

FAIRFIELD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MINUTES OF REGULAR BOARD MEETING

May 21, 2024

**FAIRFIELD COUNTY ENGINEERS OFFICE
3026 WEST FAIR AVENUE; LANCASTER, OHIO 43130**

Sonja Simpson called the meeting to order at 1:02 p.m. on May 21, 2024 at the Fairfield County Engineers Office. The following persons were present; Sonja Simpson (TID Chair); Rick Szabrak (TID Vice Chair); Jeremiah Upp (TID Secretary/Treasurer); Curt Shonk (TID Board Member); Greg Butcher (TID Board Member); Jason Grubb (Fairfield County Engineer's Office); Mitch Noland (Fairfield County Engineer's Office); Bill Lozier (TransCon Ohio); Tom Pannett (Kegler, Brown, Hill & Ritter); Mark Hurst (Hurst, Kelly & Co.); Dave Levacy (Fairfield Co. Commissioner); Jeff Fix (Fairfield Co. Commissioner); Aundrea Cordle (Fairfield Co. Administrator); Tony Vogel (Fairfield Co. Utilities); Chad Lucht (Fairfield Co. Soil & Water); Jacque Annarino (ODOT); Josh Hillberry (Fairfield County RPC); Stephanie Bosco (Lancaster Port Authority); Terry Dunlap (Violet Township); Ralph Hedrick (Amanda Township); Jeff Baird (City of Lancaster); Steve Smith (Terracon); Conner Brintlinger (American Structurepoint); Paul Denny (Woolpert); Scott Seaman (GPD Group); Ashley Hartsock (ADR)

ROLL CALL:

- a.** Members in attendance: Rick Szabrak, Jeremiah Upp, Curt Shonk, Greg Butcher, Sonja Simpson.

1. APPROVAL OF REGULAR MEETING MINUTES:

- a.** Approval of the April 9, 2024; regular meeting minutes.
 - 1. Motion to approve made to approve the April 9, 2024, minutes by Mr. Szabrak. Second by Mr. Upp.
 - 2. Four (4) members approved by saying "Aye".
 - 3. Mr. Butcher abstained because he did not attend the April meeting. Motion carried.

2. PUBLIC COMMENT:

- a.** No public comments.

3. REPORT FROM FINANCE COMMITTEE:

- a. Mr. Upp introduced Mr. Mark Hurst, CPA.**
 - 1. Mr. Hurst gave a brief introduction of himself and his firm.
- b. Fairfield County TID Financial Report:** Beginning April 2, 2024, to May 16, 2024
 - 1. Mr. Upp gave a report on the General Account and the Project Account.
 - (i) No discussion.
 - (ii) Motion to approve the financial report by Mr. Szabrak. Second by Mr. Butcher.
 - (iii) Roll call vote; Butcher-yes; Upp-yes; Simpson-yes; Szabrak-yes; Shonk-yes.
 - (iv) Financial report is approved.

4. NEW BUISNESS:

- a. Letter from Carrie Brown/New Bank Account:** The board held a discussion on a new bank account. Mr. Upp and Mr. Hurst outlined the letter from Auditor Brown and discussed looking into a separate bank account for the TID. Mr. Hurst also outlined the accounting program and financial reports needed for the TID.

5. OLD BUISNESS:

- a. Consultant Project Update:** Mr. Lozier commented on the following projects.

1. Basil Western Rd. Realignment

- (i) Mr. Lozier submitted a grant application for right of way acquisition on March 20th. Grant was submitted for \$370,000.
- (ii) Mr. Noland gave an update on the Basil-Western Road Realignment Project.
- (iii) The Board discussed Resolution 2024-04: A Resolution Authorizing and Approving an Intergovernmental Agreement with Fairfield County Board of Commissioners Relative to the Basil-Western Road Realignment Project.
 - (a) Mr. Upp made a motion to approve Resolution 2024-04.
 - (b) Second by Mr. Szabrak.
 - (c) Discussion from Mr. Butcher requesting an updated spreadsheet showing estimated construction costs.
 - (d) Roll Call Vote: Butcher, yes; Upp, yes; Szabrak, yes; Shonk, yes; Simpson, yes
 - (i) Resolution passes 5-0.

2. Far East Freeway

- (i) Stage 1 plans are scheduled to be completed June 28th.

3. Refugee Road Corridor/Shared Use Path

- (i) Mr. Lozier confirmed that we are scheduled to receive a \$2.5M 2024 CPF grant. Still working with Congress Balderson's Office and ODOT to see how funds can be used for design, right-of-way, environmental, and construction. The funds can be combined with the systematic safety program grant for \$1.2 million. The CFP requires a 20% match (\$625,000) and the safety grant requires a 10% match (\$133,333), for a total of \$758,000. The board discussed re-evaluating the design portion of the project to look at a study and design for the entire corridor considering the recent changes in funding sources.

4. US33/I-70 Connector

- (i) Nothing new to report.

5. East Side Industrial Connector

- (i) Ms. Stephanie Bosco, of the Lancaster Port Authority, noted they have applied for a RAISE Grant. They anticipate a response in early June.

6. US33 Corridor Lane Widening

- (i) Mr. Lozier said he reached out to ODOT District 6. Everything looks positive that the lane widening is moving ahead.

7. Ety Road

- (i) Mr. Lozier stated that he applied for \$5 million through Congressman Balderson's office as part of the FFY 2025 CPF Congressional earmark funding. Because this is a federal program there is a 20% local match on the funding.

6. OTHER BUSINESS: No other business

7. ADJOURMENT:

- a. Motion to adjourn by Mr. Upp. Second by Mr. Szabrak. All members approved by saying "aye". The meeting was adjourned.

Minutes approved by:



Jeremiah Upp
Secretary/Treasurer