Fairfield County e-mail access via the Internet

To check your e-mail from home or any PC that has access to the internet, enter:

https://webmail.co.fairfield.oh.us/owa

A screen similar to the following will appear:

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Enter your full primary e-mail address (for example: <u>rcarter@co.fairfield.oh.us</u>)

Enter the password for your FAIRFIELD account. This is the same password you use when turning on your PC at work.

You will see all of the items just like you would at your desktop computer. (Inbox, calendar, tasks, etc.) see below:

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If you click on options at the top of the screen, it gives you the ability to set an out of office auto reply. It is labeled 'Tell people you're on vacation' (see screen below).

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