

FAIRFIELD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MINUTES OF REGULAR BOARD MEETING

April 9, 2024

FAIRFIELD COUNTY RECORDS CENTER

138 WEST CHESTNUT STREET; LANCASTER, OHIO 43130

Rick Szabrak called the meeting to order at 1:00 p.m. on April 9, 2024 at the Fairfield County Records Center. The following persons were present; Rick Szabrak (TID Vice Chair); Jeremiah Upp (TID Secretary/Treasurer); Curt Shonk (TID Board Member); Jason Grubb (Fairfield County Engineer's Office); Mitch Noland (Fairfield County Engineer's Office); Bill Lozier (TransCon Ohio); Tom Pannett (Kegler, Brown, Hill & Ritter); Jacque Annarino (ODOT); Safa Saleu (Fairfield County RPC); Josh Hillberry (Fairfield County RPC); Dave Levacy (Fairfield County Commissioner); Terry Dunlap (Violet Township); Jeff Baird (City of Lancaster); Steve Smith (Terracon); Chad Lucht (Fairfield Co Soil & Water); (DLZ); Jennifer Shuey (DLZ); Don Rector (City of Pickerington); Mike Meeks (GPD); Conner Brintlinger (American Structurepoint); Amy Else (CESO)

ROLL CALL:

- a. Members in attendance: Rick Szabrak, Jeremiah Upp, Curt Shonk.
 - 1. Sonja Simpson and Greg Butcher were not in attendance.

1. APPROVAL OF REGULAR MEETING MINUTES:

- a. Approval of the March 12, 2024; regular meeting minutes. Note that the minutes said "March 12, 2023", should read **March 12, 2024**.

Motion to approve made the adjusted March notes to reflect the correct date of **March 12, 2024**, by Mr. Upp. Second by Mr. Shonk. All members approved by saying "Aye". Motion carried. March minutes will be updated accordingly.

2. PUBLIC COMMENT:

- a. No public comments.

3. REPORT FROM FINANCE COMMITTEE:

- a. **Financial Report:** Beginning March 7, 2024, to April 2, 2024
 - 1. Mr. Upp gave a report of the General Account and the Project Account.
 - (i) No discussion.
 - (ii) Motion to approve the financial report by Mr. Shonk. Second by Mr. Upp.
 - (iii) All members approved by saying "Aye".

4. NEW BUISNESS: No new business

5. OLD BUSINESS:

- a. **TID Accountant:** Mr. Noland updated the board on the search for an accounting firm. Mr. Jason Carr declined to submit a revised proposal. Mr. Mark Hurst submitted a proposal. Mr. Noland reviewed the proposal with the board. The board again discussed the need for an accountant.
 - 1. Mr. Upp made a motion to move forward with Hurst Kelly and Company, LLC and presented Resolution 2024-02 authorizing retention of accounting services from Hurst Kelly and Company, LLC
 - (i) Second by Mr. Shonk.
 - (ii) All members approved by saying “Aye”.
- b. **Bylaws:**
 - 1. Mr. Pannett discussed the changes and updates to the bylaws.
 - (i) Mr. Upp made a motion to pass Resolution 2024-03, a resolution to adopt the second amended bylaws of the Fairfield County Transportation Improvement District.
 - (ii) Second by Mr. Shonk.
 - (iii) Roll Call Vote: Upp: Yes; Shonk: Yes; Szabrak: Yes
 - (iv) Resolution passed.
 - (v) Note: Mr. Butcher reviewed the updated bylaws and approved them via email.
- c. **Consultant Project Update:** Mr. Lozier commented on the following projects.
 - 1. Basil Western Rd. Realignment
 - (i) Should have Stage 1 plans submitted next week (4/16/24) for review.
 - (ii) Working with the Commissioner’s Office on some funds to allow better cash-flow and contracting a right-of-way consultant.
 - (iii) Mr. Lozier submitted a grant application for right of way acquisition. Grant was submitted for \$370,000.
 - 2. Far East Freeway
 - (i) Nothing new to report.
 - 3. Refugee Road Corridor/Shared Use Path
 - (i) Confirmed that we are scheduled to receive a \$2.5M 2024 CPF grant. Still working with Congress Balderson’s Office and ODOT to see how funds can be used for design, right-of-way, environmental, and construction. The funds can be combined with the systematic safety program grant for \$1.2 million. The CFP requires a 20% match (\$625,000) and the safety grant requires a 10% match (\$133,333), for a total of \$758,000. The board discussed re-evaluating the design portion of the project to look at a study and design for the entire corridor considering the recent changes in funding sources.
 - 4. US33/I-70 Connector
 - (i) Nothing new to report.
 - 5. East Side Industrial Connector
 - (i) The board will wait to hear more from Mr. Shonk and the City of Lancaster.
 - 6. US33 Corridor Lane Widening
 - (i) Mr. Holstein (Woolpert) reported the consultant team kickoff team meeting is Friday March 15th.

7. Ety Road

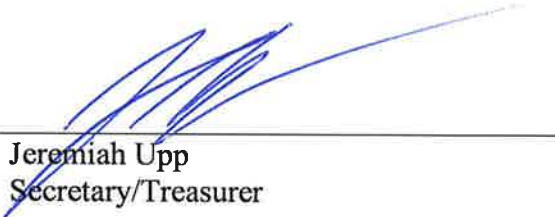
- (i) The board discussed applying for a CPF (Community Public Funding) Grant, a RAISE Grant, and Mr. Shonk noted that the City of Lancaster of also pursuing a Rural Surface Transportation Federal Grant.
- (ii) Mr. Shonk made a motion to approve Jeremiah Upp, TID Secretary/Treasurer to pursue grant opportunities on Ety Road.
 - (a) Mr. Szabrak second the motion.
 - (b) All members approved the motion by saying "Aye".

6. OTHER BUSINESS: No other buisness

7. ADJOURMENT:

- a. Motion to adjourn by Mr. Upp. Second by Mr. Shonk. All members approved by saying "aye". The meeting was adjourned.

Minutes approved by:



Jeremiah Upp
Secretary/Treasurer