

FAIRFIELD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MINUTES OF REGULAR BOARD MEETING

June 11, 2024

**FAIRFIELD COUNTY ENGINEERS OFFICE
3026 WEST FAIR AVENUE; LANCASTER, OHIO 43130**

Sonja Simpson called the meeting to order at 1:00 p.m. on June 11, 2024 at the Fairfield County Regional Planning Office. The following persons were present; Sonja Simpson (TID Chair); Rick Szabrak (TID Vice Chair); Jeremiah Upp (TID Secretary/Treasurer); Curt Shonk (TID Board Member); Greg Butcher (TID Board Member); Jason Grubb (Fairfield County Engineer's Office); Mitch Noland (Fairfield County Engineer's Office); Anthony Iachini (Fairfield County Economic Development); Bill Lozier (TransCon Ohio); Tom Pannett (Kegler, Brown, Hill & Ritter); Mark Hurst (Hurst, Kelly & Co.); Dave Levacy (Fairfield Co. Commissioner); Jeff Fix (Fairfield Co. Commissioner); Aundrea Cordle (Fairfield Co. Administrator); Tony Vogel (Fairfield Co. Utilities); Jacque Annarino (ODOT); Jeff Baird (City of Lancaster); Steve Smith (Terracon); Scott Seaman (GPD Group); Paul Jeffers (Environmental Design Group); Lucas Haire (Canal Winchester); Jennifer Shuey (DLZ); Kyle Messaros (ASI); Amy Else (CESO)

ROLL CALL:

- a. Members in attendance: Rick Szabrak, Jeremiah Upp, Curt Shonk, Greg Butcher, Sonja Simpson.

1. APPROVAL OF REGULAR MEETING MINUTES:

- a. Approval of the May 21, 2024; regular meeting minutes.
 - 1. Motion to approve made to approve the May 21, 2024, minutes by Mr. Butcher. Second by Mr. Upp.
 - 2. No Discussion
 - 3. All five (5) members approved.
 - 4. Motion carried.

2. PUBLIC COMMENT:

- a. No public comments.

3. REPORT FROM COMMITTEES:

- a. **Fairfield County TID Financial Report:** Beginning May 16, 2024, to June 6, 2024
 - 1. Mr. Upp gave a report on the General Account and the Project Account.
 - (i) Motion to approve the financial report by Mr. Butcher. Second by Mr. Szabrak.
 - (ii) No Discussion
 - (iii) Roll call vote; Butcher-yes; Upp-yes; Simpson-yes; Szabrak-yes; Shonk-yes.
 - (iv) Financial report is approved.

4. NEW BUISNESS:

- a. No New Business**

5. OLD BUISNESS:

a. Bank Account and Amended Budget

- 1. Resolution 2024-05:** Establishment of Funds, Selection of Financial Institution, and Adoption and Amendment of Budget for Calendar Year 2024.

(i) Motion made to approve the resolution by Mr. Upp. Second by Mr. Shonk.

(ii) Discussion from Mr. Szabrak about Purchase Orders.

(iii) Roll call vote; Butcher-yes; Upp-yes; Simpson-yes; Szabrak-yes; Shonk-yes.

(iv) Resolution is approved 5-0.

- 2. Resolution 2024-06:** Resolution Authorizing and Approving the Execution of an Agreement with the Ohio Auditor of State to Participate in the Uniform Accounting Network

(i) Motion made to approve the resolution by Mr. Szabrak. Second by Mr. Upp.

(ii) No discussion

(iii) Roll call vote; Butcher-yes; Upp-yes; Simpson-yes; Szabrak-yes; Shonk-yes.

(iv) Resolution is approved 5-0.

b. Consultant Project Update: Mr. Lozier commented on the following projects.

- 1. Basil Western Rd. Realignment**

(i) We received an email with the official word that the grant has been received.

Since the 370K grant will be directed to right-of-way this still gives us a chance to make a future TID grant application for construction if new non-spec jobs can be identified later. As reported last month, the TID must identify a source of funds in the amount of \$345,794 to continue design. Not sure where that stands. There is a new process for TID development grants that was developed by ODOT Jobs and Commerce in response to ODOT's new policy regarding consultant conflict of interest (see attached guidance.) As I understand the process we must go through these steps:

1. get the TID grant award for development
2. go through a consultant selection procedure (which includes negotiation of a fee since the selection isn't finalized until the fee is agreed upon)
3. Have the selected consultant sign this conflict-of-interest form
4. ODOT J&C sends the funding the agreement and we will execute it

It is only after these 4 steps that we can execute the consultant agreement since we plan to use the grant as reimbursement for the consulting fees. At least one consulting firm has a question about the attached guidance.

- 2. Far East Freeway**

(i) Info from the consultant indicates Stage 1 plans are still under design.

- 3. Refugee Road Corridor/Shared Use Path**

(i) We are waiting for a revised scope/fee from Woolpert. Dave Holstein indicated we would see something this week. The attached typical sections indicate the variety of typical sections that will be considered based on future use and potential utility impacts and right of way constraints and considers the following alternatives:

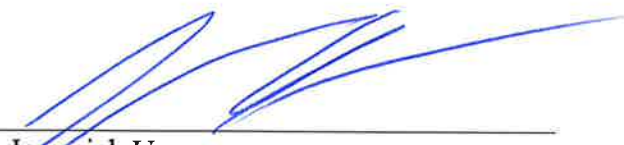
- Placing the shared use path with a 3-lane typical that would also work with a possible future 5 lane.
 - Evaluate flipping the sidewalk and SUP from one side to the other.
 - Compare ditches versus curb and gutter.
 - Shift the centerline of Refugee
4. US33/I-70 Connector
 - (i) Nothing new to report.
 5. East Side Industrial Connector
 - (i) As previously reported, we considered submitting a request for the feasibility of this for the 2025 CPF program as a backup to the 800k grant request made by the City of Lancaster for a RAISE grant, but time did not permit.
 6. US33 Corridor Lane Widening
 - (i) Bill reached out again to D6 for a status and heard back from Thom Slack that they *“recently met with our consultant team in an effort to streamline the preferred alternative evaluation for the mainline widening so we can make a TRAC application this year.”*
 7. Ety Road
 - (i) Mr. Lozier stated that he applied for \$5 million through Congressman Balderson’s office as part of the FFY 2025 CPF Congressional earmark funding. Because this is a federal program there is a 20% local match on the funding. Mr. Lozier reached out to Congressman Balderson’s office for an update, and they responded that the project was submitted to the appropriations committee for consideration. The application was attached for Board reference.

6. OTHER BUSINESS: No other business

7. ADJOURMENT:

- a. Motion to adjourn by Mr. Upp. Second by Mr. Shonk. All members approved by saying “aye”. The meeting was adjourned.

Minutes approved by:



Jeremiah Upp
Secretary/Treasurer