

FAIRFIELD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

**MINUTES OF REGULAR BOARD MEETING
December 12, 2023**

**FAIRFIELD COUNTY RECORDS CENTER
138 WEST CHESTNUT STREET; LANCASTER, OHIO 43130**

Sonja Simpson called the meeting to order at 1:04 p.m. on December 12, 2023 at the Fairfield County Records Center. The following persons were present: Sonja Simpson (TID Chairperson); Rick Szabrak (TID Vice-Chairperson); Jeremiah Upp (TID Secretary/Treasurer); Greg Butcher (TID Board Member); Curt Shonk (TID Board Member); Jason Grubb (Fairfield County Engineer’s Office); Mitch Noland (Fairfield County Engineer’s Office); Bill Lozier (TransCon Ohio); Tom Pannett (Kegler, Brown, Hill & Ritter); Kyle Massaros (ASI); Ralph Hedrick (Amanda Twp Trustee); Jacque Annarino (ODOT); Jennifer Shuey (DLZ); Steve Smith (Terracon); Mike Meeks (GPD); Holli Mattei (Fairfield County RCP); Safa Saleu (Fairfield County RPC); Anthony Iachini (Fairfield County Economic Development) Ashley Hattsock (ADR & Associates); Josh Hillberry (Fairfield County RPC); Dave Levacy (Fairfield County Commissioner)

1. ROLL CALL:

- a. Rick Szabrak, Curt Shonk, Greg Butcher, Jeremiah Upp, Greg Butcher, and Sonja Simpson were the board members in attendance.

2. APPROVAL OF REGULAR MEETING MINUTES:

- a. Approval of the October 10, 2023; regular meeting minutes.
- b. Motion to approve made by Mr. Szabrak. Second by Mr. Upp. All members approved by saying “Aye”. Motion carried.

3. PUBLIC COMMENT:

- a. No public comments.

4. REPORT FROM FINANCE COMMITTEE:

- a. **Financial Report** - Beginning October 05, 2023, to December 11, 2023.
 - 1. Motion to approve by Mr. Szabrak. Second by Mr. Shonk. All members approved by saying “Aye”. Motion carried.

Date	Account	Description	Revenue	Expense	Balance
		General Account (75779000)			
10/05/23	75779000	Beginning Balance			\$246,525.13
10/16/23	75779000	Kegler, Brown, Hill, & Ritter		(\$1,285.95)	\$245,239.18
10/16/23	75779000	TransCon, Ohio (Sept. Invoice)		(\$3,000.00)	\$242,239.18
10/23/23	75779000	Kegler, Brown, Hill, & Ritter		(\$8,410.00)	\$233,829.18
11/13/23	75779000	TransCon, Ohio (Oct. Invoice)		(\$3,000.00)	\$230,829.18
		Subtotal General Account (75779000)			\$230,829.18

Date	Account	Description	Revenue	Expense	Balance
		Project Account (75779001)			
10/05/23	75779001-T0001	Beginning Balance			\$527,713.24
11/20/23	75779001-T0001	2LMN (Basil-Western Consulting)		(\$26,036.48)	\$501,676.76
		Subtotal Project Account (75779001-T0001)			\$501,676.76
12/11/23		ENDING BALANCE			\$732,505.94

- b. **2024 Budget:** Motion to approve the budget by Mr. Upp. Second by Mr. Butcher. Roll call vote. All members approved.

FAIRFIELD COUNTY TID BOARD 2024 BUDGET		
Account	Description	Amount
433000	Intergovernmental Revenue	\$150,000.00
433400	State Government Grants	\$0.00
433100	Federal Government Grants	\$0.00
	Cash Carryover	\$325,030.00
	Total Revenue	\$475,030.00
530020	Contractual Services Consultant	\$389,043.00
533020	Attorney/Legal	\$25,000.00
552015	Insurance/Liability	\$1,000.00
554000	Advertising	\$1,000.00
	Total Expenses	\$416,043.00
	Balance	\$58,987.00

5. NEW BUISNESS:

- a. **Election of 2024 Officers:** Motion made by Mr. Upp to keep all officers the same for 2024. Second by Mr. Butcher. Roll call vote of board members. All approved. 2024 Officers will remain the same. Sonya Simpson: President; Rick Szabrak: Vice President; Jeremiah Upp: Secretary/Treasurer.
- b. **2024 Meeting Dates:** Motion to adopt all meeting dates by Mr. Upp. Second by Mr. Butcher. All members approved.
- January 9
 - February 13
 - March 12
 - April 9
 - May 14
 - June 11
 - July 9
 - August 13
 - September 10
 - October 8
 - November (No Meeting)
 - December 10
- c. **TID Training:** Mr. Pannett briefly discussed TID training by KBHR. Mr. Pannett will present possible dates to the board along with training topics.

6. OLD BUSINESS:

- a. **TID Website:** – Mr. Grubb noted the new website is live.
- b. **Consultant Project Update Report:** Mr. Lozier commented on the following projects. Please see the consultant report for details.
 - 1. Basil Western Rd. Realignment
 - 2. Far East Freeway
 - 3. Refugee Road Corridor/Shared Use Path
 - 4. US33/I-70 Connector
 - 5. East Side Industrial Connector
 - 6. US33 Corridor Lane Widening

7. OTHER BUSINESS:

- a. No other business

8. ADJOURNMENT:

- a. Motion to adjourn by Mr. Upp. Second by Mr. Butcher. All members approved by saying aye. The meeting was adjourned.

Minutes approved by:



Jeremiah Upp
Secretary/Treasurer