



**Board of County Commissioners**

Steven A. Davis  
*Commissioner*

Jeff Fix  
*Commissioner*

David L. Levacy  
*Commissioner*

**ADDENDUM #1**

**REQUEST FOR PROPOSALS (RFP)  
FOR  
JANITORIAL SERVICES  
At Various County Buildings**

**DATE ISSUED: 11/15/2024**

In accordance with the Request for Proposal Documents for the above named project, this ADDENDUM #1, consisting of pages 1 and 2, is hereby made a part of the RFP Documents as if written therein.

**NOTIFICATION TO BIDDERS:**

1. Pre-Bid Meeting: The attendance sheet from the pre-bid meeting held on November 24, 2024, at the site is attached for reference.
2. Pre-Bid Meeting: The following approximate square footages of spaces to be cleaned was provided by Dennis Keller as “ballpark estimates”, and are not to be used for bid calculations.

		<u>Approx. SF</u>
Hall of Justice	224 East Main St., Lancaster, Ohio	28,000
Lancaster Gov’t Services Center	239 West Main St., Lancaster, Ohio	10,000
Administrative Courthouse	210 East Main St., Lancaster, Ohio	19,000
Auditor’s Real Estate Building	108 N. High St., Lancaster, Ohio	8,000
Workforce Center	4465 Coonpath Rd., Carroll, Ohio	12,000
Records Center	138 W. Chestnut St., Lancaster, Ohio	6,000

3. Clarification of Paragraph 3.10; Item 17 Supplies: The County will provide **plastic trash can liners**, paper towels, toilet tissue, liquid hand soap, and **hand soap for wall mounted units**. The County will provide the desired cleaning products for general use. These products may change during the course of the contract. Vacuums, mops and other durable equipment are the responsibility of the vendor.
4. The buildings Tussing Government Service Center and Fairfield Center are removed from this RFP. RFP responses will not be needed by line or in the total when responding.

End of Addendum #1.

# ATTENDANCE SHEET

MEETING	TIME	EVENT DATE	LOCATION
Pre-Bid Meeting Janitorial	0900	11/25/24	210 E. Main

NO	NAME	PHONE	EMAIL	COMPANY	ADDRESS
1	Jon Kochis	740-652-7962	jon.kochis@fairfieldcountyohio.gov	Fairfield County	240 Baldwin Drive, Lancaster, Ohio
2	Todd Goose	740-434-3706	todd_sincles@hotmail.com	ServiceMaster	430 E. Mulberry St
3	DAVID KIDWELL	929-485-6034	David.Kidwell@GDI.com	GDI	4695 Hixson Corp Rd Columbus OH 43232
4	Shinae White Carla Norris	614 365-0955 614 209-1992	Shinae@ngcleaner.com Carla.norris@abm.com	Natural Green Cleaning ABM	21 E State St Columbus OH 1817 O'Brien Rd Col. OH 43215
5	Kennedi Thacker Vince Kendall	614 203 1429	Kankrome@citywide.com VKendall@citywide.com	CityWide	3435 Stelzer Rd Columbus OH 43201
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