



# A G E N D A

## OFFICE OF COUNTY AUDITOR

County Auditor  
Carri L. Brown, PhD, MBA, CGFM  
carri.brown@fairfieldcountyohio.gov

### Regular Meeting of the Fairfield County Budget Commission

November 25, 2024  
108 North High Street  
Lancaster, Ohio

#### A. Welcome & Pledge of Allegiance

Attending were Jim Bahnsen (County Treasurer) and Carri Brown (County Auditor).  
(Kyle Witt, County Prosecutor, was excused.)

Attendees welcomed one another and said the pledge of allegiance.

#### B. Public Comments

There were no public comments.

#### C. Approval of Minutes of October 28, 2024

The minutes were provided to Budget Commission members by email and were available during the meeting. Minutes are also posted on the website.

#### ***Motion for the Approval of Minutes of October 28, 2024***

On the motion of Jim Bahnsen and the second of Carri Brown, the Budget Commission voted to approve the minutes of October 28, 2024.

Discussion: None.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jim Bahnsen and Carri Brown

Kyle Witt (not present for this meeting)

The motion carried.

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### D. Review of Action Items

Action for today's meeting related to the approval of amendments for Official Certificates of Estimated Resources.

Dr. Brown provided a summary, the resolution proposed, and the supplemental materials. The resolution for the Budget Commission reflected normal adjustments for previously unanticipated revenue in multiple fund types.

The County, Health Department, Major Crimes Unit, Park District, Workforce Investment Opportunity Act Board, the Village of Baltimore, the Village of Lithopolis, the Village of Stoutsville, the Lancaster City School District, and the Liberty Union School District have requested increases based on the most recent information they have.

The County, Park District, and Major Crimes Unit received additional grant funds. WIOA had unanticipated revenue to reflect for federal grants. The Health District made a transfer from their general fund to their capital improvement fund. Stoutsville had a transfer from their general fund to their police fund. Lithopolis received additional revenue in their enterprise funds. The Village of Baltimore anticipates additional revenue in their capital projects fund. Lastly, Lancaster City Schools and Liberty Union Local Schools both expect additional special revenue funds.

### E. Resolutions, Voting List

*11.25.2024.a : A resolution to sign Official Certificates of Estimated Resources for multiple entities*

Motion for the Approval of Resolution 11.25.2024.a, a resolution to sign Official Certificates of Estimated Resources for multiple entities

On the motion of Jim Bahnsen and the second of Carri Brown, the Budget Commission voted to approve resolution 11.25.2024.a

Discussion: Dr. Brown noted the amendments were to increase revenue estimates based on the most recent information available.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jim Bahnsen and Carri Brown  
Kyle Witt (not present for this meeting)

The motion carried.

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### F. Open Items

There were no open items to discuss.

### G. Next Meeting – Monday, December 30 , 2024 , 8:30 a.m.

### H. Adjourn

On the motion of Jim Bahnsen and the second of Carri Brown, the Budget Commission voted to adjourn at 8:40 a.m. The motion carried.

*I certify the minutes above are true and accurate for the Fairfield County Budget Commission Meeting held November 25, 2024.*

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Dr. Carri L. Brown, County Auditor

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