

FAIRFIELD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MINUTES OF REGULAR BOARD MEETING

August 13, 2024

**FAIRFIELD COUNTY ENGINEERS OFFICE
3026 WEST FAIR AVENUE; LANCASTER, OHIO 43130**

Sonja Simpson called the meeting to order at 1:03 p.m. on August 13, 2024 at the Fairfield County Regional Planning Office. The following persons were present; Sonja Simpson (TID Chair); Jeremiah Upp (TID Secretary/Treasurer); Greg Butcher (TID Board Member); Curt Shonk (TID Board Member, arrived at 1:18pm); Rick Szabrak (TID Vice Chair, arrived at 1:32pm); Mitch Noland (Fairfield County Engineer's Office); Jason Grubb (Fairfield County Engineer's Office); Anthony Iachini (Fairfield County Economic Development); Bill Lozier (TransCon Ohio); Tom Pannett (Kegler, Brown, Hill & Ritter); Mark Hurst (Hurst, Kelly & Co.); Dave Levacy (Fairfield Co. Commissioner); Scott Seaman (GPD Group); Jennifer Shuey (DLZ); Amy Else (CESO); Kyle Massaros (ASI); Dan Beasley (MSG); Randy VanTilburg (Mannik & Smith Group); Cornell Robertson (Mannik & Smith Group); Conner Brintlinger (American Structurepoint)

ROLL CALL:

- a. Members in attendance: Jeremiah Upp, Greg Butcher, Sonja Simpson
 - 1. Curt Shonk (arrived at 1:18pm); Rick Szabrak (arrived at 1:32pm)

1. APPROVAL OF REGULAR MEETING MINUTES:

- a. Approval of the July 9, 2024; regular meeting minutes.
 - 1. Motion to approve made to approve the July 9, 2024, minutes by Mr. Butcher.
Second by Mr. Upp.
 - 2. No Discussion
 - 3. All four (3) members approved.
 - 4. Motion carried, 3-0.

2. PUBLIC COMMENT:

- a. No public comments.

3. REPORT FROM COMMITTEES:

- a. **Fairfield County TID Financial Report:** Beginning June 6, 2024, to July 1, 2024
 - 1. Mr. Hurst gave a summary of the financial report.
 - (i) Motion to approve the financial report by Mr. Butcher. Second by Mrs. Simpson.
 - (ii) No Discussion
 - (iii) Roll call vote. All four (3) members approved.
 - (iv) Financial report is approved, 3-0.

4. NEW BUSINESS:

- a. No New Business

5. OLD BUSINESS:

a. **Consultant Project Update:** Mr. Lozier commented on the following projects.

1. Basil Western Rd. Realignment
2. Far East Freeway
3. Refugee Road Corridor/Shared Use Path
4. US33/I-70 Connector
5. East Side Industrial Connector
6. US33 Corridor Lane Widening
7. Ety Road

6. OTHER BUSINESS:

a. **UAN Software:** Mr. Hurst gave an update on the new financial software and discussed the changes in moving the checking and banking from the Fairfield County Auditor's Office to Park National Bank. It was determined that Resolution 2024-05 allows the Secretary/Treasurer to execute the necessary agreements and documents but did not include the Chair and Vice-Chair in the execution of the necessary agreements and other documents with Park National Bank. Therefore, a motion to amend 2024-05 was proposed by Mr. Butcher.

1. Motion to amend Resolution 2024-05 by Mr. Butcher. Second by Mr. Upp.

- (i) No discussion
- (ii) Roll Call Vote: Jeremiah Upp (yes), Greg Butcher (yes), Rick Szabrak (yes), Curt Shonk (yes), Sonja Simpson (yes)
- (iii) All members approved. Motion passes 5-0

2. The amendment to Resolution 2024-05 read as follows: *"Seeking an amendment authorizing the Chair, Vice-Chair, and Secretary/Treasurer to execute the necessary agreements, and other documents with Park National Bank to hold, secure, and transfer funds for the operation of the Fairfield County Transportation Improvement District in consultation with the TID legal counsel and the TID accountant."*

- (i) Motion to adopt the amendment was made by Mr. Butcher, second by Mr. Shonk.
- (ii) No further discussion
- (iii) Roll Call Vote: Jeremiah Upp (yes), Greg Butcher (yes), Rick Szabrak (yes), Curt Shonk (yes), Sonja Simpson (yes)
- (iv) All members approved. Motion passes 5-0

7. RESOLUTIONS

a. Resolution 2024-11: A Resolution Approving and Authorizing Execution of the ODOT Grant Funding Agreement #41355 for Advancement of Basil-Western Road Realignment Project Eligible Right-of-Way Costs and Related Actions.

1. Motion to adopt Resolution 2024-11 by Mr. Shonk. Second by Mr. Szabrak.

- (i) Discussion: Mr. Pannett outlined the process and gave a brief explanation of the resolution. No further discussion.
- (ii) Roll Call Vote: Jeremiah Upp (yes), Greg Butcher (yes), Rick Szabrak (yes), Curt Shonk (yes), Sonja Simpson (yes)
- (iii) All members approved. Resolution passes 5-0.

8. ADJOURNMENT:

a. Motion to adjourn by Mr. Shonk. Second by Mr. Upp.

(i) Roll Call Vote: Jeremiah Upp (yes), Greg Butcher (yes), Rick Szabrak (yes),
Curt Shonk (yes), Sonja Simpson (yes)

(ii) All members approved.

(iii) The meeting was adjourned at 1:42pm.

Minutes approved by:



Jeremiah Upp
Secretary/Treasurer