



# A G E N D A

## OFFICE OF COUNTY AUDITOR

County Auditor  
Carri L. Brown, PhD, MBA, CGFM  
carri.brown@fairfieldcountyohio.gov

### Regular Meeting of the Fairfield County Budget Commission

December 30, 2024, 8:30 a.m.

108 North High Street  
Lancaster, Ohio

#### A. Welcome & Pledge of Allegiance

Attending were Jim Bahnsen (County Treasurer) and Carri Brown (County Auditor).  
(Kyle Witt, County Prosecutor, was excused.)

Attendees welcomed one another and said the pledge of allegiance.

#### B. Public Comments

There were no public comments.

#### C. Approval of Minutes of November 25, 2024

The minutes were provided to Budget Commission members by email and were available during the meeting. Minutes are also posted on the website.

*Motion for the Approval of Minutes of November 25, 2024*

On the motion of Jim Bahnsen and the second of Carri Brown, the Budget Commission voted to approve the minutes of November 25, 2024.

Discussion: None.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jim Bahnsen and Carri Brown

Kyle Witt (not present for this meeting)

The motion carried.

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### D. Review of Action Items

Action for today's meeting related to the approval of amendments for Official Certificates of Estimated Resources.

Dr. Brown provided a summary, the resolution proposed, and the supplemental materials. The resolution for the Budget Commission reflected normal adjustments for previously unanticipated revenue and for other budget adjustments.

### E. Resolutions, Voting List

*Motion for the approval of resolution 12.30.2024.a : A resolution to sign Official Certificates of Estimated Resources for multiple entities.*

On the motion of Jim Bahnsen and the second of Carri Brown, the Budget Commission voted to approve resolution 12.30.2024.a: *A resolution to sign Official Certificates of Estimated Resources for multiple entities.*

Discussion: Dr. Brown noted the amendments were to increase revenue estimates based on the most recent information apart from Millersport's adjustment which was a decrease in enterprise estimates.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jim Bahnsen and Carri Brown  
Kyle Witt (not present for this meeting)

The motion carried.

### F. Open Items

Dr. Brown reported there are relatively high cash balances for several political subdivisions at the end of the year. This is not unusual from a statewide viewpoint. For example, there are relatively high balances for county general funds and levy funds. There is evidence in Fairfield County that the cash balances are needed for the plans of the future. There is expectation of lower federal reimbursements and of course, the end of pandemic related resources.

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Conversely, there is one political subdivision, Madison Township, that is in a state of fiscal emergency as identified as such by the State Auditor. We understand they have corrected issues from their past accounting within their general fund and will participate as needed in committee meetings relating to the fiscal emergency. Amy Brown-Thompson sent email about this circumstance, and we believe the State Auditor will call the first meeting of the committee.

**G. Next Regular Meeting – Monday, January 27, 2025, 8:30 a.m.**

**H. Adjourn**

On the motion of Jim Bahnsen and the second of Carri Brown, the Budget Commission voted to adjourn at 8:45 a.m. The motion carried.

*I certify the minutes above are true and accurate for the Fairfield County Budget Commission Meeting held December 30, 2024.*

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*Dr. Carri L. Brown, County Auditor*

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