Budget</b>	<b>Amount</b>
Salaries	512,047.87
Fringes	382,898.93
Office and Supplies	19,466.76
Postage	450.00
Equipment Purchase	16,500.00
Equipment Maintenance	29,960.00
Vehicle Purchase	0.00
Vehicle Maintenance	72,294.55
Training	2,000.00
Membership	170.00
Advertising/Print	2,524.00
Awards/Promotion	7,045.00
Signs	2,280.00
Educational Reimbursements	0.00
Workshops	2,750.00
Site Host Stipend	12,500.00
Disposal Fees	57,460.00
Handling/Transportation	0.00
Contingencies	200.00
<b>TOTAL BUDGET</b>	<b>1,120,547.11</b>



**2025 OUTREACH PLAN**

Audience	Commitments in Solid Waste Plan	2024 Strategies
Residents	Maximize visibility of recycling opportunities and recycling in general	Interactive display at county fair and other public events; assist same with offering recycling opportunities for the public; at least one recycling brochure/flyer to all county realtors for distribution to new homeowners
	Reinforce recycling the right materials to increase recycling participation and decrease contamination	Encourage "report a dumper" to public; focus education on clean recyclable and "recycling right"; at least one printed article and a flyer on safer alternative to HHW; incorporate "buy recycled" message into all communications.
	Create outreach for under-represented populations	At least one educational campaign targeting non-mainstream populations to help them participate in recycling, including material to apartment dwellers/managers.
Schools/youth	Update school activities and presentations to meet instructional standards	Contests, presentations and educational videos teach to standards
	Link classroom education with actual recycling opportunities	Incorporate actual recycling activity into school programs
	Provide technical assistance in setting up school recycling programs	Distribute "best practices" guide to beginning and maintaining a school recycling program to all schools.
Businesses	Maximize communication with commercial businesses and highlight successes	Offer waste evaluations and link businesses with private recyclers; publicize effort through newsletters, Facebook posts and newspapers.
	Provide technical support to start up recycling businesses	Participate in Job Fairs, School Career Days, Trade Shows to distribute resource guide created in 2023 and encourage careers in recycling.
	Provide information to businesses on recycling service providers and opportunities	Training employees of local govt offices to participate in office recycling programs and increase the number of offices participating
	Maintain relationship with business/trade organizations	Recycling containers at Chamber events and participate in Chamber events to increase communication with local businesses
Political Leaders	Provide technical support and encouragement to community recycling efforts	Communicate with all township and village offices at least once with updated contact information, summary of assistance available and invitation to put a link of community websites to the county recycling office; Promote and publicize community events, loan recycling containers, help start new twp or village recycling programs; emails to townships quarterly; promote village curbside programs
	Participation in community events to promote recycling	Recycling displays at events, supplies and promotion for recycling collection events
Industries	Provide information on recycling service providers and opportunities	At least two industry roundtable via Zoom with topics tailored to county manufacturers; expand and improve the market database and share with county industries
	Provide technical support in implementing a recycling program	Offer waste evaluations and help starting or expanding a recycling program
	Maximize communication with industries	Visits, phone calls, and at least one newsletter that reaches all county manufacturers

**Required:**

- Website kept current**
- Comprehensive Resource Guide distributed**
- Infrastructure Inventory distributed**
- Speaker for all five audiences**

RESIDENTIAL RECYCLING ACCESS

correct or add to this as needed to reflect service YOU will provide in 2025.

NAME OF TOWNSHIP	PHYSICAL ADDRESS	2025 POPULATION SERVED	ACCESS CREDIT	CONTAINER CAPACITY IN CUBIC YARDS	SIGNAGE LEGIBLE?	tons collected															
						2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Amanda	Halderman/Kirby St., Amanda	2,903	2,500	40	Yes		71	72	73	72	61	32	47	47	43	45	51	49	33	26	27
Berne	600 N. Elm-Sugar Grove	5,392	5,000	40	Yes		53	45	47	68	74	67	61	50	34	104	99	33	93	87	93
Bloom	7698 Oberlin Ct., Collegeview	10,833	5,000	24	Yes		33	27	27	33	44	39	38	36	24	25	45	41	31	23	31
Clearcreek	9109 SR 159, and Main St., Stoutsville	4,354	5,000	24	Yes		82	70	64	45	64	38	57	48	38	35	50	85	48	52	60
Greenfield	3245 Havensport Rd. NW, Taylor Kia	6,126	10,000	24	Yes		177	136	156	195	131	106	75	51	51	63	74	55	44	26	
Hocking		5,172		0	Yes				7	4	3	1						33	22	23	30
Lancaster City	1743 E. Main, 151 Hubert Ave, 951 Liberty Dr, 1570 Granville Pike, 324 Gay St., 2095 W. Fair Ave	43,218	30,000	224	Yes		1099	858	727	723	703	687	707	561	493	435	576	568	442	434	467
Liberty	1000 S. Main., Baltimore	8,768	5,000	24	Yes		48	50	41	34	44	50	46	35	35	35	37	49	40	41	42
Madison		1,887		0	Yes											8	8	5	5	5	3
Pleasant	3005 Lanc.-Thornville Rd	6,590	5,000	72	Yes		284	316	470	572	467	453	385	302	260	233	282	269	197	208	210
Richland	8885 Pleasantville Rd, 3150 Market St	2,460	5,000	48	Yes		69	48	40	44	48	24	28	29	22	18	22	32	21	20	19
Rushcreek	Bremen	4,578	2,500	32	Yes		89	76	55	51	29	25	29	21							
Violet	Zeller Park, 12933 Stonecreek Dr, 6389 Blacklick Eastern Rd, 417 N. Center St.	48,821	20,000	176	Yes		666	637	609	650	647	556	550	528	476	466	567	658	486	521	464
Walnut	11420 Millersport Rd	7,108	5,000	48	Yes		105	105	87	67	66	53	45	41	43	36	15		8		
<b>TOTAL</b>		<b>158,210</b>	<b>100,000</b>	<b>776</b>	<b>Yes</b>	<b>0</b>	<b>2775</b>	<b>2440</b>	<b>2402</b>	<b>2558</b>	<b>2381</b>	<b>2131</b>	<b>2068</b>	<b>1749</b>	<b>1519</b>	<b>1503</b>	<b>1826</b>	<b>1877</b>	<b>1470</b>	<b>1467</b>	<b>1446</b>

current configuration meets required access

additional access provided by subscription and nonsubscription curbside



**DUMPSTER PRICE SHEET AS OF  
8-1-2024**

Dumpster Size	Price
1 Yd. with Lids and Wheels	800.00
1.5 Yd. with Lids and Wheels	800.00
2 Yd. with Lids and Wheels	900.00
2 Yd. Slope Front with Lids and Wheels	960.00
3 Yd. with Lids and Wheels	1150.00
4 Yd. with Lids and NO Wheels	1210.00
4 Yd. with Lids and Wheels	1550.00
4 Yd. High Top NO Wheels	1600.00
6 Yd. with Lids and NO Wheels	1850.00
6 Yd. High Top lids and NO Wheels	2200.00
8 Yd. Low top with Lids and NO Wheels	2350.00
8 Yd. High top with Lids and NO Wheels	2550.00

**Price does not include tax.**

**Price subject to change do to metal pricing.**

Painted to your color.

Lids: 20.00 Each

Wheels: 15.00 Each

Plates: 8.00 Each

Rods: 3.00 Each

\*3 yard and bigger get lid frames



Quote for: Lancaster Fairfield Community Action  
1761 E Main St  
Lancaster, OH 43130

Steve Grubb  
Sales Representative  
(614) 813-6133  
[sgrubb@iserequip.com](mailto:sgrubb@iserequip.com)

Date: 8/8/24

Qty	Description	Each	Price
1	4yd Sloped Rearload Container with Lids	\$ 1,200.00	\$1,200.00
1	6yd Sloped Rearload Container with Lids	\$ 1,750.00	\$1,750.00
1	8yd Sloped Rearload Container with Lids	\$ 2,250.00	\$2,250.00
1	Shipping to Lancaster, OH		\$820.00

Quoted Freight Rate is based on a complete trailer load, quantities of containers on a full load may vary based on size combinations.

**Total Price as specified**

**\$6,020.00**

---

Signature

Date



333 South Main Street, Lagroville, TN, 37000

PHONE: 800-643-8713 FAX: 615-274-2636

WQ-10320127

Sell To:

<b>Contact Name</b>	Jennifer Kolometz	<b>Ship To Name</b>	Community Action Recycling Center
<b>Bill To Name</b>	Community Action Recycling Center	<b>Ship To</b>	1761 E Main St
<b>Bill To</b>	1761 E Main St PO Box 768 Lancaster, OH 43130 USA	<b>Quick Ship</b>	
<b>Email</b>	jkolometz@faircaa.org		
<b>Phone</b>	(740) 205-8007		

Quote Information

<b>Salesperson</b>	Liz Bauer	<b>Expiration Date</b>	9/1/2024
<b>Salesperson Email</b>	<a href="mailto:lbauer@wastequip.com">lbauer@wastequip.com</a>	<b>Quote Number</b>	WQ-10320127
<b>Salesperson Phone</b>	(980)300-6691		Please Reference Quote Number on all Purchase Orders

Product	Product Description	Quantity	Sales Price	Total Price
Container - TN - 155639	4 YD REAR LOAD CONTAINER "TEEM"	1.00	\$955.00	\$955.00
Container - TN - 153906	6 YD REAR LOAD CONTAINER "TEEM"	1.00	\$1,317.00	\$1,317.00
Container - TN - 155627	8 YD REAR LOAD CONTAINER "TEEM"	1.00	\$1,751.00	\$1,751.00

<b>Payment Terms</b>	Net 30 Days if credit has been established	<b>Subtotal</b>	\$4,023.00
<b>Shipping Terms</b>	TBD at time of order entry	<b>Shipping</b>	\$0.00
		<b>Tax</b>	\$271.55
		<b>Grand Total</b>	\$4,294.55

Special Instructions

**Special Instructions** Customer are responsible for offloading at time of delivery, forklifts are highly recommended.

\*\* Please note freight will be determined once the Qty and container sizes are decided.

We can fit the following per Truck Load  
WQ-TN PN: 155639 4yd no casters Straight 56  
4yd no casters Step Deck 63

WQ-TN PN: 153906 6yd Straight 35  
6yd Step Deck 43

WQ-TN PN: 155627 8yd Straight 28  
8yd Step Deck 33

Additional Information

**Additional Terms** Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

**Additional** Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities



393 South Main Street, Eagleview, TN, 37000

PHONE: 800-643-8713 FAX: 615-274-2636

WQ-10320127

**Information**

and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

**Special Contract Information**

Pricing is based on Wastequip's Buy Board Contract No. 686-22 as awarded on December 1, 2022. Per the terms of the contract, pricing may be amended at any time with proper documentation, and subject to Buy Board approval. Pricing may change without written prior notice.

Signatures

Accepted By: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

**Please Reference Quote Number on all Purchase Orders**

**Jennifer Kolometz**

---

**From:** Liz Bauer <lbauer@wastequip.com>  
**Sent:** Friday, August 2, 2024 10:54 AM  
**To:** Jennifer Kolometz  
**Subject:** \*\* External Email\*\*WQ-10320127- Community Action Rec Cen 4, 6 & 8yd RELs

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Jennifer,

These would be shipping from our TN Plant: 395 South Main Eagleville TN 37060 and we include the lids with every container!

The estimated shipping per truck load is \$2,333.19.  
Partial Truck load \$1,633.23 (Use this for (2)8 yards and (2) 6 yards)  
LTL based on Qty (max container size for LTL is 4yds)

**We can fit the following per Truck Load**

WQ-TN PN: 155639  
4yd no casters Straight 56  
4yd no casters Step Deck 63

WQ-TN PN: 153906  
6yd Straight 35  
6yd Step Deck 43

WQ-TN PN: 155627  
8yd Straight 28  
8yd Step Deck 33

Thank you!



**Liz Bauer**  
Inside Sales  
Wastequip & Toter  
**O: (980)300-6691**  
[lbauer@wastequip.com](mailto:lbauer@wastequip.com)  
[www.wastequip.com](http://www.wastequip.com)  
15629 Clayton Ave. | Rosemount, MN 55068

-----Original Message-----

**From:** Jennifer Kolometz <jkolometz@faircaa.org>  
**Sent:** Friday, August 2, 2024 9:03 AM  
**To:** Liz Bauer <lbauer@wastequip.com>  
**Subject:** RE: \*\* External Email\*\*WQ-10320127- Community Action Rec Cen 4, 6 & 8yd RELs

### **Instructions for completing the 2025 Outreach Narrative:**

Each county has been given an Excel spreadsheet with the 2024 programs that were committed to in the contract. This serves as your base for creating the 2025 County Outreach Plan. Use the following pages to create a narrative that covers all five target audiences and all commitments in the solid waste plan. For **each** Commitment on the following pages, address the following:

1. What activities will be continued from 2024? If discontinuing a program, please explain what the program was and why you do not consider it successful.
2. What NEW activities will you implement to address each commitment?

**The commitments in the new solid waste plan are already in your outreach plan. DO NOT DELETE THEM. Add to them.**

ONCE YOU HAVE CREATED THE NARRATIVE, UPDATE THE EXCEL SPREADSHEET LABELED "OUTREACH PLAN" FOR 2025.



## **RESIDENTS**

This is the broadest category and top priority, encompassing activities that are designed to reach a large number of residents regardless of where they live or work. This is where fairs and festivals go, even if they are a community festival.

### **Maximize visibility of recycling opportunities**

We will promote local recycling opportunities and local recyclers with all outreach methods through social media posts, website changes, flyers, in person customers, phone calls, television programs and radio programs. Flyers with information on disposal methods for HHW, accepted materials and the Fairfield County Recycling Resource Guide will be available for displays, outside flyer holder and walk in customers. Information for residents is available by internet, phone, display events and at the recycling center.

Recycling displays will be made available throughout various events, fairs and festivals throughout the year. We reserve display areas for Festival Fair Day, Millersport Sweet Corn Festival (\$275.00) and Fairfield County Fair (\$275.00). These displays distribute brochures, contain recycling visuals and are staffed throughout the event.

Presentations, social media and events will incorporate education on illegal dumping at recycling drop off sites. We will continue to partner with health and sheriff departments to educate residents on proper tire disposal.

Success of the program is determined by the amount of outreach methods used, flyers distributed, followers on social media, walk-ins, call-in customers and contacts on our website. In addition, success of the program will be measured by participation throughout outreach events.

### **Reinforce recycling the right materials**

Displays and presentations will enforce the recycle right message and discuss how contaminations damages recycling programs. Information will be made available by presentations, displays, brochures, social media, radio interviews, etc. Raffle drawings for recycled content item will promote waste reduction at certain display events. Results of the contest will be posted on social media. Signage on recycling receptacles will be updated with clear visuals of accepted material and recycling center's contact information. Information on curbside recycling will be made available at all events. Success of the program will be determined by the population of residents requiring about disposal of difficult waste (such as HHW) and recycling, and the amount of flyers and social media posts discussing HHW, recycling contamination, and accepted materials.

### **Create outreach for under-represented populations**

Attending various fairs, festivals, parades, display events, presentations and workshop opportunities provides a way to reach the public from various backgrounds. Offering recycling

collection drives, such as tire, electronic and shredding, at low to no cost allows for recycling to be affordable for all populations. Success is measured by the number of; walk-in customers, phone calls, contacts on our website/social media, flyers distributed and direct contacts at events.

### **SCHOOLS/YOUTH**

This target audience is youth whether in schools, summer programs or clubs, or things like scouts.

#### **Provide activities to meet instructional standards for students**

Classroom presentations are conducted through request by Fairfield County teachers in all grade levels. Presentations include lessons that meet instructional standards. Some of the activities are from the Window on Waste Curriculum, Project Wild, Growing Up Wild, Project Wet, Project Learning Tree and other environmental curriculum that's available. The Environmental Specialist and Program Director attend training yearly to learn about new materials and activities available that meet instructional standards through OALPRP (\$100.00), EECO (\$70.00) and other opportunities. Annually, the education program will update programs to meet Ohio Department of Education's Standards. In addition to classroom presentations, the recycling center offers tours of the facility following a presentation. Students receive recycling information and various promotional items made from recycled content to encourage buying recycled content materials and serves as a reference to the recycling center.

All Third Grade classrooms in Fairfield County are invited to participate in our Third Grade Billboard Contest. To participate, classrooms must sign up with the Recycling Center and receive a presentation that follows Ohio Department of Education's standards. Students are encouraged to recycle at school and at home. Information on how to get their school and home involved with recycling is left with every class. At the end of presentations, students are asked to create an advertisement on paper that could potentially be used on a billboard to encourage residents to reduce, reuse or recycle. Students will also receive information on recycling, recycling bracelet (\$875.00) car litter bag (will use leftovers from previous years), recycling stickers (\$140), and recycled pencil (\$650.00) to encourage the purchase of recycled content materials and to prevent litter from vehicles. Teachers in each school will select first, second and third place entries from their school and will submit to our program for countywide judging. The first place countywide winner will be reproduced into a commercial billboard and displayed at a major intersection for the month of April and serve as our Earth Day advertising. Students at each school that placed as 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> will receive a ribbon and the top 3 county wide winners will receive a rosette ribbon (\$100.00) with additional recycling prizes (\$250.00).

Various presentations occur during the summer at multiple camps throughout the county for multiple grade levels. Planet Protectors Camp (grade 2-4) and Jr. Eco Camp (grade 5-7), Earth Camp (grade 3-5), Fairfield County Workforce Center Camp (grade 6-9) and Alley Park Camps (grade K-7) are camps attended yearly. Each camp focuses on environmental and sustainable topics and occur in Fairfield County. Students learn about waste diversion through reducing, reusing, recycling, and composting. Depending on the camp, students will be given a t-shirt

(\$1,200.00), water bottle (\$800.00), pencils (\$300.00) and coloring book (\$500.00) with soy crayons (\$300.00) made from recycled materials.

During the month of April, we will offer educational packets filled with age-appropriate information and activities on reducing, reusing, recycling, landfills, etc. This is in line of celebrating Earth Day. Information and activities reinforces environmental and sustainable topics they have learned in previous grades. Recipients will be encouraged to recycle and cleanup litter at home. Packets will be handed out to youth throughout Fairfield County at fairs, festivals, lunch programs, libraries, recycling center, etc.

Success of the programs will be measured by the number of schools and classrooms receiving presentations/recycling and the amount of youth outreach by presentations, educational packets, events, etc.

### **Link classroom education with actual recycling**

Monthly volunteer opportunities are offered for older youth students. Students assist with preparing educational packets, crafts, etc. Volunteer opportunities for students can occur at the recycling center, in school or at public libraries. Students will directly work the Environmental Education Specialist and will be encourage to explore the environmental work field while volunteering.

Classroom presentations (if time allows) will consist of a STEM recycling activity (\$300.00) following the presentation. STEM activities will focus on recycling, reusing, reducing, and pollution. Activities will follow Ohio Department of Education's Learning Standards. In addition to classroom presentations, the Third Grade Recycling Billboard Contest and summer camps will provide similar programing. To improve access to recycling in schools, the recycling center will be offering reusable recycling bins (CFLP match \$2,500.00, Grant funding \$10,000.00) to replace cardboard recycling bins found in most classrooms. We will be seeking additional funding to offer this program. Many schools have addressed their concerns about classroom recycling bins in the past, stating it is a need for their classroom but lack access to them. This creates a bridge to help gather more recyclable material in the classroom and encourages recycling with students and staff.

### **Provide technical assistance in setting up school recycling programs**

Current school recycling weights that made available to the Environmental Educator will be submitted to school's administration yearly. This will serve as part of a check in about the schools recycling program to see how they can improve or how we can assist their recycling program. Schools can request recycling bins for their schools to improve material collection with staff and students. In addition, classroom recycling bin flyers will be handed to staff discussing recycling right in the classroom and common contamination. Success of the new recycling bin program will be measured by the number of recycling bins in classrooms and increase in recyclable collected since receiving recycling bins.

We will assist schools with recycling programs such as PepsiCo-Recycle Rally to encourage recycling. PepsiCo Recycle Rally is a recycling program for K-12 schools. The program is designed to encourage students to recycle or improve school recycling programs. Based on weight of plastic bottles and aluminum cans, students can earn prizes for their school, such as recycling bins. The program was successful in the past with a local school that tracked their recycling with PepsiCo. By the school tracking their recycling, they were encouraged and made changes to improve their recycling program. In addition to PepsiCo- Recycle Rally, we will assist organizations with recycling programs such as Bottle Caps for Benches Program. We will help gather material for these programs to further support the mission of recycling.

Success of the programs will be determined by the increase of recyclables collected and participation among schools.

### **COMMERCIAL BUSINESSES**

This target audience is the business sector that includes retail, wholesale, services, food establishments, auto, churches, school systems, construction, large scale agriculture, and entertainment.

#### **Maximize communication and highlight successes**

A bi-annual business and industry newsletter will be e-mailed to contacts. Newsletter will contain information on recycling and will feature local businesses or organizations that practice sustainability. Newsletters will contain education for materials that are difficult to dispose of. We will continue to work closely with the county's sheriff and health departments to promote disposal of HHW, tires, etc. The newsletter will be shared on social media and updated on the website.

We will provide information on waste audits and presentations on our website; provide information at display and special events and on brochures/flyers. Waste audit participation rates have been very low historically and it is our mission to increase communication about recycling services by directly contacting companies by email at least twice a year.

We will participate in the Fairfield County Chamber Dinner. A display will be staffed and have flyers with information on recycling opportunities, upcoming events and will have promotional recycled items (\$500.00). A Business Card Drop Raffle for entry for a recycled content item will be included (\$50.00). Our emailing listing will be updated from the business cards collected during the raffle.

Success of the program will be measured by the number of; businesses requesting waste audits, presentations, businesses who implement a waste reduction program and number of businesses requesting information on starting a recycling program.

#### **Provide information on recycling service providers and opportunities**

Our program staff will conduct waste evaluations (audits). Their waste stream will be evaluated for items that can be recycled locally. They will be given a Fairfield County Recycles Guide to identify sources for items that can be recycled or re-used. They will be encouraged to reduce their waste by recycling and exchanging materials with other industries or businesses that can use the item. We will assist businesses and industries with getting an Ohio Material Marketplace account.

Information on waste evaluations, starting a recycling business, etc. is made available on our website and is posted throughout the year on social media. Our goal is to assist 25 businesses a year with recycling services through phone calls, walk-ins, emails and events. Success will be measured base on how many businesses are able to divert material by recycling.

### **Maintain relationship with trade associations**

We will participate in the Annual Chamber Dinner with a display and distribution of flyers and drawing for a recycled content product (basket, vase, etc.). Additionally, we will distribute incentive items made for recycled materials to promote the purchase of recycled products (ex: recycled notepad (\$500). Approximately 200+ participates attend this event from various businesses in the county.

## **POLITICAL LEADERS**

This target audience is the administrators of communities - mayors, city councils, township trustees. It targets getting communities to support and participate in recycling efforts. It is NOT activities that target the residents of the communities.

### **Provide technical support and encouragement to community efforts**

Townships, communities and villages will be contacted twice a year to be updated with recycling data in their area, events, etc. We will partner with townships, local recyclers and haulers to participate in and/or promote special collection events for communities such as HHW & electronics collections, etc. We will also submit an article to local news publications and request them to publish. We will offer assistance with their cleanups by providing bags, gloves, grabbers and vests. Special recycling containers will be made available to be loaned at events as well.

We will participate in multiple events with multiple townships and in Lancaster. Haulers and recyclers will be provided with information on events by email and asked to help promote or participate in the events. In addition, we will outreach townships and municipalities offering services. The number of communities will vary yearly, but we will provide serves to interested groups if funding is available.

### **Participation in community events to promote recycling**

We will participate in multiple events with a display containing information on recycling. Events that the recycling center are attending will be promoted on social media and the website. We plan to have our program display at the Chamber of Commerce, Festival Fair Day, Millersport Sweet Corn Festival (\$300), Fairfield County (\$320), and any other events that we are invited to in efforts to expand our education/outreach opportunities throughout the year.

Recognition to communities offering recycling opportunities or doing litter cleanups will be published on social media and in our bi-annual newsletter. Success will be measured by the number of; participants in collection events, number of townships, communities and villages impacted and number of people visiting our display.

### **INDUSTRY - MANUFACTURERS**

This target audience is the companies in your county that manufacture items. They can be large or small. Their waste is usually different than other generators because a large portion will be process waste that is predominantly a few items.

#### **Provide information on recycling opportunities to all industries**

We will participate in the Fairfield County Chamber Dinner event with a display and distribute flyers on recycling opportunities and upcoming events. A drawing of a recycled content item will be held to collect business cards for our emailing list. We will use the list to keep industries updated with current newsletter, events and recycling opportunities. We will feature industries that start a new recycling program or show outstanding recycling efforts in the county in our e-mails to industries. The newsletter will be sent twice a year. Newsletters will promote free waste evaluations and recycling assistance.

#### **Provide technical support in implementing a recycling program**

Two business and industry roundtables will be held virtually throughout the year. The roundtable is tailored to county manufactures and businesses and encourages networking with waste disposal. Information and assistance on setting up an Ohio Material Marketplace will be offered. Free waste evaluations will be advertised during the roundtable in addition to newsletters and social media posts. Waste evaluations have been fairly low historically and we hope to improve communication about the yearly service that can start or expand their recycling program. Success is measured by the amount of participants attending the roundtable and the number of industries starting a recycling business.

#### **Maximize communication with industries**

We will attend display events such as the Chamber Dinner to further increase communications with industries. We will continue to partner with local industries to support the mission of recycling or to assist with their program. Industries who are enrolled in LFCAA recycling

program will receive their company's recycling yearly statistics. Visits, phone calls, and emails with information on recycling and/or the newsletter will occur at least twice a year for industries who have started a recycling program or requests assistance. Success will be measured by the number of industries recruited to participate in waste evaluations, roundtables, and new/expanding recycling programs.



Board President  
D. Michael Crites

Executive Director  
Clinton Davis

July 31, 2024

To whom it may concern,

If Lancaster-Fairfield Community Action Agency personnel assigned to recycling education and outreach are required by the Agency to perform duties outside the district contract, the LFCAA will cover salary, fringes, leave accrual and other costs associated with that time.

Agency personnel will remain 100% dedicated to approved district contract activities while charging time to the contract and additional funds will be budgeted to cover any costs associated with personnel performing duties outside of the district funding.

Thank you,

Clinton Davis, Executive Director  
Lancaster-Fairfield Community Action Agency  
1743 E. Main Street, Lancaster, Ohio 43130



1743 East Main Street • P.O. Box 768 • Lancaster, Ohio 43130  
Phone: (740) 653-4146 • Fax: (740) 653-4462  
[www.faircaa.org](http://www.faircaa.org) • [www.fairfieldrecycles.org](http://www.fairfieldrecycles.org)





## RECYCLING NARRATIVE

Expand this to however many pages it takes to fully address each question.

1. Changes to the residential collection locations to be covered under this contract. Specific physical addresses are required. Use Excel spreadsheet showing current locations and update it. If new locations are not required to meet access but are planned, explain why an additional site is needed.
  - 1761 E. Main Street, Lancaster, Ohio 43130
  - 151 E. Hubert Ave, Lancaster, Ohio 43130
  - 2095 W. Fair Ave., Lancaster, Ohio 43130
  - 951 Liberty Dr., Lancaster, Ohio 43130
  - 1570 Granville Pike, Lancaster, Ohio 43130
  - 324 Gay St., Lancaster, Ohio 43130
  - 12933 Stonecreek Dr. N. W., Pickerington, Ohio 43147
  - 417 N. Center St., Lancaster, Ohio 43147
  - 8475 Benadum Rd. N. W., Canal Winchester, Ohio 43110
  - Halderman and Kirby Streets, Amanda, Ohio 43102
  - 500 Washington St., Baltimore, Ohio 43105
  - 7698 Oberlin Court, Lancaster, Ohio 43130
  - 127 S. Mulberry St. Bremen, Ohio 43107
  - 9101 Chillicothe Lancaster Rd., Amanda, Ohio 43102
  - 3245 Havensport Rd. N.W., Carroll, Ohio 43112
  - 2784 N. Columbus St. Lancaster, Ohio 43130
  - 3005 Lancaster Thornville Rd. N.E., Lancaster, Ohio 43130
  - 8885 Pleasantville Rd. N.E., Thornville, Ohio 43076
  - 3150 Market St., Rushville, Ohio 43150
  - Main St., Stoutsville – Village Garage
  - 600 N. Elm St., Sugar Grove, Ohio 43155
  - 11420 Millersport Rd. N.E., Millersport, Ohio 43046
  - 106 East Columbus St. Pleasantville, Ohio 43148

Current collection locations meet access plan numbers but we continue to look for additional locations in areas with high populations. Ideally we would like to add 2 more locations for a total of 25 sites.

2. Equipment to be purchased - include vendor quotes, explain why it is needed to implement this contract.

Additional dumpsters are needed to be added into inventory for the increased numbers of drop off bins at locations and institutions. We saw an increase at the end of 2023 and 2024 of schools and government offices wanting to start recycling programs or to expand the program that they currently had in place. Quotes included.

3. Evaluation plan - How weight collected will be measured and documented, how the program will be evaluated for efficiency and attainment of waste diversion goals.

Material is either collected by drivers on a route or brought to the MRF by residents. Weights are estimated or weighed on a scale upon collected as required. Route drivers either weigh or estimate each material collected in every dumpster, roll off or packer truck when they are unloaded. Weight slips are filled out and logged by the clerk for reporting. Materials are baled and each bale is weighed on a yearly certified floor scale before being loaded onto trailers for shipping. Weights are logged by the clerk who prepares the bill of lading for shipping. These weights are actual and are used for yearly totals. Increases in weights shipped are used to evaluate waste diversion.

Surveys will be conducted at select drop-off sites. We will also have a survey available on our website that will be advertised to residents, industries, schools and municipalities in our bi-annual newsletter and social media.

4. Sharing information with townships - Each county is required to distribute tonnage information to each township that hosts a recycling drop-off location by March for the previous year's collection. Presentation of the information can be in person or by letter.

We will provide tonnage information and any pertinent information to each township that hosts a recycling drop-off by March of 2025 for 2024 at least one time per year as required.

5. Narrative explaining institutional recycling program - list of facilities participating, types of material collected. **Describe the training to be provided to employees of those agencies to ensure participants understand what materials to put in the bins.**

We have information on the website that explains how schools and government offices can become involved in recycling. Our business/industry newsletter includes a statement on how schools and government offices can contact our program to start recycling. The newsletter is distributed via e-mail and also available on our website. We conduct waste audits for schools, government offices, businesses and industries upon request. During waste audits, we share how they can become involved in recycling at their facilities. We will continue these activities in 2025.

We currently have 66 institutional participants on the institutional collection route as listed below:

- o Agriculture Bldg.
- o Amanda Elementary
- o Amanda-Clearcreek MS/HS
- o Berne Union
- o Bloom Carroll Elementary
- o Bloom Carroll MS/HS
- o Bloom Carroll Primary
- o Board of Elections
- o Bremen Elementary
- o Carroll Municipal Bldg.
- o City Hall & Fairfield Juvenile Ct. - E. Chestnut
- o Courthouse by PNC (Municipal Ct. 136 W. Main)
- o Courthouse-224 E. Main
- o Engine House #1
- o Engine House #2
- o Engine House #3
- o Fairfield Career Center
- o Fairfield Co Municipal Court, Clerk of Courts (101 E. Main)
- o Fairfield Co Title Office-Lancaster
- o Fairfield Co. Board of DD- Services & Support (230 N. Columbus St.)
- o Fairfield Co. Board of DD-Admin Lancaster (795 College Ave.)
- o Fairfield Co. Board of DD-Art & Clay
- o Fairfield Co. Board of Education
- o Fairfield Co. Dog Shelter
- o Fairfield Co. Parks and Rec.
- o Fairfield Co. Records
- o Fairfield Co. Sheriff Office
- o Fairfield Co. Title Office-Pickerington
- o Fairfield Commissioners Office (108 N. High St.)
- o Fairfield County Board of DD-Pickerington
- o Fairfield County District Library- NW Branch
- o Fairfield County District Library-Main
- o Fairfield County Health Dept.
- o Fairfield County Utilities-Lockville

- Fairfield Union Bus Garage
- Fairfield Union HS/MS
- Forest Rose Elementary
- General Sherman Jr. High
- Gorsuch West Elementary
- Tarhe Preschool
- Job & Family Svc
- Lancaster City Water Pollution Department
- Lancaster Gas
- Lancaster High School
- Lancaster Parks & Recreation
- Mount Pleasant Elementary
- ODOT
- Ohio Highway Patrol
- OUL
- Pickerington HS
- Pleasant Twp. Fire Dept.
- Pleasantville Jr. High
- Ridgeview Jr. High
- Rushville Middle
- Sanderson Head Start
- Stanberry High School
- Sugar Grove Municipal
- Sycamore Creek Elementary
- Tallmadge Elementary
- Tarhe Trails Elementary
- Thomas Ewing Middle School
- Toll Gate Elementary
- USDA-Pickerington
- Violet Elementary School
- Violet Twp. Administration
- Violet Twp. Fire Dept. - Station 592

**SECTION VI: MATERIALS TO BE COLLECTED:** (check all that apply):

- |                                     |  |                                     |                               |
|-------------------------------------|--|-------------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | Aluminum cans                            | <input type="checkbox"/>            | Plastic #1 PETE               |
| <input checked="" type="checkbox"/> | Aluminum scrap                           | <input type="checkbox"/>            | Plastic #2 HDPE               |
| <input checked="" type="checkbox"/> | Bimetal cans                             | <input type="checkbox"/>            | Plastic #3-7                  |
| <input checked="" type="checkbox"/> | Steel cans                               | <input type="checkbox"/>            | Glass (at select locations)   |
| <input checked="" type="checkbox"/> | Newspaper                                | <input type="checkbox"/>            | Office Paper                  |
| <input checked="" type="checkbox"/> | Cardboard                                | <input type="checkbox"/>            | Yard Waste                    |
| <input checked="" type="checkbox"/> | Tires (only as dumped at drop off sites) | <input checked="" type="checkbox"/> | Other (please specify what)** |

\*\*Additional metals through buyback lane along with batteries and lightbulbs.

# Application Narrative

## **Describe your programs:**

### **Administration** (include equipment quotes; postage; and training & membership information)

In 2025 we will be attending the OALPRP conference that will be located somewhere in northern Ohio. Keri is a board member and attends all of their meetings and events throughout the year that are low or minimal cost. This assist in accomplishing our program goals and to learn about new opportunities to expand the program. We will also be attending the EEOC conference in the Spring, this is a new conference with great contacts and methods geared toward education. We will any additional opportunities as they arise throughout the year and funds permit.

We also request funds to continue membership in OALPRP (Ohio Association of Litter Prevention and Recycling Professionals) at \$100.00 per year and the EEOC (Environmental Education Council of Ohio) at \$70.00 per year. Attending these trainings continues to bring new ideas to the program and increase efficiencies.

Estimated at approximately \$450.00 to mail out contest packets, newsletters, host site information, and other general office mailings in 2025.

There are currently no equipment purchases needed for administration at this time.

### **Litter Collection** (include information regarding workforce/volunteers; target areas; recognition; and disposal options)

Any groups interested in cleaning a county or township roadway can contact the LFCAA recycling and litter prevention program for information and to receive supplies for their cleanup. Adopt-a-road, school and other volunteer groups such as business and industry are recruited through our social media pages, newsletters and display events. Groups will be recognized on social media and in our quarterly newsletter.

LFCAA recycling and litter prevention program will organize and provide bags, litter tongs, gloves, safety vests (on a loan basis). The labor force will consist of volunteers, townships and county road departments. We will continue to work with townships and municipalities to coordinate litter collections as needed or requested. Trash collected will be disposed of by the organization conducting the cleanup or the township. Lancaster Transfer Station, Republic Waste

Services, Smetzer's Tire, Pinegrove Landfill, Liberty Tire and Sundown Tire are potential waste haulers and landfills that will be used to dispose of collected material.

**Recycling Collection Drives** (include what materials will be accepted; dates, hours & location of events; # of participants expected; fees to be charged; and why the event is needed)

- An Electronics Collection event will be held in the fall of 2025 on a weeknight from 3pm-6pm held at the LFCAA Recycling Center coordinated with TDR Recycling. This is a self-funded event. Approximately 100-150 participants at the event.
- Paper Shredding is also offered during the Electronics Collection night in the fall of 2025. Residents can bring 2 file size boxes per vehicle at no charge. Approximately 100-150 participants at the event.
- A tire collection event will be held in the spring of 2025 on a Saturday morning. Passenger and light truck tires will be accepted at a fee of \$1 per tire. Approximately 100-150 participants at the event depending on weather. This event is paid for with EPA grant funds and a match by LFCAA.

Other recycling opportunities for materials that already exist in the county on a regular basis.

- TDR – Electronics
- Goodwill – Some electronics if they are working
- Ohio Thrift- Some electronics if they are working
- Community Action Recycling – Shredded Paper
- Sundown Tire Recycling
- Firestone Complete Tire
- TCR (computers)
- My Battery Store

Currently Community Action Recycling accepts one box (30 pounds) of free shredding daily at the Main Street MRF location. Some residents travel 20 miles within the county to this location; periodically free shred days are sponsored by groups and businesses in other locations not on a regular basis and limit to who can participate. TDR is open to the public for almost all electronic recycling but is located just outside of Fairfield County. Goodwill takes a limited of electronics as well. TDR sets the rates and handles all money. Normal charge is \$5 per monitor unless it is brought in with a hard drive. If with a hard drive, the monitor is free of charge. The charge for televisions are \$1 per diagonal inch. Prices and accepted electronics are subject to change with the markets.

Tire recycling is limited in Fairfield County. Price and quantity allowed for tire recycling is up to the discretion of individual businesses. Yearly, typically two tire amnesty collection event occurs within the county (a second event by the Health Department) and are sponsored by groups and businesses. However, none are on a regular basis. Funding from the Ohio

Environmental Protection Agency (EPA) Grant is used for the majority of tire recycling collections. It is mandated that an amnesty fee, at a minimum of \$0.50 per tire, is charged during the collection.

Funds will be requested in our budget to cover website postings/updates, staffing and the cost of producing/duplicating flyers to promote collection events as needed.

Signature Page

Resolution No. 2024-09.10.j

A Resolution to Approve the Fiscal Year 2025 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County

(Lancaster-Fairfield Community Action Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-09.10.k

**A resolution to approve a Development Agreement for the Monomoy Properties Carroll OH, LLC subdivision [Regional Planning]**

**WHEREAS**, the developer of Monomoy Properties Carroll OH, LLC has executed the required development agreement for said subdivision.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**Section 1.** That this Board hereby approves and authorizes itself to execute said development agreement attached as Exhibit A for the Monomoy Properties Carroll OH, LLC.

Prepared by: Joshua Hillberry  
cc: Regional Planning



## DEVELOPMENT AGREEMENT

This Agreement entered into this \_\_\_\_\_ day of \_\_\_\_ by and between Monomoy Properties Carroll OH, LLC and Monomoy Properties Carroll OH 2, LLC (collectively, hereinafter called the “Owner”) and the Board of Commissioners of Fairfield County, Ohio (hereinafter called the “County”).

WITNESS WHEREAS, the Owner wishes to develop approximately 21.76 acres on Lot 1 and 27.304 acres on Lot 2 of the Fairfield Commercial Properties Subdivision in the Township of Greenfield, County of Fairfield, State of Ohio (hereinafter called the “Project”), and

WHEREAS, “The Fairfield County Water, Drainage and Sewage Regulations,” “The Fairfield County Construction and Material Specifications,” and “The Fairfield County Subdivision Regulations” in force on the date of this agreement (hereinafter called the “County Regulations”) state the requirements for developing within the County.

NOW THEREFORE, the Owner and the County, in consideration of the mutual covenants set forth herein, agree that:

I. OWNER RESPONSIBILITIES: The Owner will:

- 1.1 Develop or cause the development of the Project in accordance with the County Regulations and the construction drawings approved by the County.
- 1.2 Unless specifically stated otherwise, be responsible for the entire cost associated with developing the Project, including providing the real estate, engineering, construction, fees and deposits.
- 1.3 Provide the County with construction drawings, specifications and supporting data describing the improvements contained in the Project. The improvements to be provided will include:
  - a. Roads and parking areas, graded full width and paved including drainage structures and other improvements all as shown on the County Standard Drawings and required for this project;
  - b. Monuments, stakes and all survey control required;
  - c. All other improvements shown on the construction drawings as approved by the County. (Such as grading and seeding).
- 1.4 Await the County’s approval of the construction drawings and specifications before beginning any construction work.
- 1.5 Guarantee that the labor, material and equipment used to develop the Project meets the County requirements by providing at least one of the following:

- a. A performance bond equal to the estimated construction cost of the public improvements (\$0.00); or
- b. An irrevocable bank letter of credit payable to the County equal to one hundred percent (100%) of the estimated construction cost of the public improvements; or
- c. Subject to the approval of the County of Fairfield a certification to the County by the institution, person or corporation financing the construction of the public improvements stipulating that the funds in the amount of the estimated construction cost are available and set aside from all other funds solely for the purpose of financing the construction of the public improvements.

That these funds will not be released to the Owner or used for any purpose unless a release is signed by the County.

That such release by the County only certifies that as best the County can determine, the construction was satisfactorily completed and such release does not relieve the Owner of the responsibility to meet the requirements of the County Regulations or the County maintenance guarantee requirements;

- 1.6 Give the County at least three days notice prior to beginning any construction work and will keep the County advised of the work schedule throughout the development of the Project.
- 1.7 Prior to conditional acceptance of the Project by the County, guarantee all labor, material and equipment incorporated in the improvements that will become public against defects and deficiencies, for at least three years, by providing at least one of the following:

- a. A maintenance bond equal to ten percent (10%) of the construction cost of the public improvements (\$0.00).
- b. A certification to the County by a financial institution or corporation acceptable to the County Prosecutor;

That funds equal to ten percent (10%) of the estimated construction cost for public improvements have been set aside in an escrow account;

That these funds cannot be released without a release by the County;

That the institution or corporation holding the funds shall release to the County and or all of the funds so escrowed for the purpose enumerated herein; and That the escrow account will not be closed out without the approval of the County with the final acceptance of the

public improvements by the County constituting release of the escrow account lacking any formal release by the County; or

- c. A bank irrevocable letter of credit payable to the County equal to ten percent (10%) of the construction cost for the public improvements.
- 1.8 Provide any additional maintenance guarantees necessary to protect existing roads in the subdivision being used as access for the proposed phase(s). The County Inspector shall determine the adequacy of this additional guarantee.
- 1.9 Provide a written request for the maintenance guarantee release upon completion of at least three years maintenance period during which the public improvements are maintained in a satisfactory condition and all expenses incurred by the County pursuant to this Project have been paid in full.
- 1.10 Cause the work described in the approved construction drawings, specifications and supporting data, as required herein, to be completed within a year of the approval of the construction plans unless approved otherwise by the County.
- 1.11 Remove or cause to be removed such dirt, debris, and foreign matter from all public rights-of-way, improvements and/or easements as were deposited, left or resulted from the construction of improvements or any nature within the development, within twenty-four (24) hours after being notified by the County that such work is required. Such removal shall be done to the satisfaction of the County Engineer.
- 1.12 Prior to acceptance or conditional acceptance of the Project by the County, provide the County the original signed construction drawings, with four sets of prints annotated to reflect the “as-constructed” conditions, and the original recorded plat.

## II. GENERAL TERMS:

- 2.1 When there appears to be, or there is in fact, a conflict between this Agreement and the County Regulations the County Regulations shall govern.
- 2.2 No conveyance shall be made of any lot or parcel smaller in frontage or area than indicated on the plat except for the purpose of increasing the area of another lot.
- 2.3 The Owner shall indemnify and hold the County free and harmless from any and all claims for damage of every nature arising or growing out of the construction of improvements or resulting from improvements and shall defend, at their own cost and expense, any suit or action brought against the County.
- 2.4 By signing this Agreement the Owner acknowledges possession of copies of the:
  - a. Fairfield County Water, Drainage and Sewage Regulations.
  - b. Fairfield County Construction and Material Specifications.

and that the procedures described in these County Regulations will be followed during the development, acceptance and maintenance period for this project.

- 2.5 Upon violation of, or failure to comply with, any of the terms of this Agreement by the Owner, the County may take any of the following actions:
- a. Stop all work on the Project forthwith;
  - b. Continue any unfinished work or replace any unaccepted work to a point that any public improvements do not appear to create a health or safety hazard or create maintenance or repair expense to the County because of their state of completion by:
    1. Holding the bonding company responsible,
    2. Using the certified check or proceeds thereof,
    3. Using the funds in the escrow account, or
    4. Draw on the letters of credit.
  - c. Take necessary action to eliminate apparent or actual safety or health hazards of an emergency nature when notification of the Owner does not cause a timely and satisfactory response or an immediate response is required. The cost of using county labor material or equipment shall be a cost to the owner to be paid thirty (30) days after being billed. Failure to pay may result in the County taking actions provided in 2.5(a) or 2.5(b) herein.
- 2.6 This Agreement represents the entire and integrated agreement between the Owner and the County for the Project and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instruction signed by both Owner and County.
- 2.7 The Owner and County each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the Owner nor the County shall assign, sublet, or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the Owner and the County.
- 2.8 Notices: Any notice required by the Agreement shall be conclusively presumed to have been received if in writing and if delivered personally or sent by registered or

certified mail, postage prepaid, to the party to be notified at the party's last address on file with the party sending the notice.

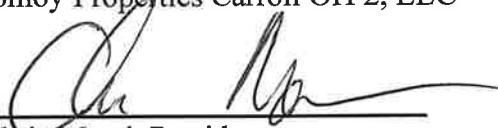
2.9 Legal Interpretation: This Agreement shall be construed and interpreted in accordance with the laws of the State of Ohio.

IN CONSIDERATION WHEREOF, the County hereby grants the Owner the right and privilege to make the improvements stipulated herein.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals, and have executed this agreement on the day and year first above written.

Monomoy Properties Carroll OH, LLC and

Monomoy Properties Carroll OH 2, LLC

By:   
Chris Macri, President

APPROVED:

FAIRFIELD COUNTY BOARD OF  
COMMISSIONERS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

DEVELOPMENT AGREEMENT

## ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A.  Goods and/or Services in excess of \$75,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B.  Goods and/or Services in excess of \$75,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C.  Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D.  Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E.  County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F.  The subject matter was exempt from competitive selection for the following reason(s):
1.  Under \$75,000
  2.  State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3.  ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4.  Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  5.  Emergency (Follow procedure under ORC 307.86(A))
  6.  Sole Source (attach documentation as to why contract is sole source)
  7.  Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G.  Agreement not subject to Sections A-F (explain): Standard Development Agreement
- H.  Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1.  No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2.  No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3.  Obtained 3 quotes for purchases under \$75,000 (as applicable)
  4.  Purchase Order is included with Agreement

Signed this 5 day of September, 2024.

JOSH HILLBERRY REGIONAL PLANNER  
Name and Title



**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***

Signature Page

Resolution No. 2024-09.10.k

A Resolution to Approve a Development Agreement for the Monomoy Properties  
Carroll OH, LLC Subdivision

(Fairfield County Regional Planning Commission)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-09.10.1

**A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County (Public Transit) and NEORide**

**WHEREAS**, Fairfield County Public Transit is requesting the Board of Commissioners approval of a service agreement with NEORide, 1 Park Centre Drive; and

**WHEREAS**, the purpose of the service agreement is to execute the membership agreement and bylaws to become a member of NEORide an Ohio council of Governments; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached service agreement with NEORide.

**Section 2.** The Fairfield County Board of Commissioners authorizes the County Administrator, to execute a membership agreement and bylaws of NEORide, a council of Governments, to explore coordination options and join with other political subdivisions to benefit all involved.

**Section 3.** The Director of the Transit Department is appointed as the primary voting Director and the County Administrator is appointed as the alternative voting Director to represent Fairfield County Board of Commissioners on the NEORide Counsel of Government Board.

Prepared by: Courtney Martin  
cc: Aaron Kennedy



# ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A.  Goods and/or Services in excess of \$75,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B.  Goods and/or Services in excess of \$75,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C.  Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D.  Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E.  County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F.  The subject matter was exempt from competitive selection for the following reason(s):
- Under \$75,000
  - State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  - ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  - Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  - Emergency (Follow procedure under ORC 307.86(A))
  - Sole Source (attach documentation as to why contract is sole source)
  - Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G.  Agreement not subject to Sections A-F (explain): Membership Contract
- H.  Compliance with Fairfield County Board of Commissioners Procurement Guidelines
- No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  - No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  - Obtained 3 quotes for purchases under \$75,000 (as applicable)
  - Purchase Order is included with Agreement

Signed this 30 day of August, 2024.

Courtney M. Peters Administrative Assistant  
Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***

**BYLAWS**  
**OF**  
**NEORIDE REGIONAL COUNCIL OF GOVERNMENTS**

**Adopted November 19, 2014**

**Revised August 22, 2019**

**Revised November 12, 2020**

**Revised September 15, 2021**

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**BYLAWS  
OF  
NEORIDE REGIONAL COUNCIL OF GOVERNMENTS**

**ARTICLE I GENERAL**

**SECTION 1. AUTHORITY:** The NEORide Regional Council of Governments (“NEORide”) was originally established by the legislative action of the Portage Area Regional Transportation Authority (“PARTA”), Metro Regional Transit Authority (“METRO”) and Stark Area Regional Transit Authority (“SARTA,” and together with PARTA and METRO, collectively, the “Cooperative Parties”) as a regional council of governments pursuant to the authority of Chapter 167 of the Ohio Revised Code.

**SECTION 2. ORGANIZATION:** PARTA, METRO and SARTA entered into the Agreement Establishing the NEORide Regional Council of Governments dated as of November 19, 2014 (the “Establishing Agreement”).

**SECTION 3. PURPOSE:** In accordance with the Establishing Agreement, the purpose of NEORide is to plan, promote, further and enhance transportation options within the jurisdictions of the Members and in the State of Ohio by encouraging cooperative arrangements and coordinating action among the Members, and between the Members and other governmental agencies, private persons, corporations, or agencies.

**SECTION 4. POWERS:** NEORide shall have such powers as are now, or hereafter may be, granted to regional council of governments by Chapter 167 of the Ohio Revised Code, as amended from time to time, and the Establishing Agreement. Except as indicated at Article II, Section 3, these powers shall be exercised exclusively by a majority vote of the Executive Committee, and will include but not be limited to, without additional action or approval by the legislative authorities of the Members:

- (a) Acquire by purchase, lease, gift, or otherwise, on such terms and in such manner as it considers proper, real and personal property, including any intellectual property rights, or any estate, interest, or right therein.
- (b) Fix, alter, impose, collect and receive service and user fees, rentals, and other charges from Members.
- (c) Employ such employees and independent contractors as may be appropriate in the exercise of the rights, powers and duties conferred upon it, prescribe the duties and compensation for such persons, require bonds to be given by any such persons and by officers of the authority for the faithful performance of their duties, and fix the amount and surety therefor; and pay the same.
- (d) Make and enter into all contracts and agreements and execute all instruments relating to the authorized purposes of NEORide.

(e) Apply for and accept grants, loans or commitments of guarantee or insurance, from the United States, the state, or other public body or other sources, and provide any consideration which may be required in order to obtain such grants, loans or contracts of guarantee or insurance.

**SECTION 5. APPOINTMENT OF FISCAL OFFICER:** In accordance with Section 167.04 of the Ohio Revised Code, the Ohio Transit Risk Pool is hereby appointed as the Fiscal Officer of NEORide. The Fiscal Officer shall receive, deposit, invest, and disburse the funds of NEORide in the manner authorized by action of the Executive Committee. The Fiscal Officer shall make an annual report of the activities of NEORide to the Members in compliance with Section 167.06(C) of the Ohio Revised Code. The Fiscal Officer shall develop and follow procedures for the receipt, expenditure and accounting of funds in a manner that is capable of being audited and in accordance with the public accounting practices required for data information sites by the law of Ohio and the regulations of the Auditor of State. The Fiscal Officer shall prepare an annual budget for consideration and adoption by the Executive Committee. The Fiscal Officer shall prepare and file an annual report on behalf of NEORide in the manner set forth in Section 117.38 of the Ohio Revised Code and shall participate in all audits of NEORide as required by Section 117.11 of the Ohio Revised Code.

**SECTION 6. LEGAL ADDRESS:** The legal address for the NEORide and the Executive Committee shall be: NEORide, 1 Park Center Drive #300, Wadsworth, OH 44281. All notices permitted or required by law, these by-laws or establishing agreement shall be written and delivered, by first class mail postage prepaid, to the Legal Address; provided, however, notices of the withdrawal of a Member, a hearing on the removal of a Member, or a hearing on any request to amend these by-laws, shall be sent by certified mail.

**SECTION 7. ADDITIONAL MEMBERS.** Any political subdivision in the State of Ohio, or any other state to the extent that laws of such other state permit membership, may apply for membership in NEORide in accordance with the Establishing Agreement and mutually agreed upon initial fiscal contribution under Section 7.2 of said agreement.

## **ARTICLE II MEMBERSHIP IN NEORIDE**

**SECTION 1. MEMBERS:** Members of NEORide shall include the Cooperative Parties and any other political subdivision admitted as a Member pursuant to the terms of the Establishing Agreement.

**SECTION 2. ADDITIONAL MEMBERS:** Any political subdivision eligible may apply for membership in NEORide in accordance with the Establishing Agreement and mutually agreed upon initial fiscal contribution under Section 7.2 of said agreement. The Executive Committee of NEORide shall meet and shall take action to admit or decline to admit the applicant as a Member of NEORide.

**SECTION 3. ACTION BY MEMBERS:** Any action to be taken by NEORide that requires the authorization, approval or ratification of the Members shall be taken only with the

affirmative vote of a majority of the Members. Each Member shall as to such matter have one vote, which vote shall be exercised by such Member's Representative. The Members will have the exclusive authority to approve the following:

- (a) Annual goals.
- (b) Annual Administrative Budget.
- (c) Changes to Bylaws.
- (d) Election of Officers.

The Executive Committee may make recommendations to the NEORide Member Representatives as to additional matters to be considered for their approval.

The Representative designated by each Member, and all designated Alternates, shall be invited to an Annual Meeting, to be held in a location to be chosen by the President in the first instance, and then by the Executive Committee thereafter. The Executive Committee will endeavor to have the Annual Meeting in a central location each Fall. At the Annual Meeting, the Representatives will decide on the matters listed in Section 3, above, and solicit volunteers to serve on the Executive Committee.

**SECTION 5. REMOVAL OF MEMBERS** If a member fails to pay its financial commitments to NEORide when due, then such Member may be removed by a majority vote of the members of the Executive Committee.

### **ARTICLE III EXECUTIVE COMMITTEE**

**SECTION 1. EXECUTIVE COMMITTEE:** There shall exist an Executive Committee whose purpose it shall be to consider matters relating to the membership and operation of NEORide. The powers of NEORide shall be exercised by and under the direction of the Executive Committee.

**SECTION 2. MEMBERS OF THE EXECUTIVE COMMITTEE: EXECUTIVE COMMITTEE EXECUTIVE COMMITTEE. THE EXECUTIVE COMMITTEE SHALL CONSIST OF THOSE REPRESENTATIVES AT THE ANNUAL MEETING WHO HAVE VOLUNTEERED TO SERVE. AN ALTERNATE MAY SERVE INSTEAD OF A REPRESENTATIVE WITH THE APPROVAL OF THE MEMBER. THE INDIVIDUALS DESIGNATED AT THE ANNUAL MEETING SHALL SERVE UNTIL THE CLOSE OF THE NEXT ANNUAL MEETING UNLESS REMOVED PURSUANT TO THE NEXT SECTION. RESIGNATION AND REMOVAL:** Any individual on the Executive Committee may resign at any time by giving written notice thereof to the secretary of the Executive Committee. An individual on the Executive Committee may be removed at any time, for any reason, by a two-thirds vote of the Executive Committee, and automatically if the individual is absent from two regularly scheduled meetings of the Executive Committee

**SECTION 4. VACANCIES:** . As soon as an individual serving on the Executive Committee is no longer employed by a Member, his/her seat on the Executive Committee shall be considered vacant. Any such vacancy occurring in the Executive Committee may be filled from time to time by the Member whose Representative has created such vacancy.

**SECTION 5. LIMITATION CLAUSE:** The Executive Committee shall have no authority to do or perform any act and thing which is reserved to the Members in the Establishing Agreement or under Ohio law.

#### **ARTICLE IV MEETINGS OF THE EXECUTIVE COMMITTEE**

**SECTION 1. REGULAR MEETINGS:** Regular meetings of the Executive Committee shall be held not less than five times each year at a time, place, and manner designated by the Chairman of the Executive Committee.

**SECTION 2. SPECIAL MEETINGS:** Special meetings of the Executive Committee may be called by the Chairman of the Executive Committee or by a majority of the Executive Committee in a writing delivered to the secretary of the Executive Committee. The person or persons calling the meeting shall specify the place, time and purpose for such meeting.

**SECTION 3. LOCATION OF MEETING: MEETINGS OF THE EXECUTIVE COMMITTEE SHALL BE HELD AT ANY PLACE LOCATED WITHIN THE TERRITORY OF THE MEMBERS. IF ALLOWED UNDER OHIO LAW, THE EXECUTIVE COMMITTEE MAY MEET VIRTUALLY VIA TELECONFERENCE OR VIDEO CONFERENCE OR ANY OTHER SIMILAR ELECTRONIC TECHNOLOGY.**

**NOTICE OF MEETING:** Meetings of the Executive Committee shall be public meetings under the law of the State of Ohio. In addition to the requirements for public meetings under Ohio law, written notice of the time and place of each regular and special meeting of the Executive Committee shall be given to each Representative and Alternate by personal delivery, facsimile or e-mail transmission or by regular mail at least five days before the meeting, which notice, in the case of a regular meeting, need not specify the purpose of the meeting. If the notice is mailed, it shall be deemed to be delivered when deposited in the United States mail so addressed with postage thereon prepaid. The attendance at a Executive Committee meeting shall constitute a waiver of notice of such meeting, except where the member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

**SECTION 5. QUORUM: A MAJORITY OF THE INDIVIDUALS SERVING ON THE EXECUTIVE COMMITTEE, NOT COUNTING THOSE WHO HAVE BEEN REMOVED, IS NECESSARY TO CONSTITUTE A QUORUM FOR A MEETING OF THE EXECUTIVE COMMITTEE. ONCE A QUORUM IS PRESENT, THE EXECUTIVE COMMITTEE CAN ACT ONLY BY MAJORITY VOTE OF THOSE PRESENT. VOTING:**

Each individual serving on the Executive Committee shall be entitled to one vote on any matter coming before the Executive Committee for vote or action.



**SECTION 7. COMPENSATION AND EXPENSES:** Individuals who serve on the Executive Committee shall not receive any compensation for their service. At the discretion of the Executive Committee, the individuals may be entitled to expenses.

**SECTION 8. PUBLIC MEETINGS:** The Executive Committee of NEORide hereby adopts the public meetings policy set forth in Exhibit A attached hereto as required by Section 121.22 of the Ohio Revised Code.

## **ARTICLE V COMMITTEES OF NEORIDE**

**SECTION 1. COMMITTEES:** The Chairman may recommend to the Executive Committee such committees which shall have and may exercise such powers as shall be conferred or authorized from time to time by the Executive Committee. The Executive Committee shall have power at any time to change the powers and members of any such committees, to fill vacancies, and to dispose of any such committee. Once committees have been affirmed by the Executive Committee, the NEORide Chair shall appoint a committee chair.

**SECTION 2. ACTION BY COMMITTEES:** A majority of the members of any committee may determine its actions and fix the time and place of its meetings unless the Executive Committee shall otherwise provide. The Chair of the Committee will determine the time and place of any meetings. Committees may include officials or employees of the Members who are not Representatives or Alternates. Committees will provide reports of activity, in person or in any other format, at each Executive Committee meeting unless excused by the Chairman. Committees are required to follow Ohio law for public meetings. Notices, minutes, and reports will also be posted in locations directed by the Executive Committee.

## **ARTICLE VI OFFICERS OF EXECUTIVE COMMITTEE**

**SECTION 1. OFFICERS:** The officers of the Executive Committee shall consist of a Chairman, a Vice Chairman and a Secretary-Treasurer and such other officers and assistant officers as the Representatives of the Members may deem necessary, each of whom may be designated by such other titles as may be provided in an action of the Representatives. The officers of the Executive Committee shall each be elected from among the Representatives of the Members.

**SECTION 2. ELECTION AND TERM OF OFFICE:** The officers of the Executive Committee shall be elected annually by the Representatives of the Members at the Annual Meeting. Each officer shall hold office for a term of one year, or until his successor shall have been duly elected and accepted office, or until his death, resignation or removal in the manner hereinafter provided.

**SECTION 3. REMOVAL:** As soon as an officer is no longer employed by a Member, his/her office shall be considered vacant. Any officer may also be removed at any time by the Executive Committee by a vote of a majority of the members of the Executive Committee.

**SECTION 4. VACANCIES:** A vacancy in office because of death, resignation, removal, disqualification or otherwise may be filled by the Executive Committee.

**SECTION 5. CHAIRMAN:** The Chairman of the Executive Committee shall preside at all meetings of the Executive Committee. The Chairman shall have general overall supervision of all of the business and affairs of the Executive Committee.

**SECTION 6. VICE CHAIRMAN:** In the absence of the Chairman or the inability or refusal of the Chairman to act, the Vice Chairman shall perform the duties of the Chairman, and otherwise the Vice Chairman shall perform duties as may be prescribed by the Executive Committee from time to time.

**SECTION 7. SECRETARY-TREASURER:** The Secretary-Treasurer shall, subject to the direction of the Executive Committee, keep or cause to be kept the minutes of the meetings of the Executive Committee; assure that minutes of all meetings of committees of the Executive Committee are prepared and filed with the records of the Executive Committee; assure that minutes of all notices are given in accordance with the provisions of these Bylaws or as required by the Cooperative Agreement; be custodian of the records of the Executive Committee; and in general perform all duties as may be assigned to the Secretary-Treasurer by Executive Committee from time to time.

## **ARTICLE VII ANNUAL BUDGET**

**SECTION 1. ANNUAL BUDGET:** At the Annual Meeting, the Representatives of the Members shall consider and adopt an annual administrative budget as prepared by the Fiscal Officer which maintains operations and expenditures within the budget.

**SECTION 2. BUDGET PROCESS:** The Executive Committee shall provide, or cause to be provided, budget procedures and shall maintain supervision over budget controls.

**SECTION 3. PAYMENTS:** The Executive Committee shall determine the time and the amount of all payments from Members and Former Members.

## **ARTICLE VIII AMENDMENTS**

**SECTION 1. AMENDMENTS:** These Bylaws may be amended or repealed, and new Bylaws adopted by a majority vote of the Representatives of the Members upon the recommendation of the Executive Committee.

## **ARTICLE IX TERMINATION**

**SECTION 1. TERMINATION:** If and when determined by a majority vote of the Representatives of the Members that the purposes of NEORide are not being fulfilled, that the continuation of NEORide is impractical, unnecessary, or contrary to law, NEORide shall be terminated. In the event of termination, all assets of NEORide must first be used to pay all debts and legal obligations of NEORide. All assets remaining after the satisfaction of all legal obligations shall be distributed to the then current Members on a pro-rata basis as determined by their membership dues or contributions to NEORide. No Member shall be liable for any debt or obligation of NEORide.

## **EXHIBIT A**

### **Section 1: Deliberations**

Ohio Revised Code Section 121.22(A) states that “This section shall be liberally construed to require public officials to take official action and to conduct all deliberations upon official business only in open meetings unless the subject matter is specifically excepted by law.” This provision, which includes all deliberations rather than just final decisions is difficult to fully specify in law but should be considered a major guiding principle concerning public meetings. It clearly requires that deliberations upon official business not occur at private meetings, even if a quorum of the Council or of a particular committee is not present. However, there is also a proper place in government for research, consultation, identification of alternatives, personal reflection, and informal discussion outside of public meetings.

### **Section 2: Definitions**

“**Deliberations**” are defined as the process of choosing among alternatives for official action by the Executive Committee.

“**Executive Session**” means a meeting of the Executive Committee or any committee that is not open to the public.

“**Public meeting**” means any prearranged discussion of official business relating to NEORide which is open to the public and for which the public notice and other requirements of this ordinance and Section 121.22 of the Ohio Revised Code have been met.

### **Section 3. State Law to Control**

All provisions of Ohio Revised Code Section 121.22 and all other provision of general law related to open, public meetings shall apply to the conduct of NEORide. All provisions of this ordinance shall be construed only in ways that are consistent with general law.

### **Section 4: Open Meetings**

(a) Open Meetings Required. All meetings conducted by any public body at which official action is considered or deliberations upon official business takes place shall be open to the public.

(b) Executive Session. Notwithstanding the foregoing, any public body may conduct an Executive Session, provided that all of the requirements of Ohio Revised Code Section 121.22, as amended, are met. An Executive Session may be conducted solely to discuss but not act upon any of the matters set forth in Ohio Revised Code Section 121.22 (G), as amended, and no other matters may be discussed or acted upon.

Prior to conducting an Executive Session, the public body shall, at a public meeting of that body, adopt a motion to go into Executive Session, stating the specific matter(s) to be discussed and stating that no other matters shall be discussed. The motion shall be approved

by a majority of members present, by roll call vote, with a quorum being present. The agenda for the meeting at which an executive session is to be conducted shall state the intent to conduct an executive session and name the matter(s) to be discussed.

## **Section 5: Notice Requirements**

(a) Schedule of Executive Committee and Committee Meetings. The Fiscal Officer shall post on NEORide's website and make available to the public a list of the dates, times, and locations of the meetings of the Executive Committee and any committees thereof.

(b) Publication of Notice and Agenda for Meetings. Not later than the close of business on the second business day prior to each Executive Committee or committee meeting, the Fiscal Officer shall post the meeting notice and agenda for the meeting and supporting information from the packets of information prepared on NEORide's website.

(c) Emergency Meetings. The Executive Committee, its committees, and other public bodies may conduct emergency or special meetings with less notice than that specified in Section 5(b) of this policy. Such meetings shall be publicized in the same way as other meetings of the same public body and the meeting notice and agenda shall also be sent to news media organizations who have requested this information. A meeting may be held with less than twenty-four (24) hours' notice only when (A) there is an emergency that requires immediate official action, (B) the notice and agenda for the meeting state the nature of the emergency, and (C) matters related to the emergency are the only matters discussed at the meeting.

(d) Minutes. Minutes shall be kept at all public meetings and maintained as public records. Minutes of all meetings shall be available to the public and posted on the appropriate page of NEORide website when approved by the Executive Committee. The minutes of all public meetings shall include the following:

the name of the organization conducting the meeting;

that location, date, and time that the meeting started and the time that the meeting adjourned;

a presentation of the events of the meeting that included all matters discussed and all actions taken, including amendments and procedural actions;

a summary of all votes taken, including a description of the question that was considered, the results of the vote, and the vote of each member.

(e) Advance Notice Available to News Media. The Fiscal Officer shall provide to any news organization, upon request, information including the date, time, location, and agenda of any special or emergency meeting of that public body. The Fiscal Officer shall establish a procedure, consistent with Section 121.22 of the Ohio Revised Code, for news media to apply to receive this information on an ongoing basis.

4846-1726-8170.3

Prosecutor's Approval Page

Resolution No.

A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County (Public Transit) and NEORide

(Fairfield County Transit)

Approved as to form on 9/3/2024 5:19:32 PM by Steven Darnell,

Signature Page

Resolution No. 2024-09.10.I

A Resolution Authorizing the Approval of a Service Agreement by/between Fairfield County Public Transit and NEORide

(Fairfield County Transit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2024-09.10.m

**A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.**

**WHEREAS,** departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

**WHEREAS,** the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date of September 12, 2024.

---

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of County Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance  
cc: Finance Office



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000	001102	FAIRFIELD NAT'L	MAIN 9143								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	DOCUMENT	VOUCHER	INVOICE	INV DATE	PO	WARRANT		NET
5409362	09/12/2024	PRTD	11744 THE RIGHTER CO INC	2024 2	727859		08/31/2024	24004047	C0910		136,160.00
Invoice: 2				136,160.00 12287600 573725R52C		Junction Chamber 8.31.24		SEWER - ARP			
										CHECK 5409362 TOTAL:	136,160.00
5409363	09/12/2024	PRTD	12841 LAW GENERAL CONTRACT	2024 3	727864		08/01/2024	24004048	C0910		708,676.16
Invoice: 3				708,676.16 12287600 573725R52C		valley Force Main 8/2024		SEWER - ARP			
										CHECK 5409363 TOTAL:	708,676.16
5409364	09/12/2024	PRTD	15420 ENVIRO CONSTRUCTION	2024 2	727868		07/17/2024	24003888	C0910		102,993.60
Invoice: 2				102,993.60 12278812 570000		Pleasantville Street Storm Sewer 7/17-8/16		CAPITAL OUTLAY			
										CHECK 5409364 TOTAL:	102,993.60
NUMBER OF CHECKS							3	*** CASH ACCOUNT TOTAL ***			947,829.76
TOTAL PRINTED CHECKS							COUNT	3	AMOUNT		947,829.76
										*** GRAND TOTAL ***	947,829.76

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: mbowland

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	9	274	APP 2876-202000	09/12/2024	C0910	C0910			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		844,836.16	
			APP 0000-001102	09/12/2024	C0910	C0910			FAIRFIELD NAT'L MAIN 9143 AP CASH DISBURSEMENTS JOURNAL			947,829.76
			APP 8317-202000	09/12/2024	C0910	C0910			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		102,993.60	
GENERAL LEDGER TOTAL											947,829.76	947,829.76
			APP 8317-001000	09/12/2024	C0910	C0910			POOLED CASH			102,993.60
			APP 2876-001000	09/12/2024	C0910	C0910			POOLED CASH			844,836.16
			APP 0000-001000	09/12/2024	C0910	C0910			POOLED CASH		947,829.76	
SYSTEM GENERATED ENTRIES TOTAL											947,829.76	947,829.76
JOURNAL 2024/09/274 TOTAL											1,895,659.52	1,895,659.52

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND	SUBFUND	ACCOUNT		YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0000	0000	0000-001000	POOL CASH /	2024	9	274	09/12/2024	POOLED CASH	947,829.76	
		0000-001102						FAIRFIELD NAT'L MAIN 9143		947,829.76
								FUND TOTAL	947,829.76	947,829.76
2788	8317	8317-001000	CDBG /	2024	9	274	09/12/2024	POOLED CASH		102,993.60
		8317-202000						ACCOUNTS PAYABLE	102,993.60	
								FUND TOTAL	102,993.60	102,993.60
2876	0000	2876-001000	FISCL RECV/	2024	9	274	09/12/2024	POOLED CASH		844,836.16
		2876-202000						ACCOUNTS PAYABLE	844,836.16	
								FUND TOTAL	844,836.16	844,836.16

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND	SUB FUND	DUE TO	DUE FR
0000 CENTRAL DEPOSITORY		947,829.76	
2788 CDBG FORMULA			102,993.60
2876 FISCAL RECOVERY (ARP)			844,836.16
	TOTAL	947,829.76	947,829.76

\*\* END OF REPORT - Generated by Meagen Bowland \*\*

Commissioner Steven Davis

Commissioner David Levacy

Commissioner Jeffrey Fix

Signature Page

Resolution No. 2024-09.10.m

A Resolution Authorizing the Approval of Payment of Invoices for Departments that  
Need Board of Commissioners' Approval

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.